



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Human Rights
Equality
Independence
Community
Work Confidence
Equity
Respect

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

27 April 2023

EAST ARNHEM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the East Arnhem Regional Council will be held at the Groote Eylandt on Thursday, 27 April 2023 at 9AM.

Agendas and minutes are available on the Council website www.eastarnhem.nt.gov.au and can be viewed at the Council's public office.

Dale Keehne
Chief Executive Officer

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

Anindilyakwa Ward

- Constantine MAMARIKA
- Lionel JARAGBA

Birr Rawarrang Ward

- Jason MIRRITJAWUY
- Robert YAWARNGU

Gumurr Gattjirr Ward

- Lapulung DHAMARRANDJI
- Joe DJAKALA

Gumurr Marthakal Ward

- Evelyn DHAMARRANDJI
- David DJALANGI
- Kaye THURLOW

Gumurr Miwatj Ward

- Banambi WUNUNGMURRA
- Wesley DHAMARRANDJI

Gumurr Miyarrka Ward

- Bandi Bandi WUNUNGMURRA
- Bobby WUNUNGMURRA

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12.1 Fleet and Sales Report

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.2 Sea Swift Barge Contract Extension

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.3 Draft Annual Regional Plan

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.4 Interest Penalty WriteOff

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (b) of the Local Government (General) Regulations. It contains information about the personal circumstances of a resident or ratepayer.

12.5 External Audit Committee Member

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(iv) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

12.6 RFTMCML2302 - Staff Housing Security Upgrade

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.7 RFTMCML230220 - Staff Housing Fencing Upgrade

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.8 RFT17ML2303 - Galiwinku Staff Housing Project

The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.9 TRF 1797-2212 - Lot 97 Galiwin'ku Staircase Refurbishment & Fence Work
The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

12.10 New Computer Software for Council
The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

11 GUEST SPEAKERS

12 CORRESPONDENCE

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13 COUNCILLOR QUESTION TIME

14 DATE OF NEXT MEETING

15 MEETING CLOSE

ATTENDANCE

ITEM NUMBER 2.1
TITLE Elected Members Attendance and Resignation
REFERENCE 1751625
AUTHOR Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is also to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Council Members and what absences that the Council gives permission for.

This report is to also provide the process for the newly elected members to acknowledge their role as an elected member, the code of conduct, and sign their declaration.

GENERAL

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council:

- (a) Notes the absence of < >
- (b) Notes the apology received from < >
- (c) Notes <<Cr. Name/s>> are absent with permission of the Council.
- (d) Determines <<Cr. Name/s>> are absent without permission of the Council under Section 47(1) (o) of the Act.

ATTACHMENTS:

There are no attachments to this report.

DECLARATION OF REGISTERED INTEREST REGISTER



ITEM NUMBER	3.1
TITLE	Declaration of Registered Interest
REFERENCE	1751626
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council.

GENERAL

Sections 114 and 115 Local Government Act.

REGISTER

The Declaration of Interest is attached with this report.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the Conflict of Interest and Related Parties Register.

ATTACHMENTS:

1 [!\[\]\(2bae76de5ebbd5c4d7d47162f1673734_img.jpg\)](#) Declaration of Interest_March 2023.pdf

Declaration of Interest Register

Member's Names/ Families Names	Relationships	Entity Name	Connection to Entity	Current or in the Past 5 Years
Banambi Wunungmurra				
		Miwatj Health	Director	
Kaye Thurlow				
		Northern Territory Place Names Committee	Member	
David Djalangi				
R Guywanga	Wife			
Kenisha Gumbula	Granddaughter	NAAJA	Employee	
L Gumbula	Granddaughter			
Evelyna Dhamarrandji				
Geoffrey Gurwanawuy	Grandfather	Arnhem Land Progress Association	Director	
Dassy Gondarra	Grandmother	Shepherdson College	CLO	
Lapulung Dhamarrandji				
		Arnhem Land Progress Association	Director	
		Manapan Furniture	Board member	
		Milingimbi School Council	Council member	
		Rulku Milingimbi Hostel	Committee Member	
		Gattjirk Yolngu Committee	Director	
		ALPA Milingimbi Store Committee	Chair	
Joe Djakala	Brother	East Arnhem Regional Council	Elected Member	
Jason Mirritjawuy				
Bobby Wunungmurra				
Bobby Wunungmurra		LGANT, Northern Land Council	Executive Member, Director	
Bobby Wunungmurra		Aboriginals Benefit Account Advisory Committee	Committee member	
Micky Wunungmurra	Brother	Arnhem Land Progress Association	Director	
Bandi Bandi Wunungmurra	Brother	Yolngu Business Enterprise (2), EARC	Director, Elected Member	
Constantine Mamarika				
		Groote Eylandt Bickerton Island Enterprise	Director	
		Anindilyakwa Rangers	Employee	
Robert Yawarngu				
Bandi Bandi Wunungmurra				
Bandi Bandi Wunungmurra		Yolngu Business Enterprise	Director	
Micky Wunungmurra	Brother	Arnhem Land Progress Association	Director	
Bobby Wunungmurra	Brother	Northern Land Council, LGANT, EARC	Director / Executive Member / Elected Member	
Joe Djakala				
Lapulung Dhamarrandji	Brother	East Arnhem Regional Council	President	
Wesley Dhamarrandji				
Wesley Dhamarrandji		Yolngu Business Enterprise	Board Member	Current
Wesley Dhamarrandji		Laynhapuy Homelands Aboriginal Corporation	Board Member	
Lionel Jaragba				
Lionel Jaragba		Groote Aqua Aboriginal Corporation	Director	Current
Lionel Jaragba		Groote Holdings Aboriginal Corporation	Director	Current
Lionel Jaragba		Angabunumanja Aboriginal Corporation	Director	Current
Lionel Jaragba		Warningakalinga Aboriginal Corporation	Director	Current
Lionel Jaragba		Anindilyakwa Land Council	Director	Current
Lionel Jaragba		East Arnhem land trust	Director	Current
Lionel Jaragba		Anindilyakwa Royalty Aboriginal Corporation	Director	Current
Lionel Jaragba		Anindilyakwa Advancement Aboriginal Corporation	Director	Current

CONFIRMATION OF PREVIOUS COUNCIL MINUTES



ITEM NUMBER	4.1
TITLE	Minutes of the Council Meeting held 23 February 2023.
REFERENCE	1751627
AUTHOR	Wendy Brook, Executive Assistant to the CEO

RECOMMENDATION

That the minutes be taken as read and accepted as a true record of the meeting.

ATTACHMENTS:

1 [!\[\]\(0b5e7e25e8775f7e7e80906ada4f0021_img.jpg\)](#) Ordinary Council 2023-02-23 [2010] Minutes.DOCX



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE ORDINARY MEETING OF COUNCIL

23 February 2023

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

In Attendance:

Deputy President Lionel Jaragba, Councillor Jason Mirritjawuy, Councillor Bobby M Wunungmurra, Councillor David Djalangi, Councillor Banambi Wunungmurra, Councillor Kaye Thurlow, Councillor Bandi Bandi Wunungmurra.

East Arnhem Regional Council Officers:

Dale Keehne – CEO.
Michael Freeman – Manager Corporate Services (via video).
Shane Marshall – Director Technical and Infrastructure Services.
Andrew Walsh – Director Community Development.
Signe Balodis – Regional Manager Community Development.

Minute Taker – Wendy Brook Executive Assistant to the CEO.

Guests: Cyril Bukulatipi Galiwin'ku Local Authority member.

Meeting Opening:

The meeting was opened by Deputy President Lionel Jaragba at 9.07am.

Prayer:

Councillor David Djalangi.

Attendance

2.1 ELECTED MEMBERS ATTENDANCE AND RESIGNATION

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Council Members and what absences that the Council gives permission for.

003/2023 RESOLVED (Jason Mirritjawuy/Banambi Wunungmurra)

That Council:

- (a) Notes the absence of President Lapulung Dhamarrandji, Cr. Constantine Mamarika, Cr. Robert Yawarngu, Cr Evelynna Dhamarrandji and Cr. Joe Djakala.
- (b) Notes the apologies received from President Lapulung Dhamarrandji, Cr. Constantine Mamarika and Cr. Robert Yawarngu.
- (c) Notes President Lapulung Dhamarrandji, Cr. Constantine Mamarika and Cr. Robert Yawarngu are absent with permission of the Council.
- (d) Determines, Cr. Joe Djakala and Cr Evelynna Dhamarrandji are absent without permission of the Council under Section 47(1) (o) of the Act.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

Declaration of Registered Interest Register

3.1 DECLARATION OF REGISTERED INTEREST

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council.

004/2023 RESOLVED (Wesley Dhamarrandji/Banamby Wunungmurra)

That Council notes the Conflict of Interest and Related Parties Register and notes no Councillor declares a conflict at today's meeting.

Previous Council Minutes

4.1 MINUTES OF THE COUNCIL MEETING HELD 15 DECEMBER 2022

005/2023 RESOLVED (Kaye Thurlow/Jason Mirritjawuy)

That the minutes be taken as read and accepted as a true record of the meeting.

CHIEF EXECUTIVE OFFICER REPORTS

6.1 COMMITTEE MEMBERSHIP

SUMMARY:

This report is to further consider Committee Membership.

006/2023 RESOLVED (Wesley Dhamarrandji/Kaye Thurlow)

That Council:

(a) Notes the current Committee and Local Authority Memberships.

(b) Seeks the view of the Gunyangara Local Authority about what Councillors it wants on its Local Authority.

6.2 CLOSING THE GAP - OUTCOMES

SUMMARY:

This report is to seek approval from the Elected Members to include indicators that provide evidence to reporting and funding bodies that the actions and deliverables of Council are inclusive of Closing the Gap measurable outcomes.

007/2023 RESOLVED (Wesley Dhamarrandji/Kaye Thurlow)

That Council:

(a) Notes the report.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

- (b) Approves the inclusion of the following statement in all Council and Local Authority agendas and minutes: "Under Closing the Gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing, it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan."
- (c) Supports the inclusion of other reasonable indicators to be included in operations to evidence Closing the Gap targets and outcomes.
- (d) A Closing the Gap working group be formed including Council representative and officer membership.

6.3 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

008/2023 RESOLVED (Kaye Thurlow/Bobby M Wunungmurra)

That Council notes the CEO report.

MOTION MOVE TO MORNING TEA BREAK AT 10.15AM

009/2023 RESOLVED (Kaye Thurlow/Wesley Dhamarrandji)

MOTION MEETING RESUMED 10.54AM

010/2023 RESOLVED (Kaye Thurlow/Banambi Wunungmurra)

CR LIONEL JARAGBA LEFT THE MEETING, THE TIME BEING 10:54 AM.

CR BOBBY WUNUNG MURRA TOOK THE CHAIR THE TIME BEING 10:54AM.

6.1 PLACEHOLDER - ALCOHOL REFORM

SUMMARY

011/2023 RESOLVED (Jason Mirritjawuy/Wesley Dhamarrandji)

That Council:

- (a) Notes the report.
- (b) Writes a letter to Mayor Matt Patterson expressing its support of Alice Springs Town Council actions that have led to the return of Alcohol restrictions.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

- (c) Writes a letter to the Northern Territory Government acknowledging their actions to legislate new alcohol reforms, and reiterate the resolutions of all Local Authorities and Council supporting the non-introduction of Alcohol in East Arnhem Land.
- (e) Reiterates the resolutions of all Local Authorities and Council in relation to the possible sale of Kava.
- (f) Supports the development of comprehensive Community Safety Action Plans, including the provision of information of the current status of the actual use of all substances across the Region, and health education.

CR LIONEL JARAGBA RETURNED TO THE MEETING, THE TIME BEING 11:24 AM AND RETURNED TO THE CHAIR.

**6.5 PLACEHOLDER - VOICE TO PARLIAMENT
SUMMARY**

This report is to seek Council's position on the Indigenous Voice to Parliament and The Mayors for the Voice to Parliament Public Statement.

012/2023 RESOLVED (Jason Mirritjawuy/Wesley Dhamarrandji)

That Council supports the Indigenous Voice proposal and signing the Mayors Voice to Parliament Public Statement, and the active engagement of Council, Local Authorities and Communities on how to implement them.

CR BANAMBI LEFT MEETING AT 11.40AM.

CR BANAMBI RETURNED MEETING AT 11.46AM.

MOTION MOVE TO LUNCH BREAK AT 11.56AM

013/2023 RESOLVED (Kaye Thurlow/Wesley Dhamarrandji)

MOTION RESUME MEETING AT 12.51PM

014/2023 RESOLVED (Jason Mirritjawuy/Kaye Thurlow)

Cr. Wesley Dhamarrandji did not return to meeting after the lunch break.

MOTION MOVE TO CONFIDENTIAL AT 12.52AM

015/2023 RESOLVED (Jason Mirritjawuy/Kaye Thurlow)

MOTION RETURN TO ORDINARY MEETING AT 2.14PM

016/2023 RESOLVED (Jason Mirritjawuy/Bobby M Wunungmurra)

TECHNICAL AND INFRASTRUCTURE SERVICES REPORTS

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

**7.1 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Council to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

017/2023 **RESOLVED (Banambi Wunungmurra/Bobby M Wunungmurra)**

That Council notes the Technical & Infrastructure Services report.

7.2 TELSTRA INVESTMENT AND CONNECTIVITY UPDATE PRESENTATION

SUMMARY:

This report is tabled for Council as a follow up from the last Ordinary Council Meeting, requesting information from Telstra surrounding investment in Regional Infrastructure and improved connectivity.

018/2023 **RESOLVED (Kaye Thurlow/Bobby M Wunungmurra)**

That Council notes the update on the meeting request and Telstra information.

7.3 PROPOSED UMBAKUMBA LAUNDRY SITE

SUMMARY:

This report is tabled for Council regarding approval for the location and positioning of a funded laundromat within the area of lot 229 Umbakumba.

019/2023 **RESOLVED (Kaye Thurlow/Bobby M Wunungmurra)**

That Council supports the proposed laundry installation, to be located on lot 229 Umbakumba, as supported by the community.

COMMUNITY DEVELOPMENT REPORTS

8.1 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY

This report is to provide information to the Elected Members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides the opportunity for the Elected Members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council Community cemeteries.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

020/2023 RESOLVED (Bobby M Wunungmurra/Banambi Wunungmurra)

That Council:

- (a) Notes the report.
- (b) Approves the draft Funeral Services and Cemetery Management Policy.
- (c) Approves adoption of records management practice for the EARC Burial Register and Cemetery management that allows the decision maker for the deceased to decide what information is classed as culturally sensitive information.

CR BOBBY M WUNUNG MURRA LEFT THE MEETING, THE TIME BEING 03:58 PM.

8.2 COMMUNITY DEVELOPMENT UPDATE

SUMMARY

This report is to provide information on the progress, successes, challenges and future opportunities of the Council's Community Development Directorate.

021/2023 RESOLVED (Evelyna Dhamarrandji/Bandi Bandi Wunungmurra)

That Council notes the Community Development update.

CR DAVID DJALANGI LEFT THE MEETING, THE TIME BEING 03:40 PM.

CR DAVID DJALANGI RETURNED TO THE MEETING, THE TIME BEING 03:43 PM.

8.3 2023 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL GENERAL ASSEMBLY

SUMMARY:

This report is to advise Council that the call for motions and attendees has been made for the National General Assembly of Local Government to be held in June 2023.

022/2023 RESOLVED (Kaye Thurlow/David Djalangi)

That Council:

- (a) Notes the report on the call for motions for the 2023 National General Assembly of Local Government.
- (b) Nominates President Lapulung Dhamarrandji, Deputy President Lionel Jaragba and Councillor Bandi Bandi Wunungmurra, to attend the NGA23 supported by Senior Officers of Council nominated by the Chief Executive Officer.
- (c) Endorses the following motions to be prepared for the Councillors review:
 - (1) Telecommunications, mobile connection and telecommunication Infrastructure and services.
 - (2) Australia Post services.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

- (d) Will consider and decide on the motion/s to be submitted to 2023 National General Assembly of Local Government at a Special Meeting of Council to be called before submissions are due on Friday 24 March 2023.

8.4 COUNCIL OPERATIONS ON PUBLIC HOLIDAYS

SUMMARY:

This report is to seek direction from the Elected Members on the provision of Council services on gazetted public holidays.

023/2023 RESOLVED (David Djalangi/Wesley Dhamarrandji)

That Council:

- (a) Notes the report.**
- (b) Requests that each Local Authority be consulted about which Public Holidays they wish to celebrate and how.**
- (c) Approves the continuation of Council observing the organisational public holiday during NAIDOC week.**

THE MEETING CONCLUDED AT 3.58PM 23 FEBRUARY 2023, DUE TO LOSS OF QUORUM, TO BE RECONVENED ON 24 FEBRUARY 2023.

MEETING RESUMED AND WAS OPENED BY DEPUTY PRESIDENT LIONEL JARAGBA AT 8.43AM ON 24 FEBRUARY.

Corporate Services Reports

9.1 REPRESENTATION REVIEW

SUMMARY

This report presents the final Local Government Representation Review 2022.

024/2023 RESOLVED (Jason Mirritjawuy/Joe Djakala)

That Council notes the 2022 Representation Review.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

9.2 DELEGATION MANUAL

SUMMARY:

Minor review of the Delegation Manual.

025/2023 RESOLVED (Kaye Thurlow/Bandi Bandi Wunungmurra)

That Council adopts the revised Delegation Manual.

9.3 FINANCE AND HUMAN RESOURCES REPORT

SUMMARY

This report is tabled to the Council to provide the Finance Report for the period ended the 31 January 2023 for its approval.

026/2023 RESOLVED (Bobby M Wunungmurra/Bandi Bandi Wunungmurra)

That the Council approves the Finance and Human Resources Report for the period ended on 31 January 2023.

9.4 AUDIT CHARTER AND WORK PLAN

027/2023 RESOLVED (Jason Mirritjawuy/Banambi Wunungmurra)

That the Council approves the Audit Committee Charter and notes the Work Plan.

MOTION MOVE TO BREAK AT 2.51PM (Wunungmurra/Wunungmurra)

MOTION METING RESUMED AT 3.10PM (Wunungmurra/Wunungmurra)

028/2023 RESOLVED (Kaye Thurlow/Bobby M Wunungmurra)

10.2 UNCONFIRMED MINUTES FROM LOCAL AUTHORITY AND COMMITTEE MEETINGS AND MEMBERSHIP

SUMMARY

This report provides to Council copies of minutes from Local Authority and Committee meetings.

029/2023 RESOLVED (Kaye Thurlow/Bandi Bandi Wunungmurra)

That Council notes the unconfirmed minutes from the Local Authority and Committee meetings.

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

**10.3 LOCAL AUTHORITY ACTIONS - COUNCIL REVIEW AND ENDORSEMENT
SUMMARY**

This report provides a summary list of actions arising from Local Authority meetings in each of the East Arnhem Regional Council communities.

030/2023 RESOLVED (Evelyna Dhamarrandji/Wesley Dhamarrandji/)

That Council:

- (a) Endorses the actions included in the Local Authority Actions List as recommended by each Local Authority, or as amended.
- (b) Approves the removal of completed actions and as recommended by each Local Authority.
- (c) That Local Authority members Cyril Bukulatjpi and Lirrpiya Mununggurr are approved to attend the Local Authority Action meeting, to be held in Darwin on 9 March 2023.
- (d) That Local Authority members Cyril Bukulatjpi and Lirrpiya Mununggurr be paid the equivalent of the Council extra meeting allowance.
- (e) That Council will meet the actual and reasonable costs of travel.
- (f) That Council meet the actual and reasonable costs of Local Authority member Cyril Bukulatjpi, involved in attending the 81st Bombing of Darwin ceremony on 19 February 2023.
- (g) That Councillor Kaye Thurlow be paid an extra meeting allowance for assisting the External Chair with Audit Committee Membership interviews, as Cr. Thurlow knows what is required of an Audit Committee member, and again if required to attend these meetings.

Correspondence

**16.1 CORRESPONDENCE REGISTER
DOCUMENT DETAILS REPORT**

Incoming Correspondence

1712852	Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints.pdf
1727300	Marion Scrymgour MP - Request for 2023 Meeting Schedule 16.12.2022.pdf

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

The report author does not have a conflict of interest to this matter (Section 179 of the Act).

031/2023 RESOLVED (Kaye Thurlow/Wesley Dhamarrandji)

That Council notes the incoming and outgoing correspondence register.

DECISION TO MOVE TO CLOSED SESSION AT 12.52PM

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 99 of the Local Government Act, 2019 as the items lists come within the following provisions:

- 12.1 Fleet and Sales Report** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 12.2 East Arnhem Regional Council Accommodation Business** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 12.3 External Auditors** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- CEO Mid-Year Performance Review** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (a) of the Local Government (General) Regulations. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*
- 12.4 Debtors and Rates of Council** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (b) of the Local Government (General) Regulations. It contains information about the personal circumstances of a resident or ratepayer.*
- 12.5 RFT1683-2211 Lot 83 Gapuwiyak Staff Housing Upgrades** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 12.6 RFT1695-2208 Lot 95 Gapuwiyak - Childcare New Security Fencing** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

RESUMPTION OF MEETING AT 2.14PM.

032/2023 RESOLVED (Jason Mirritjawuy/Bobby M Wunungmurra)

MINUTES OF THE ORDINARY MEETING HELD IN THE NHULUNBUY ON
THURSDAY, 23 FEBRUARY 2023 AT 9AM

That the decisions of Closed Session be noted as follows: Per the Confidential minutes.

GENERAL BUSINESS

That Council discussed concerns with Power and Water connections.

COUNCIL RESOLUTION

033/2023 RESOLVED (Wesley Dhamarrandji/Joe Djakala)

That Council write to Power and Water to request and audit of all power and water meters and connections to ensure they are working properly and any required repairs are carried out, to be in line with current standards.

DATE OF NEXT MEETING: 28 APRIL 2023.

COUNCIL RESOLUTION

034/2023 RESOLVED (Evelyna Dhamarrandji/David Djalangi)

That Council resolves the Ordinary meeting of Council be moved from the 27 April 2023 to the 28 April 2023.

MEETING CLOSE

Meeting closed at 9.21AM 24 February 2023.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 23 and 24 February 2023, and are to be confirmed.

CHIEF EXECUTIVE

ITEM NUMBER	6.1
TITLE	CEO Report
REFERENCE	1751633
AUTHOR	Dale Keehne, Chief Executive Officer

**SUMMARY:**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

GENERAL**Alcohol Reform and Kava Consultation**

President Lapulung wrote to the Chief Minister following the resolution of Council at the February Ordinary Council Meeting. That resolution was that Council formally welcomed the decision of the Chief Minister and Northern Territory Government to restrict alcohol through legislating an opt-in to an opt-out model for Alcohol Protected Areas, previously subject to restrictions under the Commonwealth's Stronger Futures legislation.

This action is in line with a number of resolutions of all Local Authorities and Council across that support the non-introduction of alcohol in East Arnhem Land, beyond current permit arrangements.

Chief Minister Natasha Fyles responded quickly and very positively, congratulating Council for supporting Local Decision Making by the Local Authorities across East Arnhem Land on the important issues of alcohol and kava.

The letter from President Lapulung to the Chief Minister and her response are attached.

We welcome the Chief Minister's acknowledgement of the series of resolutions of Council and all Local Authorities across the region expressing strong opposition to the introduction of the legal sale of alcohol across the communities and homelands of East Arnhem Land.

Councils and the nine Local Authorities look forward to ongoing collaboration and support of further consultation that will be facilitated by your Department across the East Arnhem Region, on the complex issues of alcohol, kava and other substance use, and how to best deal with them.

Local Authority Review

Lirripiya Mununggurr from the Yirrkala Local Authority and Cyril Bukulatjpi from the Galiwinku Local Authority and I, attended a meeting in Darwin on 9 March, with representatives from other Councils, to discuss ways to further strengthen the role of Local Authorities.

The meeting was hosted by the Local Government Division of the Department of the Chief Minister and Cabinet, and attended by the Chansey Paech, the Minister for Local Government.

Lirripiya, Cyril and myself represented the range of strong and practical recommendations that have come from each Local Authority across our region, which were well received. A draft Implementation Plan will be prepared for review by our and other Councils before being finalised for consideration and approval by the Minister.

The point first raised by the Yirrkala Local Authority and endorsed by Council that the sitting fees for Local Authority Members needs to be increased, to be more aligned to fees paid for other boards – has progressed, by a review of the Remuneration Tribunal.

Sitting Fees will be three times higher for Members and over three times higher for the Chair of Local Authorities. This has generated significant interest at the last round of Local Authority meetings. Local Authorities are now considering broader membership to support the most inclusive and representative membership possible, to further increase the voices, legitimacy and representation of each Local Authority.

Regional Mural Project

The consultation across the communities of the region has been nothing short of inspiring. Elders, young people and everyone in between were excited to be involved and make their direct contribution to what will be included in one large mural of the East Arnhem region, on the large end wall of the Nhulunbuy Regional Office.

There was clear interest in the part of the mural relating to the particular cultural ward, to be reproduced and displayed somewhere prominent in each community.

A number of community's murals were also painted on the day as shown below.





The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the CEO report.

ATTACHMENTS:

- 1 [To the Chief Minister - Formal Support of the Restriction of Alcohol to Communities - 03.03.2023.pdf](#)
- 2 [From the Chief Minister - Response to Formal Support of the Restriction of Alcohol to Communities - 07.03.2023.pdf](#)



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3 March 2023

Natasha Fyles
Chief Minister
Northern Territory Government
chief.minister@nt.gov.au

Dear Chief Minister,

Formal Support of the Restriction of Alcohol to Communities

I am happy to take this opportunity to acknowledge the actions of you and the Northern Territory Government to restrict access to alcohol, through legislating a shift from an opt-in to an opt-out model for Alcohol Protected Areas, previously subject to restrictions under the Commonwealth's Stronger Futures legislation.

This action is very welcome as it is in line with a number of resolutions of all Local Authorities and Council across that support the non-introduction of alcohol in East Arnhem Land, beyond current permit arrangements.

Council was pleased to meet with senior officials of your Department, Bridgette Bellenger, Jim Rogers and Maree DeLacey on 24 February following our last Ordinary Council meeting, and discuss this matter.

We welcome their acknowledgement of the series of resolutions of Council and all Local Authorities across the region expressing strong opposition to the introduction of the legal sale of alcohol across the communities and homelands of East Arnhem Land. The full most recent and former resolutions of Council are attached.

Councils and the nine Local Authorities look forward to ongoing collaboration and support of further consultation that will be facilitated by your Department across the East Arnhem Region, on the complex issues of alcohol, kava and other substance use, and how to best deal with them.

Nhokiyngalanha Dharanganaminyaraw Ngayangu Nherrpanminyaraw

(Yours in building unity),

Lapulung Dhamarrandji
President
East Arnhem Regional Council

Attachment A**Council and Local Authority Resolutions Regarding Legal Sale of Alcohol and Kava****23 February 2023 Ordinary Council Meeting Resolution**

That Council:

- (a) Notes the report.*
- (b) Writes a letter to Mayor Matt Patterson expressing its support of Alice Springs Town Council actions that have led to the return of Alcohol restrictions.*
- (c) Writes a letter to the Northern Territory Government acknowledging their actions to legislate new alcohol reforms and reiterate the resolutions of all Local Authorities and Council supporting the non-introduction of Alcohol in East Arnhem Land.*
- (d) Reiterate the resolutions of all Local Authorities and Council supporting the non-introduction of Alcohol in East Arnhem Land and in relation to the possible sale of Kava.*
- (e) Supports the development of comprehensive Community Safety Action Plans, including the provision of information of the current status of the actual use of all substances across the Region, and health education.*

30 June 2022 Ordinary Council Meeting Resolution

That Council:

Calls on the Northern Territory and Australian Governments to;

- a) Work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with, and understanding of, all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.*
- b) Advise the Northern Territory and Australian Governments of the very strong position across Local Authorities and Council to oppose the introduction of the legal sale of alcohol to prevent the massive social and health affects it will bring; and*
- c) There is a need to focus on the issue of kava and consideration across the many communities and homelands across East Arnhem whether to approve it's legal sale, where, and if so, how that would be managed to properly deal with the health and social impacts on families and work, and that any profits go to the benefit of communities and homelands.*

May 2022 Local Authority Meetings Resolutions.

Unified resolution to:

Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with and understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol.

The Angurugu and Umbakumba Local Authorities strengthened the resolution further by adding "and support the leadership of the President on this issue".



CHIEF MINISTER

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GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5500
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Mr Lapulung Dhamarrandji
President
East Arnhem Regional Council
PO Box 1060
NHULUNBUY NT 0881

Dear Mr Dhamarrandji

Thank you for your correspondence of Friday, 3 March 2023 confirming the East Arnhem Regional Council's support of the Territory government's restriction of alcohol to communities.

Alice Springs and our Central Australian communities are facing some of the most complex and deep-rooted social issues in our country. We know alcohol has a significant effect on these issues, but, it is not the only problem.

I am pleased to hear you are meeting with representatives from local authorities and I welcome local based solutions. Thank you for your leadership in this area.

The work of the East Arnhem Regional Council and local authorities in the East Arnhem Land region is to be commended. Please continue to work with my Department and do not hesitate to contact my office at any time.

Kind regards

A handwritten signature in blue ink that reads "Natasha".

NATASHA FYLES

- 7 MAR 2023



CHIEF EXECUTIVE



ITEM NUMBER	6.2
TITLE	Social media information guide for Councillors.
REFERENCE	1751727
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY:

This report is to set out the dos and don'ts of Social Media.

BACKGROUND

The information sheets attached are designed to assist Local Government Council members understand their obligations when using social media.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the report on Social Media.

ATTACHMENTS:

- 1 [↓](#) Guide - Social media dos and donts.pdf
- 2 [↓](#) Information sheet - Personal use of social media.DOCX

SOCIAL MEDIA DON'TS



If you are a council member, it is really important to think about what you put on social media or what you say on social media.

- Maybe you do not need to post on social media, every day or week.
- Do not post things, do not comment on things, or do not share information that is gossip or will lie to people.
- Do not post / say bad comments about other people. Do not post / say bad things about people who work or used to work at council.
- Do not post things that maybe will embarrass you, embarrass other people or embarrass your council.
- Do not get involved with requests or feedback from people in the community, unless the CEO says yes first.
- Do not post anything that will make people think it is from the Council.
- Do not post personal / things that are not about work on your work account.
- Do not post anything confidential / secret, even if you don't work for council anymore.
- Stay away from / do not do anything illegal / against the law online. Do not post if you are not sure.

SOCIAL MEDIA DO'S



- Do read the RULES. They are called the Code of Conduct, the council policies and governing legislation (law for councils). These will say what you should do and how you should act online. Make sure the things you do online (actions and behaviour) are the same as what these RULES talk about / say. Check if you are unsure.
- Do keep your work social media account away from your personal social media account.
- Do look for questions and messages from community and tell them that their questions will be sent / passed on to council.
- Do ask your followers for their ideas on how to make the community a better place.
- Do say that you are saying just what YOU think and make sure that you say you are NOT speaking for the council.
- Do check what you are going to say first in your work posts – will community or council be upset by your post?
- Do / always think about the things that you say / put on your personal social media accounts. Your personal social media posts can be mixed up with your work / position as a council member.
- Do delete any posts or comments from your accounts that might cause trouble / harm as soon as possible.
- Do think carefully about what you will say / comment about politics, issues and events in other council areas.
- You must always keep secret council information secret / not talk about it. It is a rule / law called a duty of confidentiality. Even after you leave that job.
- Do report any posts which are bad trouble/ threatening to police.
- Do talk to someone / get advice if you are getting bullied online.

Information sheet

Personal use of social media

Social media is a powerful communication and networking tool that has become part of our everyday life.

This information sheet is designed to assist local government council members understand their obligations when using social media.

Quick tips – think before you post and ask yourself these questions

- Could my comments cause the council, the community, residents, ratepayers or other stakeholders to lose confidence in my ability to perform my role in an impartial and professional manner?
- Are my comments consistent with how the community expects a council member to operate and behave?
- Can I share this information? You cannot share information that is confidential, or share a council decision that hasn't been publicly released by council administration.
- Could my comments damage or undermine the reputation of the council?
- Could my comments break the law? For example, do they comply with anti-discrimination legislation and laws relating to defamation?
- Would I be comfortable if the person am I commenting about read my comments?
- Would I change my comment if it was printed in a newspaper or news page on social media?
- Think and rethink before you post. Sometimes you can unintentionally say something hurtful or upsetting when you do not mean to. Consider how someone else may interpret what you say.

What is social media

Social media consists of tools such as websites and applications that allow users to create and share content and to participate in social networking. Social media may include:

- Social networks such as Yammer, Facebook, Twitter and LinkedIn.
- Media sharing networks such as YouTube, Snapchat, TikTok, Instagram, Pinterest, Vimeo and Soundcloud.
- Bookmarking and content curation networks such as Pinterest.
- Corporate networks such as SharePoint and Skype.
- Blogging networks such as WordPress and Newshub.
- Micro-blogging networks such as Twitter, Mastodon and Tumblr.
- Discussion forums such as Reddit and Whirlpool.

Personal use of social media

- Wikis such as Wikipedia.
- Online gaming networks such as World of Warcraft, Call of Duty and Fortnite.
- Sharing economy websites, such as Gumtree and Uber.

The term “post” in this guide refers to any shared or created content put on social media.

What to do if you become a victim of online bullying

- Keep evidence of the offensive or harmful content (screenshots). This may be needed for an investigation.
- Contact the social media service provider and ask them to block the offensive content.
- You could contact the person who posted the offensive content and ask them to remove it.
- Seek advice and support from someone you trust. A family member, friend, fellow council member, Chief Executive Officer (CEO) of the council or a counselling service may help you to cope with particularly difficult or ongoing concerns.
- Take a stand. If someone is being disrespectful or offensive, let them know that you find their comment / content offensive. Remember, regardless of the severity of the content to which you are responding, an offensive response by you may still constitute a breach of the law.
- If the post is from a council member then you may want to lodge a Code of Conduct complaint. Always be respectful and model behaviours that align with the Code of Conduct for council members yourself.
- Posts which are threatening or imply unlawful activity should be reported to police.

Purpose of personal and professional accounts

You may already have a number of personal social media accounts that allow you to connect with family and friends across the world. Social media can be an excellent way to stay in touch with people you may have lost contact with over the years and share your personal experiences, hobbies, and passions outside of work. Your personal account might use your real name or a nickname and have either a private profile or strict privacy settings.

A professional profile, on the other hand, is like an online resume. It can help give the public an idea of your role, provide a platform to build professional connections, and allow you to engage with the community, raise awareness about what's happening in your area, and share your professional interests or views. Your professional accounts should include your real name, position title, council / ward name, and location.

It's important to keep your personal and professional accounts separate, while treating both spaces as opportunities to present yourself in a positive light and maintain respectful and appropriate behaviour at all times. Remember that the Code of Conduct applies to both accounts and any posts, likes, shares, or interactions.

What is public and what is private

You might mistakenly assume that your social media interactions and comments are private and anonymous, especially if you have set the highest level of privacy or security settings for your accounts. However, there is no guarantee of privacy.

Personal use of social media

It is important to note that the content you create on some third-party sites is the property of the site where it is posted and may be reused in ways that you did not intend. Therefore, before posting anything on a social media site, it is crucial to understand the platform you are using, read the terms of service and user guides, and familiarize yourself with posting etiquette and cultural and behavioural norms associated with the site.

It is also important to remember that what you post online can stay there for a long time and can be shared beyond the intended audience, potentially causing damage to your reputation, another person's reputation, or your council's reputation. As a council member, it is crucial to maintain a clear distinction between your private online identity and your councillor identity.

If inappropriate comments or content become public, you will be accountable under the Code of Conduct and the *Local Government Act 2019*. Additionally, there are risks to your personal well-being, such as harassment and trolling, that you may face as a council member associated with a council or other organisations or issues.

This guide aims to provide you with information that will help you understand your behavioural obligations as a council member and support you in protecting yourself from avoidable risks.

Council members expressing personal opinion

Council members have the right to express their personal opinions in public comments. However, they are prohibited from making any statements that could be interpreted as representing the official stance of their council. To avoid any confusion, it is suggested that council members preface any personal comments regarding matters or activities related to their council with a statement similar to the following: "As a [name of council] Councillor, the views expressed here are solely my own."

It is also worth checking your council media and social media policy to make sure your posts are compliant.

Receiving works requests or community feedback

When council members use social media as part of their role, they may receive posts or comments from community members, such as requests for services, administrative inquiries, complaints, or compliments. It's important to remember that the community sees these communications as equivalent to letters or emails, and they expect a response.

However, council members are not responsible for finding answers or resolving community members' requests. That is the role of the council's administration. Council members should only receive the community member's communication and ensure that it is directed to the council's administration for action.

If council members are using social media to connect with their community, they should discuss and agree with the CEO on how to forward community requests to the council's administration for action. They should regularly review their social media and promptly forward community requests to the administration and provide information of council channels available to ensure requests or complaints are dealt with efficiently.

Council members should inform community members how their communication has been received and actioned. For example, they could say: "Thank you for contacting us. Your request has been forwarded to the [name of council] for response, and you can expect to hear back from us soon. For more information, please contact our Customer Service Team at [phone number] or [email address]."

Personal use of social media

Do's and Don'ts for using photos, videos, images and infographics**Do:**

- Use relevant, engaging and high quality images or videos to draw more attention to your post.
- Ask permission from each person before taking their photo and explain the intended use of the photo.
- Ask permission to use an image or video that someone else created, even if you are pictured.
- Consider obtaining written consent to use a photo or video on your social media.
- Credit the person that took the photo or acknowledge the original source.
- Remove an image or video immediately on request.
- Request for photos of yourself to be removed from accounts if you did not give permission or feel it is no longer appropriate. Report the person if your image or video has not been removed after 48 hours.

Don't:

- Use the image or video if you don't know the creator.
- Post stock photos without a caption or giving credit to the owner.
- Use the photo or video if you did not obtain permission from every person pictured.
- Use images from the internet without double checking the terms of use.
- Take or use photos or videos where the site, event or venue explicitly prohibits photo and video.
- Use inappropriate images or videos that may embarrass yourself, another person or your council.
- Use images that go against the platform's terms and conditions, council's policies or governing legislation.

What happens if I have breached the requirements?

If you believe that you have previously posted comments or content that may breach your obligations, it is recommended that you remove (delete) the offending material as soon as possible after you become aware that the material may constitute a breach.

Legislation

Council member behaviour and activity, including when using social media for professional or personal purposes is governed by:

- *Local Government Act 2019*
 - Code of Conduct at Schedule 1
- *Local Government (General) Regulations 2021*
- *Local Government (Electoral) Regulations 2021*
- *Information Act 2002*
- *Anti-Discrimination Act 1992 (NT)*

Personal use of social media

- *Defamation Act 2006.*

Check your council's policies too as there may be specific policies which apply to communications and social media which you must comply with. For example:

- Public Relations / Media
- Election Caretaker Period.

For more information

You will find answers to the most commonly asked questions on the page below. For further queries, please contact your council staff or alternatively you can contact the Local Government Unit, Department of the Chief Minister and Cabinet via LGQuestions.CMC@nt.gov.au.

Frequently asked questions

Why can't I say what I want if I post anonymously?

Are you sure you are anonymous? You may not have identified yourself as a council member but many of us now have a digital footprint that makes it easy to find out who we are. Posting material anonymously or using a pseudonym does not guarantee your identity will stay hidden. Even if you do not identify yourself you can still be identified by someone else.

It is simply common sense to assume that anything you write or post can be linked to you and your council - whether you intend it or not.

What if I have posted after hours?

Your capacity to affect the reputation of your council does not stop when you leave the council chamber. The comments you make at any time can make people question your ability to be impartial, respectful and professional when you are acting as a council member.

The community expects council members to uphold the Code of Conduct behaviours at all times.

What if I posted material from my private computer/tablet/phone?

Posting material from your private equipment means that you do not have to worry about whether or not you've properly used the council information and communication technology (ICT) resources provided to council members. It does not; however, affect whether what you've said is acceptable or not. In the same way that posting material after hours will not always protect you, neither will using your own equipment.

Having said that, remember that any material posted or sent from ICT devices provided by your council may be accessed by the council. This right to access any material received or created by you when performing your duties as a council member is established in law through the council's obligations under the following legislation:

- *Local Government Act 2019*
- *Information Act 2002*
- *Anti-Discrimination Act 1992 (NT)*
- *Defamation Act 2006.*

Use of your council's ICT equipment must be in line with your council's policies and procedures.

What about my right to freedom of speech?

The common law recognises an individual right to freedom of expression and the Australian Constitution contains a right to freedom of political communication. For council members, these rights are subject to limitations imposed by the council's policies.

Why can't I rely on privacy settings on my social media platforms?

It is prudent to restrict the publication of your comments to those people who you actually want to see the comments.

You can set the privacy settings as high as you like. But it is not a complete protection, and it is a bad idea to rely on it. It will not stop another person deciding that something you wrote is particularly funny or insightful, taking a screenshot, and making it available for everyone to see.

Personal use of social media

What about 'liking', sharing and reposting?

If you 'like' something on a social media platform, it will generally be taken to be an endorsement of that material as though you had created that material yourself.

'Sharing' a post has much the same effect. If, however, you are sharing something because you disagree with it and want to draw it to someone else's attention, make sure that you make that clear at the time in a way that does not breach the Code of Conduct. It may not be enough to select the 'angry face' icon, especially if you are one of thousands that have done so.

If my social media pages are locked to friends only but one of my friends reposts one of my posts, could this be a breach?

Yes. The breach occurs at the time you made your post. The fact that one of your friends chose to repost it does not create the breach, it just makes it easier to identify.

Public comment includes anything that you say in public or which ends up in public. This can include something you have said or written to one person. If your comment has an audience, or a recipient, it is a public comment.

Will I breach the Code of Conduct if I send content in a private email to a friend?

Potentially, yes. There is nothing to stop your friend forwarding the email or taking a screenshot of it, including your personal details, and sending it to other people or posting it all over the internet. Again, the breach of the Code of Conduct is not in their subsequent publication of your material, but in your emailing that material in the first place.

Am I responsible for nasty comments made by someone else on my social media pages?

Doing nothing about objectionable material that someone else has posted on your page can be seen in some circumstances as your endorsement of that material. If someone does post material of this kind, it may be sensible to delete it or make it plain that you do not agree with it or support it.

Any breach of the Code of Conduct would not come from the person making the post. It would come from how you reacted to it.

Is it okay to share a petition about a political topic?

It depends. The factors affecting this judgment might include the subject of the petition, or the terms in which it is expressed. The principles set out elsewhere in this guide and in your council's policies may help you come to a view in each case.

In any case, if a council member has been actively involved in a petition or has been a signatory to the petition, the council member will have a conflict of interest to disclose when the petition is presented to the council for consideration.

Is posting to a closed mailing list making a public comment?

Yes. The same principles apply in this case as posting to locked social media pages or sending private emails.

What about just joining a Facebook group (or similar)?

People will draw conclusions about you from a range of factors. This can include the nature of any online communities that you join.

Personal use of social media

Can I post comments about politics, issues and events in other council areas?

Usually, yes, but the same concerns still apply. For example, council members may be seen to be commenting on behalf of their council and need to exercise sensible care in their comments.

You should think carefully before making comments about politics, issues and events in other council areas that might lead others to thinking less of your council.

What about posts or comments I have made in the past prior to becoming a council member?

These principles do not apply to posts made prior to you becoming a council member. However past posts could still affect the council's or your reputation, therefore it would be best to consider the appropriateness of your past posts on any social media accounts and remove any posts that are not appropriate.

If I resign from being a council member, am I free to post anything I want?

Former council members continue to remain bound by a duty of confidentiality in respect of information obtained in confidence during their time as a council member and cannot use the information to gain a benefit or cause harm to another. You should think about whether something you wish to post after leaving your council role might breach this duty.

CHIEF EXECUTIVE



ITEM NUMBER	6.3
TITLE	Remuneration of Elected Members and Local Authorities
REFERENCE	1753842
AUTHOR	Michael Freeman, Corporate Services Manager

SUMMARY:

The report presents the Remuneration Authority Determinations

BACKGROUND

The *Local Government Act* has given the power to set remuneration for elected members and Local Authority members to the Remuneration Authority for determination.

GENERAL

The Authority has determined changes for elected members. These changes are shown in the first attachment.

The major change is for the President, with the inclusion of a vehicle allowance.

The other change is for Extra Meetings, where a tiered system based on the length of the meeting is introduced.

The current rate is \$360 per meeting. Meetings less than four hours will now be paid less.

At this point the relationship between the Council Policy and the Determination on what constitutes an Extra Meeting is unclear and clarification has been sought.

For Local Authorities, the rates have been increased, also based on a length of meeting basis.

The changes occur from 1 July 2023.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the Remuneration Authority determinations.

ATTACHMENTS:

- 1 [↓](#) Elected Members Remuneration
- 2 [↓](#) council-member-allowances-from-1-july-2023
- 3 [↓](#) report-determination-1-of-2023-allowances-for-members
- 4 [↓](#) report-determination-1-of-2023-allowances-for-local-government-authorities

Elected Members Remuneration

		Until 30 June	From 1 July
President	Base	75,116.61	20,000.00
	Additional	0.00	82,000.00
	Electoral	19,771.29	
	Extra Meetings	0.00	
Principal Vehicle		0	40,000.00
Total		94,887.90	142,000.00
	Prof Develop	3,753.17	4,000.00
Deputy President	Base	27,776.12	20,000.00
	Additional	0.00	16,000.00
	Electoral	4,943.73	
	Extra Meetings	0.00	10,000.00
Total		32,719.85	46,000.00
	Prof Develop	3,753.17	4,000.00
Councillor	Base	13,509.96	20,000.00
	Electoral	4,943.73	
	Extra Meetings	9,006.64	10,000.00
Total		27,460.33	30,000.00
	Prof Develop	3,753.17	4,000.00
Cost to Council		509,676.09	604,000.00
Extra Meeting Rate	Now	360	
	Up to 2 hours		200
	2 to 4 hours		300
	Over 4 hours		500

Council member allowances – from 1 July 2023

Frequently asked questions

The Remuneration Tribunal (the Tribunal) Report and Determination No. 1 of 2023 - Allowances for Members of Local Government Councils was made on 24 January 2023 (and tabled in the Northern Territory Legislative Assembly on 14 February 2023). Below are answers to some commonly asked questions regarding the Determination.

This document was created by the Department of the Chief Minister and Cabinet following discussions with the Local Government Association of the Northern Territory and other stakeholders. It does not form part of the Determination but aims to assist council members and staff in understanding the Determination.

2 – Allowances

Will the council need to make a decision to adopt the allowances?

The Determination sets the value of Councillors Allowance, Deputy Principal Members Additional Allowance and Principal Members Additional Allowance. The exception is Belyuen and Wagait Councils, which are given an allowance of an amount approved by Council 'up to' a certain value. These are the only councils that need to make a separate decision adopting the allowances.

The Determination shows an annual allowance, does that mean the full allowance is paid once per year?

No, the Determination sets the capped annual allowances for each council, an 'up to' amount that is claimable under each allowance. Allowances are paid in accordance with Council policy, usually occurring fortnightly or monthly.

There seems to be a significant drop in both the Deputy Principal Member and Principal Member allowances, is that right?

No, the allowances determined for Deputy Principal Members Additional Allowance and Principal Members Additional Allowance are in addition to the Councillors' Allowance. Appendix A to the Report compares the current allowances with the new allowances and provides the total allowance for the Mayor (principal member) and Deputy Mayor (deputy principal member).

3 – Inclusions of all allowances

If, before 1 July 2023, a council provided an allowance to members that was not required under the Local Government Act 2019, for example an allowance for internet and phones, does it now need to come out of the allowances covered by the Determination? Can the council make a decision to pay allowances not mentioned in the Determination?

As the Determination now sets out what the allowances are to cover, for example it now specifies "contribution towards phone and internet usage", a council cannot pay another allowance towards such usage. However, there may be circumstances where, subject to council policy, it is appropriate for a council to supply a member with a phone, computer or related equipment, or reimburse a member's cost of purchasing such equipment.

Frequently asked questions

4 - Extra Meeting/Activity Allowance

The Determination shows allowances for 'normal business hours', what does this mean and how is the fee set for Council activities/meetings held outside normal business hours?

The expression "normal business hours" is mentioned at paragraph 4.2, although the Determination does not specify an allowance for meetings after hours or an option for Council to self-determine their allowances. As such, extra meetings or activities (both during and outside of business hours) should be paid at the rates listed for meetings during business hours, based on the time that meeting/activity takes.

Are the Extra Meeting/Activity Allowance limits of \$10,000 per year (paragraph 4.1) and \$1,000 per year (paragraph 4.2) per council or member?

These are capped amounts set out for each council. The \$10,000 capped Extra Meeting Allowance is only available to municipal and regional councils members (except principal member) and the \$1,000 capped Extra Meeting Allowance is only for councillors of community councils (excludes principal member and deputy principal member).

Are deputy principal members entitled to the Extra Meeting/Activity Allowance?

Yes, deputy principal members are eligible to access the Extra Meeting/Activity Allowance as per paragraph 4.1 of the Determination. In paragraph 5 of the Report, the Tribunal is concerned with the Extra Meeting Allowance being restricted and have now restructured it to be more accessible.

If a council member has to cancel their attendance at a meeting or activity for which they have already received an allowance, are they required to repay the allowance?

The Determination does not specify requirements for payment or repayments of allowances. Allowances are normally paid in arrears.

If a council member is unable to attend a meeting or activity due to illness or unforeseen circumstances, can they still claim allowances for the missed meeting or activity?

No, a council member can only claim allowances for a meeting/activity they were present for.

Is there a minimum part/amount of time required for the attendance at a meeting to get the allowance, for example attendance at 80 per cent of the scheduled meeting?

The Determination does not specify the minimum attendance time required per meeting. However, it is common for councils to have established policies and procedures in place for meetings and the payment of allowances to council members. The Determination does nominate different amounts for the time period in attendance, including up to 2 hours, between 2 and 4 hours and more than 4 hours. For example, if a council member attends a meeting/activity for 1.5 hours and the full meeting was for 4 hours, the member is entitled to the 'up to 2 hour' amount (\$200).

Can a council member claim the extra meeting/activity allowance for attending a meeting or activity via telephone/video conference?

Yes, under sections 95(3)(a) and 98(3)(a) of the *Local Government Act 2019*, the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

Frequently asked questions

5 - Professional development

Are there any limitations on the number of professional development courses that a council member can take per year?

The Determination does not limit the number of professional development courses that a council member can attend each year. However, the course must be relevant to their role as councillor and be approved by the council.

If a member needs to book flights and accommodation to get to the professional development course, would that be covered under the Professional Development Allowance?

The Determination does not specify if the Professional Development Allowance may be claimed for the costs (including travel, accommodation and meals) in attending a training course approved by Council. Whether or not these related costs can be claimed is a matter of council policy.

For proof of completion of a professional development course, will a pass grade be required (if applicable) or will a confirmation of attendance from the provider be suitable?

The Determination does not specify requirements for attendance or passing a course in order to be eligible for the Professional Development Allowance. This should continue to be managed in line with council policy.

If a professional development course or several courses will cost more than the yearly allowance, can a councillor use their allowance for the following year?

Yes, as long as it is still within their elected term. The Determination sets out in paragraph 5.4 that a total of two years' worth of allocations can be used in one financial year, as long as the councillor would still be within their elected term. Alternatively, if a councillor uses part or none of the allowance in one financial year, the allowance will be carried over for the following financial year only, although it will not continue to be carried across further years, even if the councillor is still in term during those years. For example, if the allowance is not accessed for two years, the councillor will lose access to one years' worth of the allowance.

If a council member does not wish to attend any professional development courses, can their allowance go towards other council members to top up their allowance, for example be pooled for others to use?

No, the Professional Development Allowance is capped at \$1,000 per financial year for each councillor and principal member of community councils (if approved by council) and \$4,000 per financial year for each member of municipal and regional councils. If a council member does not access any of their Professional Development Allowance it cannot be accessed by other council members that have exhausted their capped allowance and it does not get pooled towards any other allowance or person.

6 – Vehicle allowance

The reimbursement for vehicle use at the Australian Taxation Office (ATO) rate (78 cents per kilometre in 2022-23) may not fully compensate members for travel time or wear and tear on their vehicles. Is there a way the council can 'top up' the allowance?

No, nothing can be paid above the ATO rate to compensate for vehicle usage.

Frequently asked questions

Can a council member claim a Vehicle Allowance for travel outside of the council's jurisdiction?

Yes, as long as the member is not receiving a vehicle provision or travelling in a council vehicle, and it falls within the circumstances set out in paragraph 6.3. For example, a council member may need to travel outside of the council's jurisdiction to attend an approved function over 50 kilometres from home.

If a councillor travels 30 kilometres from home in their private vehicle to attend an approved meeting/activity, will the councillor be eligible for the vehicle allowance?

No, for a councillor to be eligible for the Vehicle Allowance, they must also travel more than 50 kilometres from their home to attend a meeting/activity with a minimum round trip of 100 kilometres.

What happens if a councillor's vehicle allowance exceeds the capped amount?

The Vehicle Allowance is capped at \$5,000 per financial year for each councillor. If a councillor reaches the capped amount, the councillor is not eligible for further Vehicle Allowances for that financial year and reimbursement cannot be sought in the following year. However, in some circumstances, kilometres not claimed for an allowance, might be claimable as a tax deduction.

Are councillors required to keep a logbook to claim the Vehicle Allowance?

The Determination does not specify requirements for councillors to keep a logbook. However, subject to council policy, it is important for councillors to keep thorough documentation and records when claiming reimbursement for vehicle expenses. Maintaining a diary, logbook or using GPS-enabled phone applications are acceptable methods for tracking travel and keeping accurate records.

7 – Provision of motor vehicle

Is it the council's or the principal member's decision whether to have a vehicle provided or a Vehicle Allowance? For example it may be financially better for the principal member to take an allowance, but financially better for the council to provide a vehicle.

For municipal and regional councils, it is the council's decision whether to provide the principal member with a vehicle or the Vehicle Allowance. However, a council should support its principal member. Accordingly, councils are encouraged to find out what the principal member's preference is, and where reasonable to do so, accommodate that preference.

If a council member is acting as principal member, do they gain access to the principal member's Vehicle Allowance at paragraph 7.2?

No, an acting principal member does not receive any additional allowances under the Determination. They will only be eligible for their usual Vehicle Allowance set out in paragraph 6. However, they may attend more meetings or activities than they otherwise would and be eligible for more Extra Meeting/Activity Allowance payments.

8 - Travel allowance

Can I claim the daily Travel Allowance and/or breakfast, lunch or dinner for a full day trip from 7am to 7pm whilst on approved Council business?

No, Travel Allowance including food, drinks, incidentals and the daily allowance cannot be claimed for day trips.

Frequently asked questions

Can a council member claim the Travel Allowance if they are attending a meeting or activity outside of the Northern Territory?

Yes, as long as they are staying away from home overnight and are on approved Council business. Table 1 of the Taxation Determination TD 2021/6 sets out the applicable rates for each city/location.

Can a council member claim both the Vehicle Allowance and the Travel Allowance for the same trip?

The Travel Allowance covers incidentals such as costs of transportation. If a council member claims incidentals for transportation costs, then the Vehicle Allowance cannot be accessed. However, subject to council policy, a council member may wish to claim the Vehicle Allowance for the kilometres travelled and only receive the Travel Allowance for meals and accommodation expenses. In another situation, a council member may drive more than 50 kilometres from their home to the airport, then catch a flight to attend council business and fly back to the airport the following day. The Vehicle Allowance could be claimed for the kilometres travelled to and from the airport and the Travel Allowance claimed for the time between arrival at and departure from the airport.

9 - General

When will the Determination come into effect since it was tabled at the NT Legislative Assembly on 14 February 2023?

The Determination is considered made on the date it was signed by the Tribunal, which was 24 January 2023. This means that it comes into effect on 1 July 2023.

Other Q&As

Can a member get paid an allowance in advance?

The Determination does not specify requirements for payments of allowances. Allowances for council members are normally paid in arrears. This means that the allowances are paid after the completion of a specified period of time, usually a month. The exact timing of the payments may vary depending on the specific council and their payment cycle. However, it is common for councils to have established policies and procedures in place for the payment of allowances to council members.

What is the legal basis for the Determination? Do councils have to follow it?

In accordance with section 353 of the *Local Government Act 2019*, *Guideline 2A: Council member allowances* was re-made under section 71(2) of *Local Government Act 2008* and is continued in force as a transitional arrangement until the Remuneration Tribunal makes a determination under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. Therefore councils will need to continue to comply with the *Guideline 2A* until 30 June 2023, then comply with the Determination from 1 July 2023. Not following the Determination would be a breach of the *Local Government Act 2019* and could potentially be improper conduct under the *Independent Commissioner Against Corruption Act 2017*. In addition, not following the Determination could result in allowances having to be repaid by members following an audit.

Are the allowances taxed?

Some are and some are not, it is a council member's own responsibility to seek taxation advice for their particular circumstances and to keep receipts and accurate records.

Frequently asked questions

Does the Determination have to be approved by the Minister for Local Government?

No, the Remuneration Tribunal is independent from the Minister. The Tribunal's Determination is final and requires no further approval.

Will the Remuneration Tribunal carry out reviews/audits on councils' compliance with its Determination?

No, the Department of the Chief Minister and Cabinet is responsible for administering the *Local Government Act 2019*. While the Determination is made under the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, it is section 106 of the *Local Government Act 2019* that requires allowances to be paid in accordance with the Determination. Compliance reviews or investigations carried out by the Department of the Chief Minister and Cabinet may consider if a council has correctly followed the Determination.

How can I access the full Report and Determination tabled in the NT Legislative Assembly?

You can access the Remuneration Tribunal's reports and determinations via cmc.nt.gov.au.

If you have a query relating to the Determination, contact the Local Government Unit, Department of the Chief Minister and Cabinet via LGQuestions.CMC@nt.gov.au.



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL GOVERNMENT COUNCILS**

DETERMINATION NO. 1 OF 2023

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Municipal Councils are the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Community Councils are the following:

- Belyuen.
- Coomalie; and
- Wagait.

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
 - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
 - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is defined in the *Local Government Act 2019* as an elected member of a Local Council:

2. ALLOWANCES

The following allowances will be paid annually.

COUNCILLORS' ALLOWANCE

Darwin	\$31,000
Palmerston	\$22,000
Alice Springs	\$22,000
Litchfield	\$22,000
Other Municipal and Regional	\$20,000

Community Councils

Coomalie	\$7000
Belyuen	up to \$5000 as approved by Council
Wagait	up to \$5000 as approved by Council

DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$127,200
Palmerston	\$92,000
Alice Springs	\$89,000
Litchfield	\$83,000
Other Municipal and Regional	\$82,000

Community Councils

Coomalie	\$23,000
Belyuen	up to \$20,000 as approved by Council
Wagait	up to \$5000 as approved by Council

3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies;
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
 - Including, but not limited to:
 - donations;
 - organization sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

4. EXTRA MEETING / ACTIVITY ALLOWANCE

- 4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Municipal and Regional Councillors and Deputy Principal Members of those Councils. The allowance may be accessed as follows:

- additional meetings of full Council or established sub-committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

- 4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee if activity takes place during normal business hours as follows:
 - up to 2 hours \$200
 - between 2 and 4 hours \$300
 - more than 4 hours \$500
- An Extra Meeting / Activity Allowance of up to \$1000 per financial year, can be paid to Councillors of the Community Councils, when attending an extra meeting / activity approved by the Council.

5. PROFESSIONAL DEVELOPMENT ALLOWANCE \$4000 PER YEAR

- 5.1. Professional Development Allowance is \$4000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members, Councillors of Municipal and Regional Councils.
- 5.2. Professional Development Allowance up to \$1000 per financial year, may be claimed by all Principal Members and Councillors of Community Councils if approved by the Council.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The AICD Company's Director Course should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory (LGANT).
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel involves 50kms from home base, and is capped at \$5000 per financial year, travel does not occur in a Council supplied and maintained vehicle, and the Councillor is not in receipt of a motor vehicle provisions in Clause 7 below.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year and is 78 cents a kilometre in 2022-23.
- 6.3. Vehicle Allowance will be available in the following circumstances:
 - travel to and from statutory Council meetings;
 - travel to and from official Council approved meeting;
 - travel to and from approved function representing the Principal Member;
 - travel to and from Local Authority Meetings;
 - travel to and from all meetings of Council or their sub-committees; and
 - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.

7. PROVISION OF MOTOR VEHICLE

- 7.1. If Principal Members of Municipal and Regional Councils are not given a Council maintained vehicle they can receive a Vehicle Allowance.
- 7.2. The Vehicle Allowance, which will be paid fortnightly or monthly, will be:
 - \$25,000 per year for Municipal Principal Members; or
 - \$40,000 per year for Regional Principal Members.

8. TRAVEL ALLOWANCE

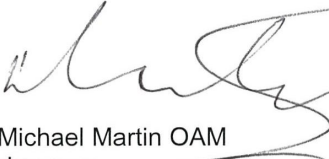
Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.

The applicable rates to be paid are found in Table 1 of Taxation Determination TD 2021/6 or any subsequent Taxation Determination made in substitution of that Determination.

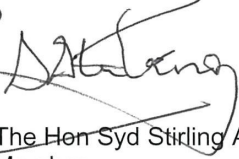
9. GENERAL

9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:


- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL AUTHORITIES**

DETERMINATION NO. 1 OF 2023

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

2. ALLOWANCES

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

A Member of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400

3. GENERAL

- a. Pursuant to section 7E(9) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
 - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023

TECHNICAL AND INFRASTRUCTURE SERVICES



ITEM NUMBER	7.1
TITLE	Technical and Infrastructure Program and Capital Project Updates
REFERENCE	1750620
AUTHOR	Shane Marshall, Director Technical & Infrastructure Services

SUMMARY

This report is tabled for the Council to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

BACKGROUND

As part of the annual plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year.

Each meeting will have updates associated with the annual plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

- 108 – Veterinary and Animal Control Services.
- 112 - Support Fleet and Workshop Services.
- 116 – Lighting for Public Safety.
- 118 – Local Road Maintenance & Traffic Management.
- 119 – Local Road Upgrade and Construction.
- 122 – Building Infrastructure Services.
- 129 – Waste and Environmental Services.
- 169 – MS/Public Works & Infrastructure Services and Cemeteries.

GENERAL

Service Profile:	<u>108 - Core – Veterinary and Animal Control Services</u>
Business Unit:	<u>Veterinary and Animal Control</u>

Action ID:

2.3.10.12 Provide program outcome statistics to Local Authority and Council meetings.

Community: All EARC communities

Reporting month/period: March-April 2023

Overall comments:

- The team has been busy planning and scheduling for the upcoming dry season period from April-October. Over the past two months there has been ongoing veterinary visits to the Groote region from our vet based there Dr Lauren Clark and additionally Tineka Turner. Dr Maddy and vet nurse Sarah have been busy on the mainland visiting Yirrkala, Gunyangara, Galiwinku, Ramingining and Gapuwiyak over the past two months. All communities on the mainland will be receiving at least one week extra of veterinary visits in 2023. The focus across the dry season is de-sexing surgeries as the numbers were reduced in 2022 due to

ongoing issues with E canis and also reduced staff numbers. Dr Maddy has been working on a new reporting system for the veterinary requests from community over last few months and hoping that, with positive council feedback, this system can be released over the coming month.

- The Animal Management Team was very excited with the new magnets for the AMP vehicles. These new magnets will be very useful for the team when travelling to different communities to alert residents that the team is in town.

Service Delivery Table (year to date of treatments – Jan-April 2023)

Total Engagements - running total for the YTD	Yirrkala	Gunyangara	Gapuwiyak	Ramingining	Milingimbi	Galiwinku	Angurugu	Umbakumba	Milyakburra	TOTAL YTD
Dogs Desexed	6	1	1	0	0	0	16	0	0	24
Cats Desexed	4	2	0	0	0	0	7	0	0	13
Community consultations	29	10	13	5	15	23	59	31	6	191
Remote/Phone consultations	7	3	8	9	3	16	2	0	0	48
EARC Veterinary Cabinet medication dispensed	5	2	8	5	0	10	4	0	0	34
Minor procedures/other surgeries	1	0	0	0	0	1	4	2	1	9
Parasite Treatments	42	9	16	15	45	58	62	53	37	337
Euthanasia	10	0	1	0	0	0	5	2	0	18
Private practice consultations (Mainland)	3	0	5	6	3	13	10	0	0	40
Total Engagements - Year to date	107	27	52	40	66	121	169	98	44	724

Community education activities:

- The AMP team continues to educate community members house to house at every opportunity. Any phone calls or requests for veterinary assistance are followed up to the best of the team's ability, and animal education is given to community members regarding the best treatment plans for their animals.
- All schools on the mainland have been contacted by Dr Maddy, to lock in dates for animal education corresponding to when she will be visiting community. So far only some schools have been interested and the focus will be on building empathy for animals across all of the community schools.
- Groote Eylandt region: a community meeting was held on 1 March to raise awareness of the increase in reported aggravated assaults on animals in the region from November through to January

Additional Collaborations/Stakeholder engagements:

- Milingimbi police: Dr Maddy has been in discussions with the police currently stationed at Milingimbi in regards to an increase in aggressive or dangerous dog packs. During the next vet visit to Milingimbi the AMP team will be following up with the police on the cases and having discussions with community as to the best solutions moving forward to keep community safe.
- Yirrkala community: the AMP team has been trapping feral cats at commercial locations based on the requests coming from community. The team is going to continue trapping across all regions based on the needs of community. Cat numbers are increasing rapidly and cause devastating impacts to the environment. The AMP team is also trying to engage local ranger groups to collaborate with the cat trapping processes. Dr Maddy is in discussions with Dhimurru regarding a coordinated trapping initiative.

- Gapuwiyak community: Dr Maddy has been in contact with the Yirralka Rangers in regards to a co-ordinated cat trapping program at Gapuwiyak during our vet visits this year.
- Ramingining: Dr Maddy has contacted the Dinybulu Homelands to offer some contracted service delivery for the Homelands surrounding Ramingining this year, as local community members have been repeatedly requesting for this service. A similar program was offered in 2019. A lack of veterinary services to these homelands directly affects the EARC Animal Management Program as the animals end up coming into Ramingining and increase population numbers.

University engagements:

- James Cook University: Dr Maddy has been in lengthy discussions with JCU surrounding an MOU for veterinary services to community. On 1 March Maddy presented to the fourth and fifth year veterinary students about remote community work and how rewarding it is. Maddy is heading to Townsville on 14 April for a meeting with the vet team at JCU to plan and co-ordinate a veterinary collaborative agreement from 2024 onwards.
- Melbourne University: Dr Maddy has secured eight weeks of veterinary support from the Melbourne university team for 2023. A new MOU is currently in the draft phase with the Melbourne university team, and this will be renewed for another three years once both parties are happy with the updated version.

Miwatj collaboration:

- Dr Maddy has been in discussions with AMRRIC and Miwatj surrounding a workshop for the EARC AMP team and Miwatj Environmental Health Teams. The workshop will be held in Yirralka on the 4 -5 May, and will involve flying in all Miwatj environmental health teams from across EARC communities. The workshop will involve education discussions and linking the teams to improve the ties between the two organisations. The long term aim is for an official partnership with Miwatj health to improve animal and human health.

Groote region:

- Collaboration between ALC Rangers and Territory NRM scheduled for end of April – cat de-sexing drive in Umbakumba.
- The Groote AMP team is working with Anindilyakwa Radio regarding recording scripts for pet-care related content to be played at regular intervals in community.

Training for AMP staff:

- Dr Maddy and Sarah Carrall attended the NT Veterinary Conference in March 2023 to represent EARC and learn new techniques in the veterinary field. The conference was great networking for the Animal Management team. The team managed to source some reduced cost veterinary materials for the program to save money for EARC.
- Dr Maddy has veterinary training planned for Dr Lauren Clark, Sarah Carrall and Dr Tania Mitchell when they are in Yirralka for the One Health workshop in May. The team will be doing training in Worksafe Guardian, blowpipe use, veterinary skills and case presentations.
- AMW Tineka Turner completed her Cert 2 in Animal Studies – Tineka will continue to work for EARC casually as an Animal Management Worker

Concerns/Challenges:

- Groote region: An increase in animal welfare cases in the region saw the Local Authority members recommending the AMP team conduct a community meeting. This meeting was held in late February by the Groote AMP team and was well attended by local stakeholder groups. A full report will be sent to the next Angurugu Local Authority meeting.

Any issues or concerns that need to be addressed at next Council meeting:

- Method for community members to request veterinary assistance. The AMP team is working on creating an online form via Smartsheet that residents can complete in community at EARC offices or on their own device to request a vet consult. The team is also looking at expanding on the current Snap, Send, Solve app to include a comprehensive Animal Management section, where community residents can take photo or videos and then send through the platform. The AMP would like feedback from the Councillors on what they feel is the best method for their community members.

Plan for AMP in early 2023:

- The AMP team has extra veterinarians on the team from April-December. Dr Erica Shaw will be visiting communities for six weeks during the dry season. Dr Tania Mitchell will be back working in our Northern communities for May – August, and then based in Nhulunbuy for August-December. Dr Maddy is working throughout all of our nine communities during the year to ensure the team reaches our planned goals for 2023.
- Large Scale surgical de-sexing programs will commence throughout all nine communities from April-October this year as the AMP team when the weather is cooler, less humid and therefore safer for the animals and team. Milingimbi, Ramingining and Galiwin'ku will receive extra visits in 2023 to improve the de-sexing rates and consistency of animal care.
- Dr Maddy is currently working on an electronic system for animal health consults so community members can send through requests directly to the AMP team rather than go into the office.



Figure 1 Dr Maddy helping a very sick dog named Scooby

Service Profile: 116 - Core - Lighting for Public Safety

Business Unit: Transport Infrastructure

Action ID:

4.2.6.8

Manage, maintain and upgrade streetlights in Yirrkala, Gunyangara, Galiwin'ku, Gapuwiyak, Ramingining, Angurugu, Umbakumba and Milyakburra.

As part of the ongoing improvement in this area, monthly inspection audits and reporting will form part of the Public Works/Municipal Services work plan, with an order based on the lighting replacement requirements actioned every three months to avoid supply delays.



Percentage Completed 90%

Service Profile: 118 - Core - Local Road Maintenance and Traffic Management
Business Unit: Transport and Infrastructure

Action ID:

4.2.1.1 Manage the maintenance and upgrade of local roads drainage and pedestrian infrastructure under core allocated funds and grant project funding.

Galiwin'ku Pedestrian Footpath stage 2 & 3

As part of a funding grant and co-funding through the LAPF, the Buthan Subdivision to the central business precinct area path has been completed, with 1 drainage elevated section near the airport to be actioned in January.

Project awarded and completion prior to 30 June 2023



Percentage completed 85%

Service Profile: 119 - Core - Local Road Upgrade and Construction
Business Unit: Transport and Infrastructure

Action ID:

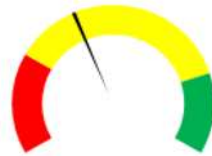
4.2.2.6 Upgrade Local Roads – Angurugu

The Contractor has remobilised to Angurugu after the wet season to complete remaining road upgrade project. Updates for the project will be provided at the next meeting

4.2.2.6 Upgrade Local Roads – Yirrkala, surface seal, kerbing and drainage.

As part of the Roads Program in Yirrkala, the major initiative is the improvements to surface seals, kerbing and drainage within the community, in line with this year's plan.

Engineering and survey engagements are complete with tender with ready for market release.



Percentage Completed 40%

Action ID:

4.2.2.1 Upgrade Local Roads – Gunyangara kerbing and drainage improvements.

As part of the Roads Program in Gunyangara, the major initiatives are the improvements to surface seals, kerbing and drainage within the community, in line with this year's plan.

Engineering and survey engagements are complete with tender with ready for market release.



Percentage Completed 40%

4.2.2.5 Upgrade Local Roads – Galiwin'ku – Kerbing and drainage improvements

As part of the roads Program in Galiwin'ku, drainage improvements with kerbing and drainage in selected areas on the foreshore cliff area adjacent street and the school road are planned.

Engineering and survey engagements are complete with tender with ready for market release.



Project completion 40%

Service Profile:	<u>122 - Support – Building and Infrastructure Services</u>
Business Unit:	<u>Technical and Infrastructure</u>

Action ID

1.4.2.1	Provide relevant Program / Project updates to every Local Authority Community meeting as required.
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4.3.14.2	Conduct minor and capital upgrades to various council controlled buildings throughout the region, in line with the allocated budget and completion time lines per community.
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The below represents projects with completion dates within the first quarter, and projects that are underway as per the 22-23 Annual plan and approved budget.

Noting that all communities have capital projects listed, but in various stages of the financial year. Completion dates will be added in the next report overview.

4.3.14.2 Ramingining

RFTMCML2302 Staff Housing Security Upgrade

East Arnhem Regional Council (EARC) seeks to procure the supply and installation services of security mesh screening on all windows in the provided schedule on each of the listed properties at the correlating communities.

Screens and window grilles must be designed for durability and resistance to access, with corrosion grade and view angle taken into account. Shall be installed as per AS5039-2008 & AS5041 security standards.

- 9 x properties in Ramingining

Release Date: 06/03/2023

Closing Date: 31/03/2023 - **Currently undergoing tender panel review**

Lot 111, Lot 114, Lot 138, Lot 179, Lot 189B, Lot 213 & Lots 297, 298, 299

FTMCML230220 – Staff Housing Fencing Upgrade

East Arnhem Regional Council (EARC) seeks to procure the removal and replacement of old 1.2m high perimeter fencing and gate hardware, with the supply and installation of new 1.8m high security fencing, gates and locking hardware on all of the staff housing property boundaries referenced in the provided schedule.

4 x properties in Ramingining

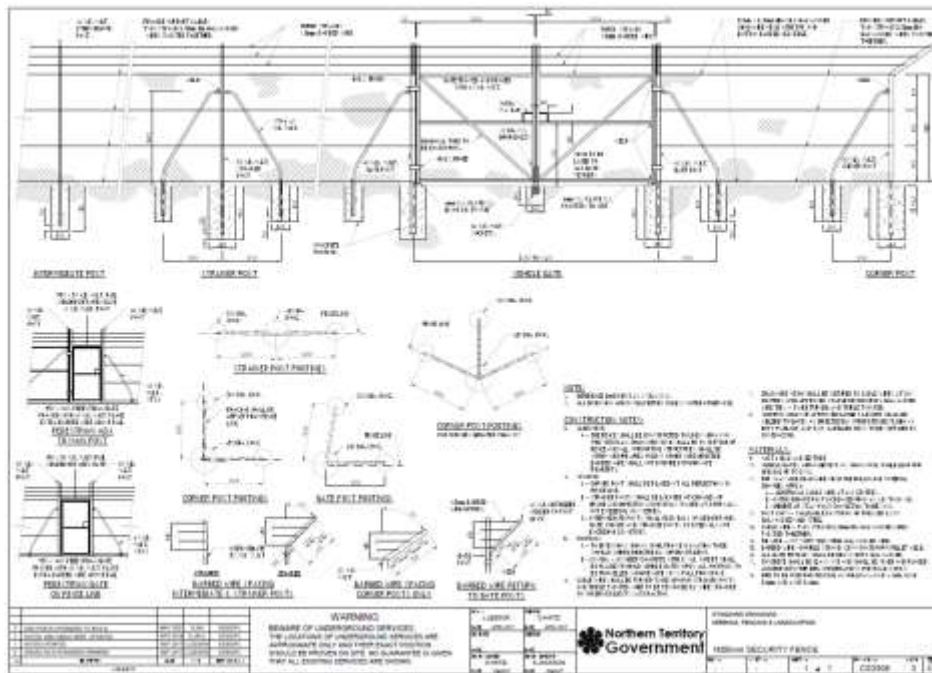
Lot 213 = 34600 x 35100

Lot 297 = 7470 + 34470 x 23820 (angled fence line)

Lot 298 = 24360 x 34580

Lot 299 = 22920 x 34850

Plans/Photos: **concept design drawing below**



Release Date: 06/03/2023

Closing Date: 31/03/2023 (Time extended)

Currently undergoing tender panel review

4.3.14.2 Milingimbi

Lot 243 - MS Shed - Refit of Vet Area to coincide with rebuild of new Shed under insurance - September Completion.

The replacement Municipal shed is moving forward with an external project manager appointed to manage the project.

*Refer supporting document for photographs.

RFTMCML2302 Staff Housing Security Upgrade

East Arnhem Regional Council (EARC) seeks to procure the supply and installation services of security mesh screening on all windows in the provided schedule on each of the listed properties at the correlating communities.

Screens and window grilles must be designed for durability and resistance to access, with corrosion grade and view angle taken into account. Shall be installed as per AS5039-2008 & AS5041 security standards.

11 x properties in Milingimbi

Release Date: 06/03/2023

Closing Date: 31/03/2023 - **Currently undergoing tender panel review**

Plans/Photos: **Milingimbi**

Lot 117, Lot 118, Lot 128, Lot 169, Lot 170, Lot 211, Lot 245 A & B

RFT152532302 - Milingimbi Water Park

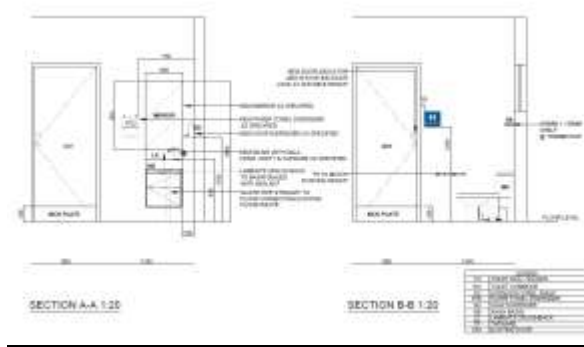
East Arnhem Regional Council (EARC) seeks to procure the Supply and install of a Water Splash park playground. As per drawing #: 2020-4239 at lot 253 Madumungun St. in Milingimbi. The

Construction Period 6-8 Weeks

Engaged Contractor: report to be provided

Project Completion: 22 May 2023





Lot 95 Gapuwiyak – Childcare

Project Brief:

East Arnhem Regional Council (EARC) seeks to procure construction services to supply and install purpose-made security fence with one double leaf gate and one single gate including supply and install of three concrete car stoppers in front fence at east side.

Contract: RFT1695-2208 Lot 95 Child Care - Security Fencing

Contractor: DJC Build Pty Ltd

Project Status: Mobilisation period

Project Commence: 13 April 2023

Project Completion: 22 May 2023



RFTMCML2302 Staff Housing Security Upgrade

East Arnhem Regional Council (EARC) seeks to procure the supply and installation services of security mesh screening on all windows in the provided schedule on each of the listed properties at the correlating communities.

Screens and window grilles must be designed for durability and resistance to access, with corrosion grade and view angle taken into account. Shall be installed as per AS5039-2008 & AS5041 security standards.

- 6 x properties in Gapuwiyak

Release Date: 06/03/2023

Closing Date: 31/03/2023 - **Currently undergoing tender panel review**

Plans/Photos: **Gapuwiyak**

Lot 83, Lot 111, Lot 115, Lot 116 A & B & Lot 118

RFTMCML230220 – Staff Housing Fencing Upgrade

East Arnhem Regional Council (EARC) seeks to procure the removal and replacement of old 1.2m high perimeter fencing and gate hardware, with the supply and installation of new 1.8m high

security fencing, gates and locking hardware on all of the staff housing property boundaries referenced in the provided schedule.

Location of Works

5 x properties in Gapuwiyak

Boundary Perimeter Measurements: in mm

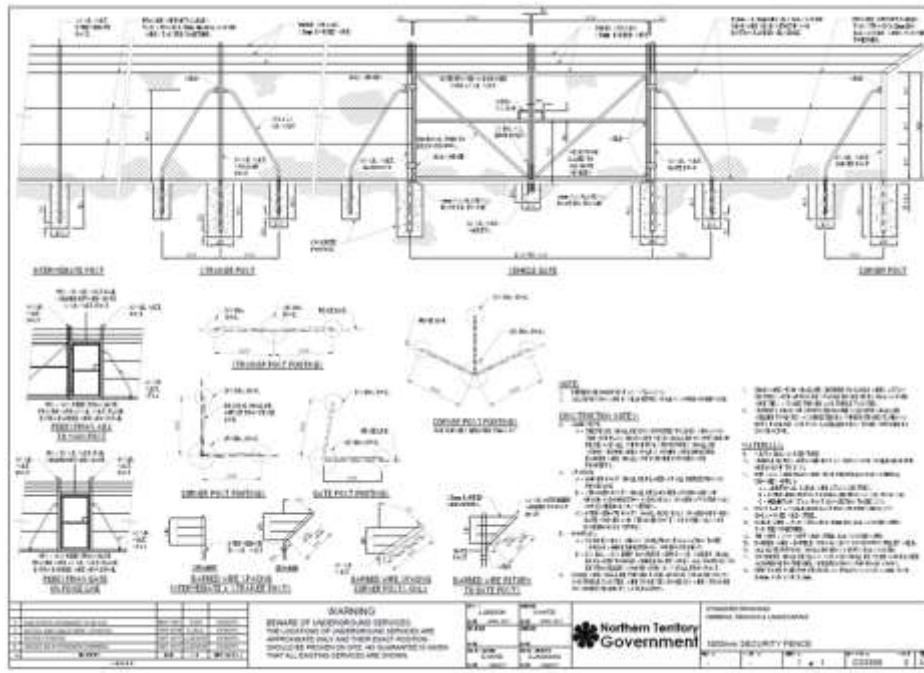
Gapuwiyak:

Lot 51 = 24660 x 30880

Lot 111 = 39110 x 30520

Lot 118 - TBA

Lot 116A, and Lot116B = 22830 x 28310 (not evenly divided)



Release Date: 06/03/2023

Closing Date: 31/03/2023 (Time extended)

Currently undergoing tender panel review

RFQ162082302 - Gapuwiyak Toilet Block Demolition

Complete demolition of the Gapuwiyak Community Toilet Block, which includes disconnection/capping off of services, all make good requirements and removal perimeter fencing.

Demolition work is to be carried out in accordance with Australian Standard AS2601: The demolition of structures (AS 2601). If the work is not covered by or included in AS 2601, the work must be done in a manner acceptable to the WorkSafe NT Commissioner.

In performing the works, the Contractor is responsible for the following and any other activities required to achieve the project goals and requirements:

- (a) Dismantling of existing facilities;
- (b) Demolition plan documentation;
- (c) Setting out;
- (d) Any procurement;
- (e) Transportation;
- (f) Make Good;
- (g) Delivery & Unloading at site;
- (h) Storage and handling at site;
- (i) Removal and disposal of spoil and waste; EARC may be able to assist
- (j) Site clean-up and final handover of works;
- (k) Certification.

Plans/Photos: **Lot 208 Yilan St Gapuwiyak NT**



RPQ Release Date: 01/03/2023

RPQ Closing Date: 22/03/2023

Quotes received, currently undergoing contractor selection process

PO to be released 06.04.2023

Works to commence approximately 26/04/2023

Lot 204 Gapuwiyak (Buffalo Boys) – New Toilet Facility

East Arnhem Regional Council (EARC) seeks to procure construction services for works to provide a new toilet facility in a storage shed located at the Lot 204 Gapuwiyak.

Project Status: Awarded

Commencement Date: Saturday 15th April

RPQ161072302 - Gapuwiyak Fuel Bowser Shade Structure

Installation of a Shade structure of the bowser area for the community fuel bowser location at Gapuwiyak.

Structure must have a Category 3 Cyclone rating

Structure must have a Region C wind rating

Design to be included in proposal

Existing camera system must be relocated to suit purpose as part of the build

Lighting to be included within structure (solar option)

S40 for design and construction to be supplied by contractor.

RFT Release Date 17/03/2023

RFT Closure Date 07/04/2023



Example

COMPLETED PROJECTS- Lot 94 Gapuwiyak - BRACCS - Bathroom Renovations



COMPLETED PROJECTS- Lot 118 Gapuwiyak - Bathroom & Concrete Pathway WorkGapuwiyak (Multiple Lots) – Ramp Refurbishment Works

East Arnhem Regional Council (EARC) procured construction services for works to replace the timber decking to 2 x existing ramps and the timber treads to 1 x stair.

Contract: RFQ16ML-2208 – Gapuwiyak (Multiple Lots) – Ramp Refurbishment Works

Contractor: WTD Construction

Project Status: 100% Complete

4.3.14.2 Galiwin'ku

Lot 51 MS Shed - Floating flooring installation and painting to Office and Lunch room – planning stage



Project yet to commence 10%

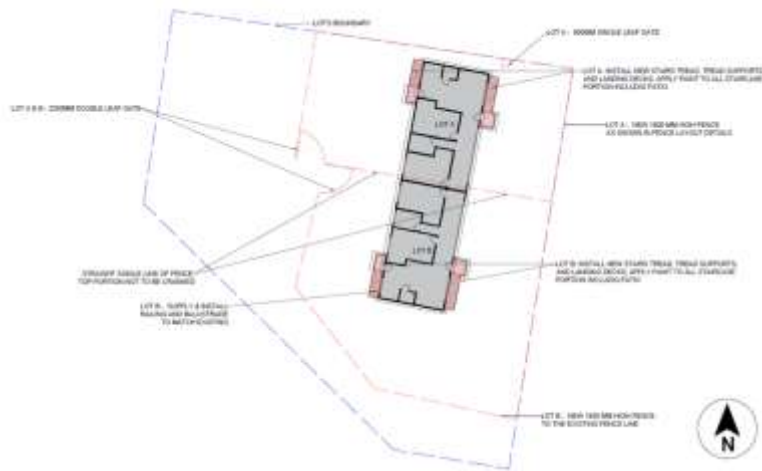
Lot 97 A & B Galiwin'ku – Staff Housing Upgrades

East Arnhem Regional Council (EARC) seeks to procure construction services to demolish existing fence of Lot B, stairs treads and landing decks of both lots A & B. Supply and install 1800mm high new fence with 3200mm gate to both lots and additional 900mm single gate to Lot A only. Supply and install new stair treads and landing decking to all four stairs.

Contract: RFT1797 - 2212 Lot 97 GAL - Staircase Refurbishment and Fence Work

Release Date: 15 February 2023

Closed Date: 8 March 2023



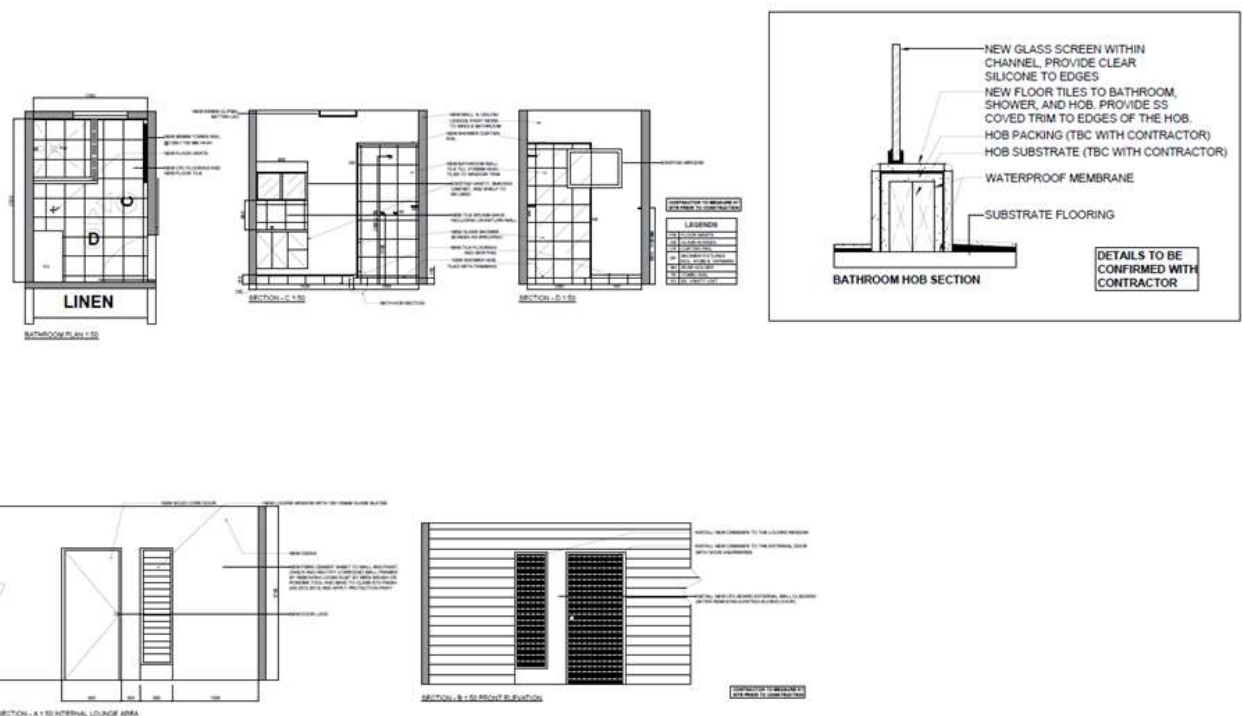
Lot 290 Galiwin'ku – Staff Housing Upgrades

East Arnhem Regional Council (EARC) seeks to procure construction services to refurbish water damaged area of the house such as bathroom, lounge, and bedroom wall and ceiling linings. Refurbishment of staircases and floor joist underneath the bathroom floor. Replacement of front veranda floor joist and decking. Internal paint work in all room. Deep clean and pressure wash the concrete area.

Contract: RFT17290-2302 Lot 290 Galiwin'ku – Staff Housing Upgrades

Re-Release Date: 11 April 2023

Closing Date: 2 May 2023



Galiwin'ku (Various Lots) – Demolition Works

East Arnhem Regional Council (EARC) seeks to procure construction services to demolition two redundant buildings across two various Lots (Lot 315 and Lot 332) in Galiwin'ku, and complete various civil, plumbing and electrical works.

Contract: RFT17ML-2302 – Galiwin'ku (Various Lots) – Demolition Works
RFT Closing – To be assessed by Tender Panel

Galiwin'ku (Multiple Lots) – Electrical Compliance

East Arnhem Regional Council (EARC) seeks to engage a licensed Electrical Contractor to complete works at all identified EARC asset buildings to ensure electrical compliance with AS/NZS 3000:2018.

- Audit Report of all non-compliances currently being collated.
- Documentation is currently being collated to release for public quotation.

Contract: TBC
Contractor: TBC
Project Status: Preliminary Scoping
RFT Release: TBC
RFT Closing: TBC

4.3.14.2 Yirrkala

Yirrkala (Multiple Lots) – Security Upgrade Works

- East Arnhem Regional Council (EARC) procured construction services to improve the security of various entry doors, and install security screens to all external windows.

Contract: RFQ18ML-2207 – Yirrkala (Multiple Lots) – Security Upgrade Works
Contractor: Big Carpentry
Project Status: 100% Complete

Lot 251 Yirrkala (Child Care) – Refurbishment Works to Timber Decking and Ramps

- Works to include refurbishment works to both entrance and rear access ramp (treatment of rust to steelwork and replacement of ramp decking) and re-oiling of entire outdoor deck.
- Works to be released for quotation by 10/03/2023.

Contract: RFQ18251-2302 – Lot 251 Yirrkala (Child Care) - Refurbishment Works to Timber Decking and Ramps
RFQ Closed – Under Assessment

Lot 195 Yirrkala (Staff Housing) – Refurbishment Works

- Works to include replacement of roof, ceilings, stairs, balcony and refurbishment works to several structural items following a structural engineering report.
- Scope of works currently being investigated, and being reviewed by a structural engineer

Contract: TBC
Contractor: TBC
Project Status: Preliminary Scoping
RFT Release: Upcoming

COMPLETED PROJECT - Lot 268 Yirrkala - Security Fencing**4.3.14.2 Gunyangara**Lot 84 Gunyangara (Staff Housing) – Roof Refurbishment Works

- East Arnhem Regional Council (EARC) seeks to procure construction services for works proposed for Lot 84 Gunyangara (Staff Housing). Works include but are not limited to the demolition of roof sheeting, replacement and remediation works to the purlins, and supply and installation of new roof sheeting including fixings, and ridge and barge capping.

Contract: RFQ1984-2207 – Lot 84 Gunyangara – Replacement Roof Sheetting and Structure

Contractor: JBM

Project Status: 90% Complete

Lot 84 Gunyangara (Staff Housing) – Replacement Fencing

- East Arnhem Regional Council (EARC) seeks to procure construction services for works proposed for Lot 84 Gunyangara (Staff Housing). Works include but are not limited to the demolition the existing perimeter fence, removal of trees and branches conflicting with the fence line, clearing ground surfaces, and the supply and install of a new perimeter fence.

Contract: RFQ1984-2302 – Lot 84 Gunyangara – New Boundary Fence

Project Status: Awarded

Commencement Date: Monday 24 April

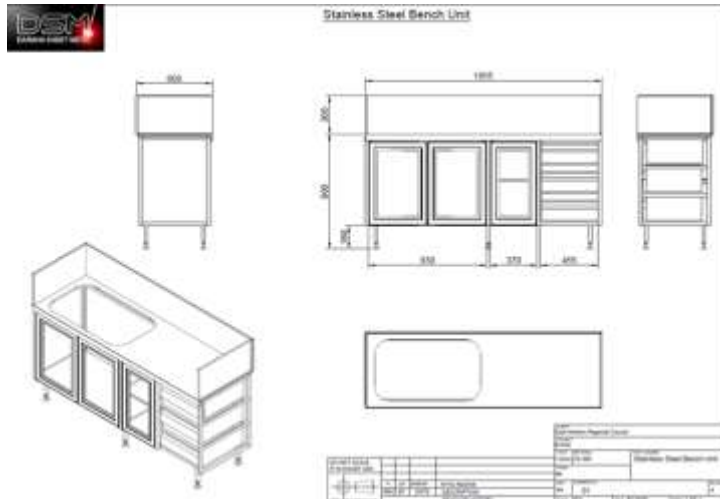
4.3.14.2 MilyakburraMilyakburra - Lot 24 – Council Office**Project Brief:**

Demolition of existing kitchen and installation of new stainless steel kitchen bench with plumbing fixtures

Contract: RFQ13ML-2210 - Multiple Lots (Milyakburra) - Kitchen Installation

Contractor: DJC Build Pty Ltd

Project Status: Underway

Project Commence: 6 March 2023**Project Completion:** 15 April 2023

COMPLETED PROJECT - Milyakburra Lot 21 & 24 Internal Paint

4.3.14.2 Angurugu

Lot 450 Angurugu – Staff Housing Upgrades

Project Brief:

East Arnhem Regional Council (EARC) seeks to procure construction services to supply and installation of new kitchen and roof purlins and rafters

Contract: Lot 450 Angurugu – Staff Housing Upgrades

Release Date: NA

Closing Date: NA



Lot 550 Angurugu (Council Office) – Renovation Works

- East Arnhem Regional Council (EARC) seeks to procure construction services to replace stairs, provide a new ramp compliant to AS1428.01-2009, provide new balustrades, demolition redundant buildings, sheds, satellite dishes and towers located on the site.

Contract: RFT11550-2302 – Lot 550 Angurugu – Renovation Works

Contractor: TBC

Project Status: Tender

RFT Release: Friday 24th February

RFT Closing: Friday 17th March

Lot 306 Angurugu (Staff Housing) – Refurbishment Works

- Works to include replacement of roof and various remediation works to structure.
- Existing Conditions Report provided.
- Scope of works currently being investigated.
- Structural Engineer and Building Certifier required for this project.

Contract: TBC

Contractor: TBC

Project Status: Preliminary Scoping

RFT Release: Upcoming

RFT Closing: Upcoming

4.3.14.2 UmbakumbaLot 229 Umbakumba (Aged Care) – Door Refurbishment Works

- East Arnhem Regional Council (EARC) seeks to procure construction services to complete refurbishment and replacement works to existing doors located with Building C – Aged Care of Lot 229 Umbakumba, following a recent Inspection Report from the Northern Territory Fire and Rescue Service.

Contract: RFQ12229-2208 – Lot 229 Umbakumba (Building C – Aged Care) – Door

Refurbishment Works

Project Status: RFQ Clarifications – Awarded

Commencement Date: 27 April 2023

4.3.14.2 Multiple Community ProjectsRFTMCML230207 - Municipal Sheds Security Upgrade

Supply and install motion detectors at all reasonable points of entry in Municipal sheds (indoor areas only).

Supply and install sirens/alarms in correct locations within the sheds. Range to cover all reasonable doors and windows for each location

Provide a low bandwidth solution to disarm remotely via phone app and/or browser access so that no one needs to attend site (Some sites are only running on 4g).

User Access restrictions to be put in place with Authorized personnel allocated for each site

Provide build documentation and diagrams for each site.

Provide 3 Yr. warranty on all installed infrastructure.

Lot 128



Lot 130



Lot 51 Galiwinku

Lot 82 Yirrkala



Lot 96 Ramingining



Lot 131 Umbakumba



Lot 306 Angurugu



Lot 3 Milyakburra

RFT Release Date 24/03/2023

RFT Closure Date 07/04/2023

Pre-Construction / Procurement / Mobilisation Period 2 – 4 weeks from PO issue

Construction Period 6 Weeks

RPQMCML02 - Groote Eylandt Jetty/Pontoon Project

East Arnhem Regional Council (EARC) seeks to procure construction services for the supply, assembly and installation of a Pontoon at Umbakumba and Jetty at Milyakburra within Groote Eylandt.

Umbakumba

To be situated on the right hand side of the Barge Landing , with this installation to be a square Pontoon 6 x 6 metres with a 6 meter x 1300mm wide aluminium walkway ramp



Milyakburra

To be situated on the right hand side of the Barge Landing, with this installation to be 15 metres in length x 2.4 metres in width at minimum Jetty.

RFT Release Date 10/03/2023

RFT Closure Date 31/03/2023

Pre-Construction / Procurement / Mobilisation Period 6 – 8 weeks from PO issue date

Construction Period 6 - 8 Weeks - **Currently undergoing Panel review**

Service Profile: 129 - Core - Waste and Environmental Services
Business Unit: Regional Waste and Environment

Budget Type: Capital**4.1.2.1 Construct a residential waste transfer station at Yirrkala, subject to funding and required approvals**

Project on hold. Awaiting results on consultation with Traditional Owners. Have been advised by NLC that consultations scheduled for January 2023. The results of this consultation will dictate the next steps in the construction of the Transfer Station.



Project Status – On hold 15%

4.1.2.2 Construct a residential waste transfer station at Gunyangara

A small Waste Transfer Station is currently being developed at Gunyangara. Nhulunbuy Civil have cleared and leveled the area, and a scheduled to compact the community drop off zone and develop some earth bunds around the perimeter for storm water runoff protection by the end of October. The resurfacing and grading of the area has now been completed. A small green waste section is being earth banded this month and a contractor is being arranged to install signage around the facility.

Once Nhulunbuy Civil complete the green waste section, skip bins and shipping containers will be set up in the facility to begin operations. A small education and information program will be delivered to the community to advise of the area.



Project Status – Ongoing 85%

*Refer supporting document for photographs.

Budget Type: New Initiatives - Operating one-off**4.1.5.2 Develop and implement environmental management plans for all Council operated Waste Management and Transfer Station Facilities**

Environmental Management Plans (EMP) have been developed and implemented across the six landfill facilities at Umbakumba, Milyakburra, Ramininging, Milingimbi, Gapuwiyak and

Galiwin'ku.



Project Status – Partially Completed 75%

Three draft EMPs are currently being prepared for Angurugu, Yirrkala and Gunyangara Transfer Stations.

4.1.5.3 Construct a container style site office and off the grid service connections at the Galiwin'ku Waste Management Facility.

A container is already on site and installed at the facility. Scoping and design of the new office space has begun. Office container has been cleaned and re-painted, with a concrete pad laid for a footpath and for positioning of genset and air conditioner. Awaiting for on-site toilet, all other facilities have been completed.



Project Status - Ongoing 85%

4.1.5.5 Monitor the ongoing Waste Management Facility Contractor Induction education and site procedures with new community contractors.

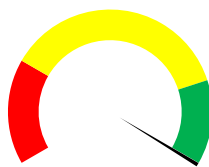
An online induction has been developed for each landfill facility. All new contractors are provided links to the induction and advised to complete before disposing of waste.

To date three new contractors have completed inductions for the 2022-23 Financial Year.

Project Status – N/A

4.1.5.6 Construct Listed Waste Compounds at the Ramingining Waste Management facility

Advised in previous Council meeting, project is now complete. Signage was erected around the separation bays and directional signs and welcome signs were erected in late November. Below are some images of the signage for the new separation bays.



Project Status – Complete 100%

4.1.5.7 Investigate hydrogeological and associated groundwater monitoring requirements and cost modeling for future capital or grant funding opportunities.

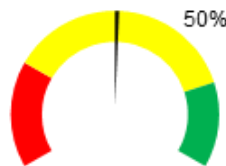
As advised in last Council Report, project has been completed.



Project Complete 100%

4.1.6.1 Develop a Master Site Plan for each of Council's Waste Management Facilities.

Updated master site plans are planned for development in FY22. All six landfill sites historic data will be reviewed, as well as future planning to schedule out new waste cells and life of facility estimations. Currently, all site plans are in draft form and nearing completion.



Project Status – Ongoing 50%

4.1.6.2 Install a site monitoring CCTV Camera at the Gungahara Waste Management Facility

This project has yet to be initiated. Planning is underway to assess landfill CCTV software across sites and this install will form part of that assessment.



Project Status – Not started

Budget Type: New Initiatives - Operating ongoing

4.1.9.12 Implement and manage appropriate public area litter infrastructure and collection schedules within all communities.

Ongoing core service in all communities: Waste Services are trying to setup a visit with Keep Australia Beautiful NT to assist in the development of community specific litter management plans, provide some education to local organisations and provide some strategies that are working in other communities. Expected to organise community visits in December and January to start developing a plan for each community.

Waste services went out to quote for the development of a Galiwin'ku litter management plan and community consultation. Cross Cultural Consultants (CCC) were awarded the project and are planning their initial community consultation in March.

CCC are a privately owned and managed Aboriginal business committed to creating opportunities for social, economic and cultural development through custom consultancy and strategy. They are experienced in delivering community led co-design, ensuring that local voices and local priorities are heard through engagement.

This project will focus on conducting community/stakeholder consultations over several trips to Galiwin'ku to develop;

- A litter management vision;
- Goals for the next two years with measureable action plans;
- Community feedback surveys;
- Community based litter and waste education materials;

- Litter prevention guides; and
- Reuse and recycling tips.

CCC conducted a site visit to Galiwin'ku on the week of 20 March. During this visit they engaged directly with over 30 individual community members and discussed waste management challenges and strategies.

CCC have provided EARC with an engagement report on 30 March with the findings and some recommendations from this initial visit.

CCC next visit to Galiwin'ku is set to occur between 19 and 21 of April. During this visit they will identify further mechanisms which can be considered to manage waste along with conducting some programs and activities with the community on waste education.



Project Status – Ongoing 50%

4.1.14.1

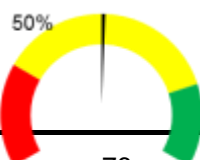
Develop, support and monitor the undertaking of monthly community waste education presentations and events such as CDS and Litter for Cash in conjunction with the Local Municipal Services, Community Development, and School based programs in selected communities.

Cash 4 Containers has been planned to re-start throughout the region in February as staff are now all back from their various end of year holidays. CDS days have are planned for Gapuwiyak, Milingimbi, Yirrkala, Gunyangara and Galiwin'ku in the month of February.

With the recent trials of the TT-30 container counter at Milingimbi CDS Depot, Council are also looking at procuring a second refurbished machine from Envirobank for one of its smaller CDS programs. As well as this, a Tender has been released for the supply of four container counting machines for Ramingining, Milingimbi, Gapuwiyak and Galiwin'ku.

As well as CDS, Waste Services also other projects;

- Due to the success of Cash 4 Trash in Milingimbi, Council are also looking to roll out the program in Galiwin'ku to try to reduce the amount of litter in the community. Waste Services are hoping to initiate the program in early 2023 and then align it to the Quarterly Clean-Up weeks moving forward.
- Waste services and the MS Team are also looking at engaging with the Milingimbi CDP program around regular community clean-up day events to promote healthy living and environmental awareness.
- Waste Services have also started the procurement process to engage a consultant to conduct community consultation with residents in Galiwin'ku to inform a Community wide Litter Management Strategy. It is expected this program rolls out in the first half of 2023.



Project Status – Ongoing**4.1.14.2**

Implement and conduct a quarterly community household rewards program for waste and environmental practices in each community in conjunction with the Community Development program in each community.

Planning has begun to conduct rewards programs in conjunction with the quarterly community clean-ups. A Bulk Waste Clean-Up was conducted across all nine communities during the week of the 6 to the 10 February.

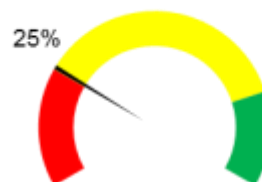
Waste Services are hoping to grow the rewards programs across all nine communities as part of the Quarterly Hard Rubbish Cleanups. It is planned to continue to roll out Tidiest Yard awards, as well as prizes for Cash 4 Container Recycler of the Year in each Community, Cash 4 Trash in Galiwin'ku as well as other initiatives and competitions. The next Clean-Up week is scheduled for 8 to the 12 May 2023.

**Project Status – Ongoing*****Budget Type: Operating (recurrent)*****1.4.2.2**

Conduct Quarterly waste services customer satisfaction surveys with community residents and organisations.

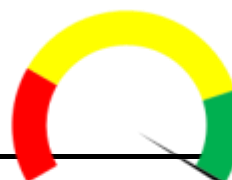
Surveys have been developed for both residents and community organisations using smartsheet. The first round of community surveys have been completed on Groote Eylandt with positive feedback regarding Council's management of waste as well as our contractor's kerbside collection performance. Further surveys will be conducted throughout the region to close out the first round of community feedback surveys.

All community participants also receive this gift bag for completing the survey and go into the draw to win \$100 ALPA vouchers.

**Project Status – Planning and Design****2.6.2.4**

Pursue grant funding opportunities to enhance waste, environment and sustainability delivery and capital infrastructure.

Two grants have been awarded for this financial year for Waste Services. Waste Services will continue to monitor grant opportunities throughout the financial year.



Project Status Completed – Target Achieved.**4.1.1.1**

Outsource waste collection where opportunity to do so exists and is of financial and social benefit to Council. Annually review existing contracts to ensure an effective and efficient waste collection service is achieved and that Council is receiving value for money.

Council have outsourced waste collection in the communities of Angurugu, Umbakumba, Yirrkala and Gunyangara. New contracts have been provided to the Tender winners and the new services have started to be delivered.

**Project Status – Complete 100%****4.1.4.1**

Manage a regular residential kerb side waste collection service at Angurugu, Umbakumba, Milyakburra, Yirrkala, Gunyangara, Gapuwiyak, Ramingining, Galiwinku and Milingimbi.

This is an ongoing core service. Council provide twice weekly kerb side waste collection for all communities.

4.1.4.2

Manage a regular commercial kerb side waste collection service at Angurugu, Umbakumba, Milyakburra, Yirrkala, Gunyangara, Gapuwiyak, Ramingining, Galiwinku and Milingimbi.

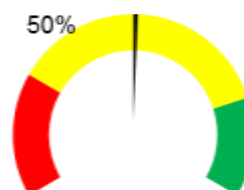
This is an ongoing core service. Council provide twice weekly kerb side waste collection for all communities.

4.1.4.3

Coordinate and monitor quarterly waste bin audits and repairs in conjunction with the Municipal Services Program in each community.

Waste Services have been trialing the use of Konect software for wheelie bin audits. Due to the success of these audits, this financial year all bin repairs/audits will be begin to be captured through Konect, with the assistance of Municipal Services.

The first Wheelie Bin audit has been completed and the MS Teams have been busy repairing and replacing broken bins identified during the bin audit.

**Project Status – Planning & Design****4.1.5.1**

Manage Landfill / Transfer station operations in Galiwin'ku, Gapuwiyak, Milingimbi, Angurugu, Umbakumba, Milyakburra, Yirrkala, and Ramingining.

This is an ongoing core service of the Council.

4.1.7.1 Monitor and report on the approved 10 year Waste Management Strategy

Waste Services have completed the FY22 Environmental Monitoring and Audit Report of each facility. Overall, management of all facilities were satisfactory and met the requirements of Council's Environmental Management Plan.

There were no reportable safety incidents recorded at the facilities, no environmental incidents and zero Lost-Time Injury hours recorded.



Project Status – Completed

4.1.7.2 Enter into partnerships and agreements, particularly for the transport or processing of recyclable material, to maximize the recycling opportunities for East Arnhem communities.

Currently, Council have ongoing recycling partnerships with:

- Sea Swift (Barging of materials back to Darwin)
- Envirobank (Container Deposit Scheme);
- Ecocycle (Household Batteries);
- Mobilemuster (Mobile Phones and Accessories);
- TechCollect (E-Waste);
- TyreCycle (Tyres);
- Sell & Parker (Scrap Metal and lead acid batteries); and
- Veolia (Waste Oil and other hazardous materials).

Project Status – Ongoing review and assessment

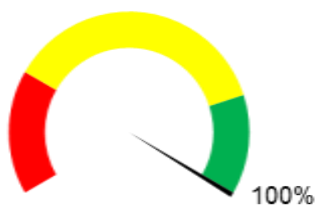
4.1.7.3 Undertake and report on the removal of recycling streams within each community location.

The table below illustrates materials recovered and transport back to Darwin for recycling so far this financial year. So far ten different recyclable materials streams have been recovered from the region.

The Councils goal is to have a minimum of nine resource recovery streams available to residents, which has now been achieved for FY23.

	Batteries	CDS	Mobile Phones	Scrap Metal	Tyres	E-Waste	Waste Oil	Damaged Bins	Printer Cartridges	Household Batteries	Gas Bottles
Angurugu	1 Box	19,721				1 Pallet		2 t			
Umbakumba	1 Box	2,112			110 tyres						
Milyakburra		0									
Ramingining	1 Box	51,391	15	472.25 t	104 Tyres		1,640 L				
Milingimbi	2 Boxes	30,891		322.96 t		2 Pallets					
Gapuwiyak	1 Box	208,403	12		82 tyres						
Galiwinku	2 Boxes	12,757				5 Pallets					0.596 t
Yirrkala	1 Box	19,146	33		64 tyres	2 Pallets		0.52 t	2 bags	1 bucket	
Gunyangara		18,817				1 Pallet					

Table 1. Resource Recovery up to 13 April 2023

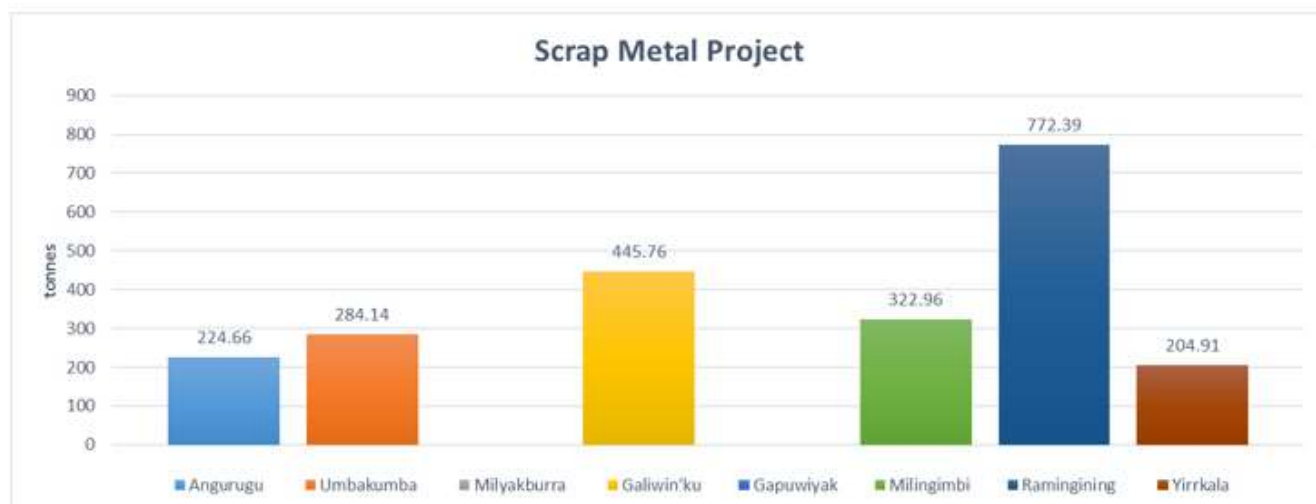


Project Status – Ongoing **(Target achieved)**

Scrap Metal Recovery

The major project operating in this space is the Scrap Metal Recovery Project. This has been an ongoing project. Sell & Parker have since moved to Milingimbi where they have recovered and shipped 323 tonnes to date.

Due to unforeseen delays with barge availability, it is unknown when Milingimbi will be completed. Council are currently investigating other transport options to complete the project as Sea Swift have been unreliable and caused significant delays.



Graph. Scrap Metal Recovery for all Communities



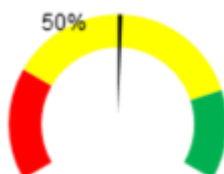
Project Status – Ongoing 75%

4.1.7.4 Organise and support the Undertaking of CDS monthly collection community events to be held in each Community by the Municipal Services Program.

This is an ongoing monthly project. Cash 4 Containers is scheduled for the last week of every month across the nine communities. The results for the first seven months of FY23 by community can be seen in the table below. 367,658 containers were collected and sorted across all communities with Gapuwiyak collecting the most with 208,403.

FY2022-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
Angurugu	13,264	929		5,528						19,721
Umbakumba	671			994		447				2,112
Milyakburra										0
Ramingining		20,892	21,701			8,798				51,391
Milingimbi		7,281	13,302			10,308		4,420		35,311
Gapuwiyak	36,990		61,166		70,835			39,412		208,403
Galiwinku		5,194	2,850	2,401	2,312				2886	12,757
Yirrkala	5,479			13,667				17030		19,146
Gunyangara		6,128		12,689				11580		18,817
Totals	56,404	40,424	99,019	35,279	73,147	19,553	0	72,442	2886	367,658

Table. FY23 CDS Community/Monthly breakdown

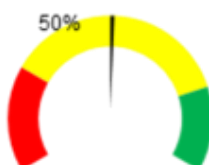
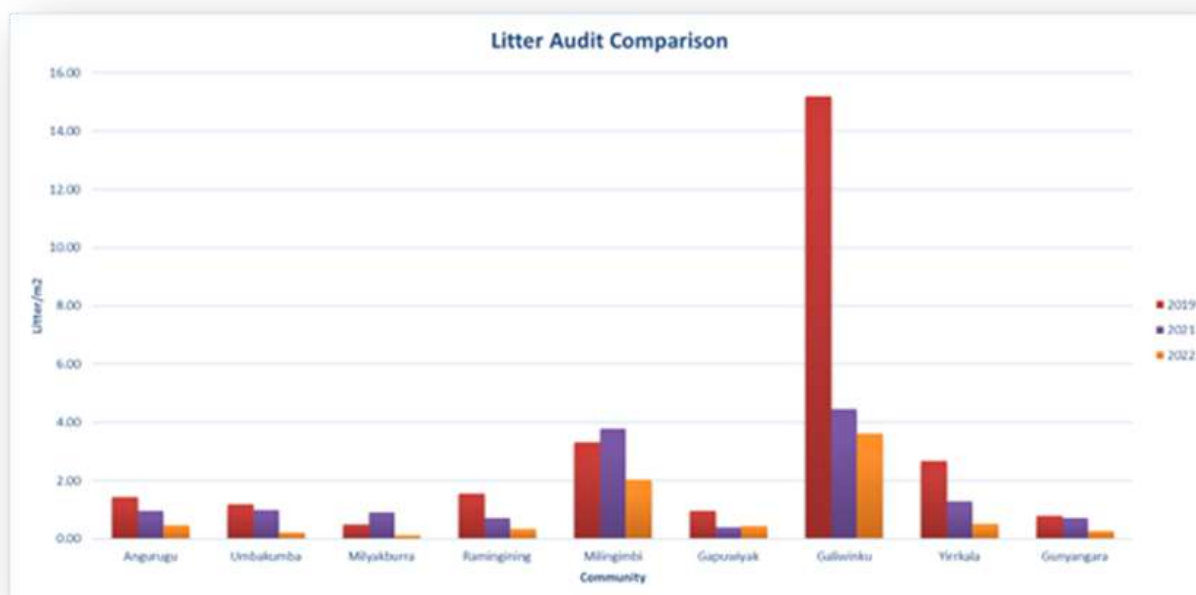


Project Status – Ongoing

4.1.9.11 Coordinate and report on Bi –Annual ground litter audits in conjunction with the municipal Services Program in each Community.

Bi-annual audits have now been completed for all communities. Below are the results to date. As the graph illustrates, there has been a general reduction in litter across the communities since 2019. While the results indicate a positive change in litter management in the communities, there is still significant work to do to continually improve in this area and education residents regarding waste and litter management.

Although the results have decreased it is clear that there are still litter issues at Milingimbi and Galiwin'ku which Council are looking at resolving through targeted litter management strategies, including specific litter management plans, community consultation and Cash 4 Trash.



Project Status – Ongoing

Other Projects

WS-01 Implement an aerial mosquito and weed spray program within locations

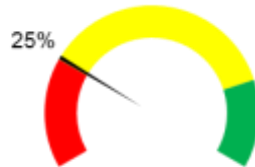
Council staff completed drone training in October 2022 with The Ripper Aviation Academy. Staff were trained in safe operation of DJI Agras T30, DJI Phantom 4 RTK and the use of the GNSS Mobile Base Station and software. Remote Pilot Licenses have now been obtained by sub 25kg drones as well as to operate the DJI Agras T30 for operational weed spraying and mosquito fogging.

The next step is to ensure all operators have completed their Chemical Handling Certification and to develop a plan and schedule to better address weed management across the communities and mosquito management where necessary.

Weed identification and chemical handling training for Municipal and Waste Services staff has been scheduled for the last week of February. All staff that complete the training will receive the following certifications;

- AHCPMG201 – Treat Weeds
- AHCCHM201 – Apply Chemicals under Supervision
- AHCCHM304 – Transport and Store Chemicals
- AHCCHM307 – Prepare and Apply Chemicals to Control Pests, Weeds and Diseases

While the drone program is still in the planning stage, Municipal Services are still focused on ensuring they deliver quality weed management to their communities through the use of handheld spray.



Project Status – Training

WS-02 Asbestos Remediation Project – Galiwin'ku

With Stage 1 complete, EARC are working on proposals to present to the upcoming Project Control Group meeting to continue to progress the project. The proposals include;

- A second 10 day of Emu Picking visible asbestos to further provide clearance certification for public places;
- Engaging with the NT EPA to initiate the remediation process for the historic dumping areas on the outskirts of the community;
- Engage a consultant to begin the Preliminary Site Investigation; which is a requirement of a remediation project;
- Extending the Environmental Project Officers role for a further 24 months to continue to manage the project through to completion.

WS-03 Illegal Dumping – Yirrkala

Ongoing illegal dumping has continued at an old gravel site behind the Laynhapuy Homelands Aboriginal Corporation compound. Waste Services have engaged contractors to remove all oils and batteries for the abandoned vehicles and then collect of rubbish and abandoned vehicles for disposal at the Nhulunbuy Waste Facility.

Once all rubbish has been removed, earth bunds will be put in place to block access down into this area to deter future dumping. This is expected to be completed by the end of February.

Municipal Services team to complete training next week with the new excavator arriving in Galiwin'ku this month. The Kubota U35-4HG Excavator will be used by the MS team for cemetery / grave digging and drainage works in Galiwin'ku

Service Profile	169 - Core - Municipal Services
Business Unit:	Technical and Infrastructure

Snap Send Solve

Reporting Summary for April 2023

Snap Send Solve

East Arnhem Regional Council

Monthly report summary



This period: 2023-03-01 to 2023-03-31
Last period: 2023-02-01 to 2023-02-28

Total Reports

This Period	Last Period	% Change
94	151	-38%

Customer Satisfaction Score

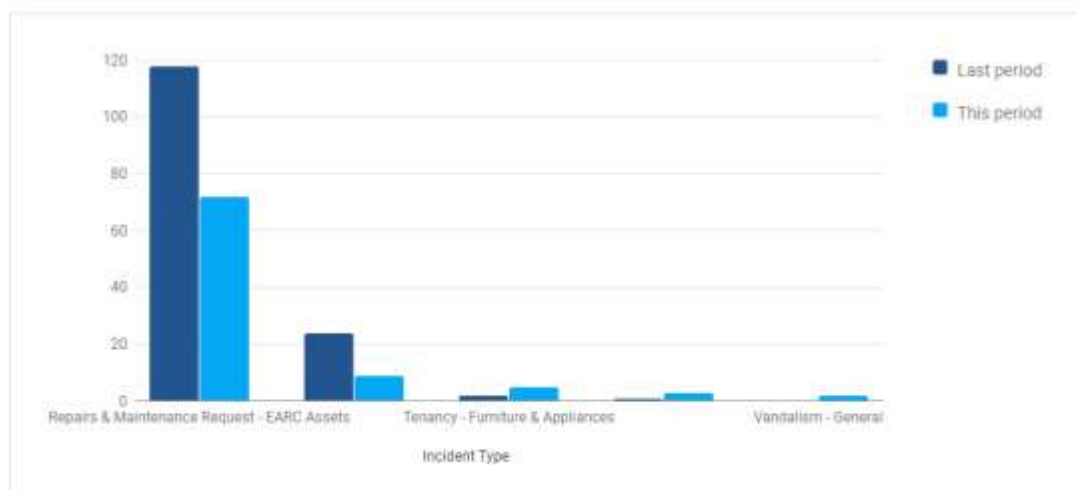
Customer Satisfaction Score (out of 5) provided by Snap Send Solve users for your authority.

	This Period	Last Period	% Change
East Arnhem Regional Council	4.4	4.9	-11%
Similar sized council (average (state based))	4.3	4.5	-4%
State average	3.5	4.4	-20%

Reports by Top 5 Incident types

Total reports received by incident type for the period.

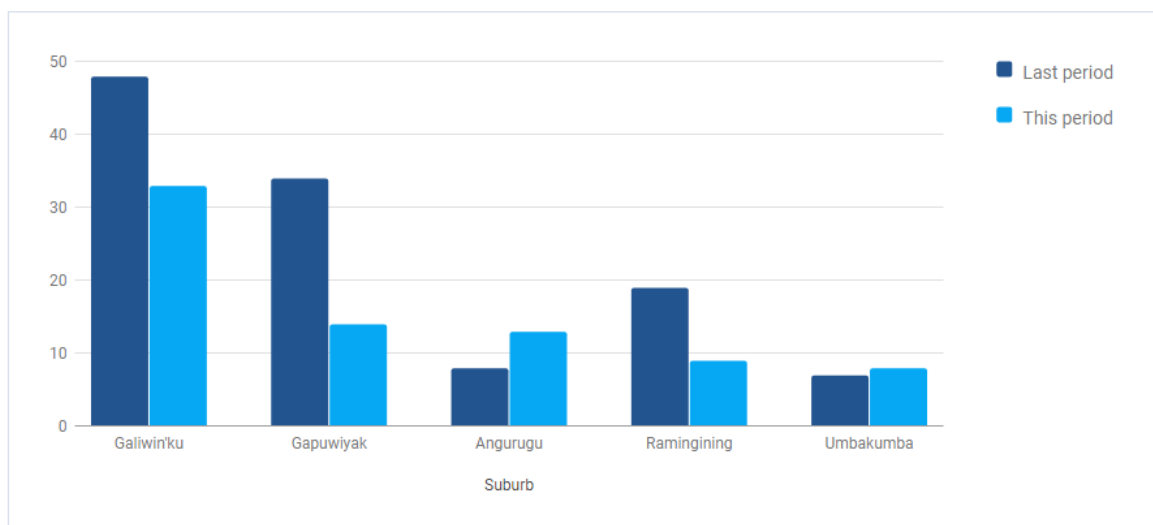
	This Period	Last Period	% Change
Repairs & Maintenance Request - EARC Assets	72	118	-39%
Facility - General Request	9	24	-63%
Tenancy - Furniture & Appliances	5	2	150%
Fleet Maintenance Request	3	1	200%
Vandalism - General	2	0	N/A



Reports by Top 5 Suburbs

Total reports received by suburb for the period.

	This Period	Last Period	% Change
Galiwin'ku	33	48	-31%
Gapuwiyak	14	34	-59%
Angurugu	13	8	63%
Ramingining	9	19	-53%
Umbakumba	8	7	14%



Reports by Top 5 Suburbs and Top 5 Incident types (This period)

	Repairs & Maintenance Request - EARC Assets	Facility - General Request	Tenancy - Furniture & Appliances	Fleet Main Request
Galiwin'ku	25	2	3	2
Gapuwiyak	8	2	0	1
Angurugu	13	0	0	0
Ramingining	7	2	0	0
Umbakumba	7	1	0	0

TECHNICAL AND INFRASTRUCTURE SERVICES

ITEM NUMBER	7.1
TITLE	Technical and Infrastructure Program and Capital Project Updates
REFERENCE	1750620
AUTHOR	Shane Marshall, Director Technical & Infrastructure Services



SUMMARY

This report is tabled for the Council to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

BACKGROUND

As part of the annual plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year.

Each meeting will have updates associated with the annual plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

108 – Veterinary and Animal Control Services.
 112 - Support Fleet and Workshop Services.
 116 – Lighting for Public Safety.
 118 – Local Road Maintenance & Traffic Management.
 119 – Local Road Upgrade and Construction.
 122 – Building Infrastructure Services.
 129 – Waste and Environmental Services.
 169 – MS/Public Works & Infrastructure Services and Cemeteries.

GENERAL

Service Profile:	108 - Core – Veterinary and Animal Control Services
Business Unit:	Veterinary and Animal Control

Action ID:

2.3.10.12 Provide program outcome statistics to Local Authority and Council meetings.

Community: All EARC communities

Reporting month/period: March-April 2023

Overall comments:

- The team has been busy planning and scheduling for the upcoming dry season period from April-October. Over the past two months there has been ongoing veterinary visits to the Groote region from our vet based there Dr Lauren Clark and additionally Tineka Turner. Dr Maddy and vet nurse Sarah have been busy on the mainland visiting Yirrkala, Gunyangara, Galiwinku, Ramingining and Gapuwiyak over the past two months. All communities on the mainland will be receiving at least one week extra of veterinary visits in 2023. The focus across the dry season is de-sexing surgeries as the numbers were reduced in 2022 due to ongoing issues with E canis and also reduced staff numbers. Dr Maddy has been working on a new reporting system for the veterinary requests from community over last few months and hoping that, with positive council feedback, this system can be released over the coming month.
- The Animal Management Team was very excited with the new magnets for the AMP vehicles. These new magnets will be very useful for the team when travelling to different communities to alert residents that the team is in town.

Service Delivery Table (year to date of treatments – Jan-April 2023)

Total Engagements - running total for the YTD	Yirrkalala	Gunyangara	Gapuwiyak	Ramingining	Milingimbi	Galiwinku	Angurugu	Umbakumba	Milyakburra	TOTAL YTD
Dogs Desexed	6	1	1	0	0	0	16	0	0	24
Cats Desexed	4	2	0	0	0	0	7	0	0	13
Community consultations	29	10	13	5	15	23	59	31	6	191
Remote/Phone consultations	7	3	8	9	3	16	2	0	0	48
EARC Veterinary Cabinet medication dispensed	5	2	8	5	0	10	4	0	0	34
Minor procedures/other surgeries	1	0	0	0	0	1	4	2	1	9
Parasite Treatments	42	9	16	15	45	58	62	53	37	337
Euthanasia	10	0	1	0	0	0	5	2	0	18
Private practice consultations (Mainland)	3	0	5	6	3	13	10	0	0	40
Total Engagements - Year to date	107	27	52	40	66	121	169	98	44	724

Community education activities:

- The AMP team continues to educate community members house to house at every opportunity. Any phone calls or requests for veterinary assistance are followed up to the best of the team's ability, and animal education is given to community members regarding the best treatment plans for their animals.
- All schools on the mainland have been contacted by Dr Maddy, to lock in dates for animal education corresponding to when she will be visiting community. So far only some schools have been interested and the focus will be on building empathy for animals across all of the community schools.
- Groote Eylandt region: a community meeting was held on 1 March to raise awareness of the increase in reported aggravated assaults on animals in the region from November through to January

Additional Collaborations/Stakeholder engagements:

- Milingimbi police: Dr Maddy has been in discussions with the police currently stationed at Milingimbi in regards to an increase in aggressive or dangerous dog packs. During the next vet visit to Milingimbi the AMP team will be following up with the police on the cases and having discussions with community as to the best solutions moving forward to keep community safe.
- Yirrkalala community: the AMP team has been trapping feral cats at commercial locations based on the requests coming from community. The team is going to continue trapping across all regions based on the needs of community. Cat numbers are increasing rapidly and cause devastating impacts to the environment. The AMP team is also trying to engage local ranger groups to collaborate with the cat trapping processes. Dr Maddy is in discussions with Dhimurru regarding a coordinated trapping initiative.
- Gapuwiyak community: Dr Maddy has been in contact with the Yirrkalala Rangers in regards to a co-ordinated cat trapping program at Gapuwiyak during our vet visits this year.
- Ramingining: Dr Maddy has contacted the Dinybulu Homelands to offer some contracted service delivery for the Homelands surrounding Ramingining this year, as local community members have been repeatedly requesting for this service. A similar program was offered in 2019. A lack of veterinary services to these homelands directly affects the EARC Animal

Management Program as the animals end up coming into Ramingining and increase population numbers.

University engagements:

- James Cook University: Dr Maddy has been in lengthy discussions with JCU surrounding an MOU for veterinary services to community. On 1 March Maddy presented to the fourth and fifth year veterinary students about remote community work and how rewarding it is. Maddy is heading to Townsville on 14 April for a meeting with the vet team at JCU to plan and co-ordinate a veterinary collaborative agreement from 2024 onwards.
- Melbourne University: Dr Maddy has secured eight weeks of veterinary support from the Melbourne university team for 2023. A new MOU is currently in the draft phase with the Melbourne university team, and this will be renewed for another three years once both parties are happy with the updated version.

Miwatj collaboration:

- Dr Maddy has been in discussions with AMRRIC and Miwatj surrounding a workshop for the EARC AMP team and Miwatj Environmental Health Teams. The workshop will be held in Yirrkala on the 4-5 May, and will involve flying in all Miwatj environmental health teams from across EARC communities. The workshop will involve education discussions and linking the teams to improve the ties between the two organisations. The long term aim is for an official partnership with Miwatj health to improve animal and human health.

Groote region:

- Collaboration between ALC Rangers and Territory NRM scheduled for end of April – cat de-sexing drive in Umbakumba.
- The Groote AMP team is working with Anindilyakwa Radio regarding recording scripts for pet-care related content to be played at regular intervals in community.

Training for AMP staff:

- Dr Maddy and Sarah Carrall attended the NT Veterinary Conference in March 2023 to represent EARC and learn new techniques in the veterinary field. The conference was great networking for the Animal Management team. The team managed to source some reduced cost veterinary materials for the program to save money for EARC.
- Dr Maddy has veterinary training planned for Dr Lauren Clark, Sarah Carrall and Dr Tania Mitchell when they are in Yirrkala for the One Health workshop in May. The team will be doing training in Worksafe Guardian, blowpipe use, veterinary skills and case presentations.
- AMW Tineka Turner completed her Cert 2 in Animal Studies – Tineka will continue to work for EARC casually as an Animal Management Worker

Concerns/Challenges:

- Groote region: An increase in animal welfare cases in the region saw the Local Authority members recommending the AMP team conduct a community meeting. This meeting was held in late February by the Groote AMP team and was well attended by local stakeholder groups. A full report will be sent to the next Angurugu Local Authority meeting.

Any issues or concerns that need to be addressed at next Council meeting:

- Method for community members to request veterinary assistance. The AMP team is working on creating an online form via Smartsheet that residents can complete in community at EARC

offices or on their own device to request a vet consult. The team is also looking at expanding on the current Snap, Send, Solve app to include a comprehensive Animal Management section, where community residents can take photo or videos and then send through the platform. The AMP would like feedback from the Councillors on what they feel is the best method for their community members.

Plan for AMP in early 2023:

- The AMP team has extra veterinarians on the team from April-December. Dr Erica Shaw will be visiting communities for six weeks during the dry season. Dr Tania Mitchell will be back working in our Northern communities for May – August, and then based in Nhulunbuy for August-December. Dr Maddy is working throughout all of our nine communities during the year to ensure the team reaches our planned goals for 2023.
- Large Scale surgical de-sexing programs will commence throughout all nine communities from April-October this year as the AMP team when the weather is cooler, less humid and therefore safer for the animals and team. Milngimbi, Ramingining and Galiwin'ku will receive extra visits in 2023 to improve the de-sexing rates and consistency of animal care.
- Dr Maddy is currently working on an electronic system for animal health consults so community members can send through requests directly to the AMP team rather than go into the office.



Figure 1 Dr Maddy helping a very sick dog named Scooby

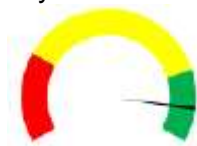
Service Profile: 116 - Core - Lighting for Public Safety

Business Unit: Transport Infrastructure

Action ID:

4.2.6.8 Manage, maintain and upgrade streetlights in Yirrkala, Gunyangara, Galiwin'ku, Gapuwyak, Ramingining, Angurugu, Umbakumba and Milyakburra.

As part of the ongoing improvement in this area, monthly inspection audits and reporting will form part of the Public Works/Municipal Services work plan, with an order based on the lighting replacement requirements actioned every three months to avoid supply delays.



Percentage Completed 90%

Service Profile: 118 - Core - Local Road Maintenance and Traffic Management
Business Unit: Transport and Infrastructure

Action ID:

4.2.1.1 Manage the maintenance and upgrade of local roads drainage and pedestrian infrastructure under core allocated funds and grant project funding.

Galiwin'ku Pedestrian Footpath stage 2 & 3

As part of a funding grant and co-funding through the LAPF, the Buthan Subdivision to the central business precinct area path has been completed, with 1 drainage elevated section near the airport to be actioned in January.

Project awarded and completion prior to 30 June 2023



Percentage completed 85%

Service Profile: 119 - Core - Local Road Upgrade and Construction
Business Unit: Transport and Infrastructure

Action ID:

4.2.2.6 Upgrade Local Roads – Angurugu

The Contractor has remobilised to Angurugu after the wet season to complete remaining road upgrade project. Updates for the project will be provided at the next meeting

4.2.2.6 Upgrade Local Roads – Yirrkala, surface seal, kerbing and drainage.

As part of the Roads Program in Yirrkala, the major initiative is the improvements to surface seals, kerbing and drainage within the community, in line with this year's plan.

Engineering and survey engagements are complete with tender with ready for market release.



Percentage Completed 40%

Action ID:

4.2.2.1 Upgrade Local Roads – Gunyangara kerbing and drainage improvements.

As part of the Roads Program in Gungahara, the major initiatives are the improvements to surface seals, kerbing and drainage within the community, in line with this year's plan.

Engineering and survey engagements are complete with tender with ready for market release.

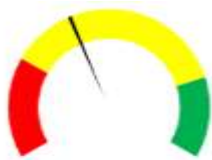


Percentage Completed 40%

4.2.2.5 Upgrade Local Roads – Galiwin'ku – Kerbing and drainage improvements

As part of the roads Program in Galiwin'ku, drainage improvements with kerbing and drainage in selected areas on the foreshore cliff area adjacent street and the school road are planned.

Engineering and survey engagements are complete with tender with ready for market release.



Project completion 40%

Service Profile:	<u>122 - Support – Building and Infrastructure Services</u>
Business Unit:	Technical and Infrastructure

Action ID

1.4.2.1	Provide relevant Program / Project updates to every Local Authority Community meeting as required.
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4.3.14.2	Conduct minor and capital upgrades to various council controlled buildings throughout the region, in line with the allocated budget and completion time lines per community.
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The below represents projects with completion dates within the first quarter, and projects that are underway as per the 22-23 Annual plan and approved budget.

Noting that all communities have capital projects listed, but in various stages of the financial year. Completion dates will be added in the next report overview.

4.3.14.2 Ramingining

RFTMCML2302 Staff Housing Security Upgrade

East Arnhem Regional Council (EARC) seeks to procure the supply and installation services of security mesh screening on all windows in the provided schedule on each of the listed properties at the correlating communities.

Screens and window grilles must be designed for durability and resistance to access, with corrosion grade and view angle taken into account. Shall be installed as per AS5039-2008 & AS5041 security standards.

- 9 x properties in Ramingining

Release Date: 06/03/2023

Closing Date: 31/03/2023 - **Currently undergoing tender panel review**

Lot 111, Lot 114, Lot 138, Lot 179, Lot 189B, Lot 213 & Lots 297, 298, 299

FTMCML230220 – Staff Housing Fencing Upgrade

East Arnhem Regional Council (EARC) seeks to procure the removal and replacement of old 1.2m high perimeter fencing and gate hardware, with the supply and installation of new 1.8m high security fencing, gates and locking hardware on all of the staff housing property boundaries referenced in the provided schedule.

4 x properties in Ramingining

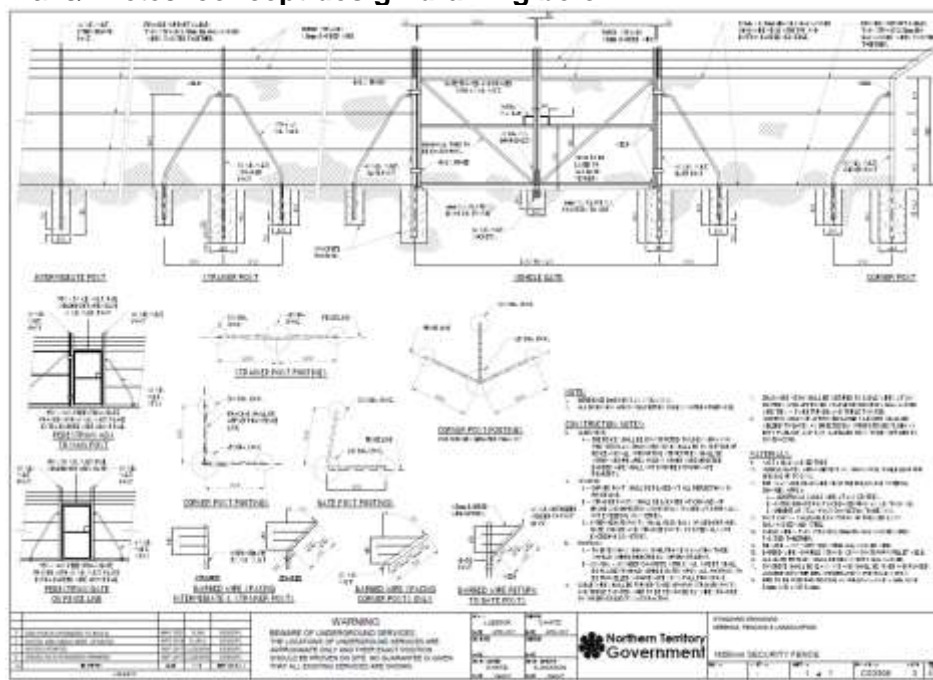
Lot 213 = 34600 x 35100

Lot 297 = 7470 + 34470 x 23820 (angled fence line)

Lot 298 = 24360 x 34580

Lot 299 = 22920 x 34850

Plans/Photos: **concept design drawing below**



Release Date: 06/03/2023

Closing Date: 31/03/2023 (Time extended)

Currently undergoing tender panel review

4.3.14.2 Milingimbi

Lot 243 - MS Shed - Refit of Vet Area to coincide with rebuild of new Shed under insurance - September Completion.

The replacement Municipal shed is moving forward with an external project manager appointed to manage the project.

*Refer supporting document for photographs.

RFTMCML2302 Staff Housing Security Upgrade

East Arnhem Regional Council (EARC) seeks to procure the supply and installation services of security mesh screening on all windows in the provided schedule on each of the listed properties at the correlating communities.

Screens and window grilles must be designed for durability and resistance to access, with corrosion grade and view angle taken into account. Shall be installed as per AS5039-2008 & AS5041 security standards.

11 x properties in Milingimbi

Release Date: 06/03/2023

Closing Date: 31/03/2023 - **Currently undergoing tender panel review**

Plans/Photos: **Milingimbi**

Lot 117, Lot 118, Lot 128, Lot 169, Lot 170, Lot 211, Lot 245 A & B

RFT152532302 - Milingimbi Water Park

East Arnhem Regional Council (EARC) seeks to procure the Supply and install of a Water Splash park playground. As per drawing #: 2020-4239 at lot 253 Madumungun St. in Milingimbi. The water park will be self-contained (water reticulation system) and have asset security/fencing, to protect asset and pump/controller housing for the water storage tank.



Design Concept

RFT Release Date 17/03/2023

RFT Closure Date 07/04/2023

Pre-Construction / Procurement / Mobilisation Period 18-22 Weeks

Construction Period 6-8 Weeks

Upcoming Projects – Planning Phase

Lot 245 (Duplex 1 & 2) – Roof – Existing Conditions Report

Engaged Contractor: report to be provided

4.3.14.2 Gapuwiyak

Lot 83 Gapuwiyak – Staff Housing Upgrades

Project Completion: 22 May 2023



East Arnhem Regional Council (EARC) seeks to procure the supply and installation services of security mesh screening on all windows in the provided schedule on each of the listed properties at the correlating communities.

Screens and window grilles must be designed for durability and resistance to access, with corrosion grade and view angle taken into account. Shall be installed as per AS5039-2008 & AS5041 security standards.

- 6 x properties in Gapuwiyak

Release Date: 06/03/2023

Closing Date: 31/03/2023 - **Currently undergoing tender panel review**

Plans/Photos: **Gapuwiyak**

Lot 83, Lot 111, Lot 115, Lot 116 A & B & Lot 118

RFTMCML230220 – Staff Housing Fencing Upgrade

East Arnhem Regional Council (EARC) seeks to procure the removal and replacement of old 1.2m high perimeter fencing and gate hardware, with the supply and installation of new 1.8m high security fencing, gates and locking hardware on all of the staff housing property boundaries referenced in the provided schedule.

Location of Works

5 x properties in Gapuwiyak

Boundary Perimeter Measurements: in mm

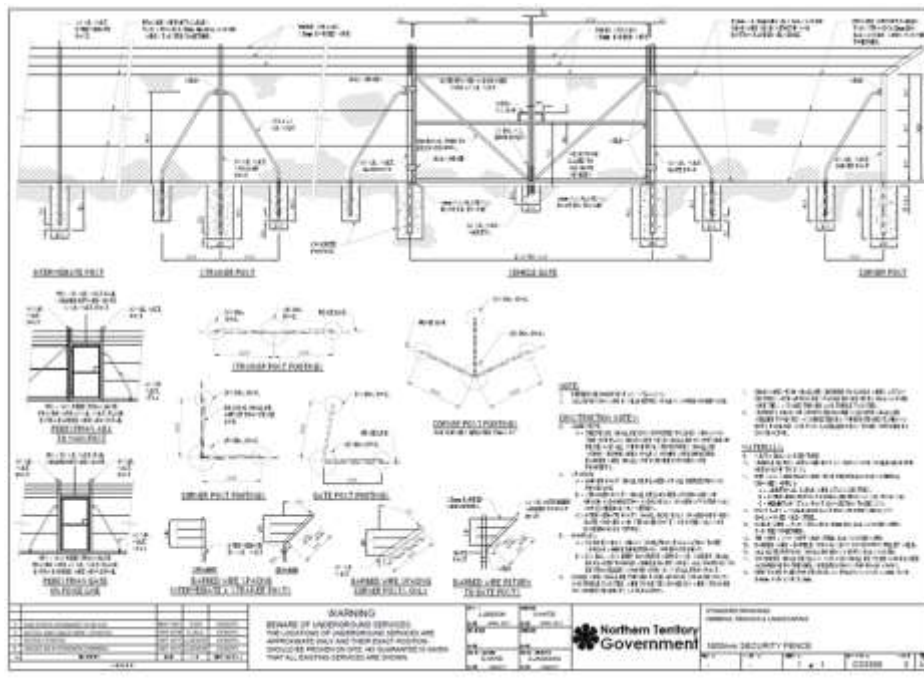
Gapuwiyak:

Lot 51 = 24660 x 30880

Lot 111 = 39110 x 30520

Lot 118 - TBA

Lot 116A, and Lot116B = 22830 x 28310 (not evenly divided)



Release Date: 06/03/2023

Closing Date: 31/03/2023 (Time extended)

Currently undergoing tender panel review

RFQ162082302 - Gapuwiyak Toilet Block Demolition

Complete demolition of the Gapuwiyak Community Toilet Block, which includes disconnection/capping off of services, all make good requirements and removal perimeter fencing.

Demolition work is to be carried out in accordance with Australian Standard AS2601: The demolition of structures (AS 2601). If the work is not covered by or included in AS 2601, the work must be done in a manner acceptable to the WorkSafe NT Commissioner.

In performing the works, the Contractor is responsible for the following and any other activities required to achieve the project goals and requirements:

- (a) Dismantling of existing facilities;
- (b) Demolition plan documentation;
- (c) Setting out;
- (d) Any procurement;
- (e) Transportation;
- (f) Make Good;
- (g) Delivery & Unloading at site;
- (h) Storage and handling at site;
- (i) Removal and disposal of spoil and waste; EARC may be able to assist
- (j) Site clean-up and final handover of works;
- (k) Certification.

Plans/Photos: ***Lot 208 Yilan St Gapuwiyak NT***



RPQ Release Date: 01/03/2023

RPQ Closing Date: 22/03/2023

Quotes received, currently undergoing contractor selection process

PO to be released 06.04.2023

Works to commence approximately 26/04/2023

Lot 204 Gapuwiyak (Buffalo Boys) – New Toilet Facility

East Arnhem Regional Council (EARC) seeks to procure construction services for works to provide a new toilet facility in a storage shed located at the Lot 204 Gapuwiyak.

Project Status: Awarded

Commencement Date: Saturday 15th April

RPQ161072302 - Gapuwiyak Fuel Bowser Shade Structure

Installation of a Shade structure of the bowser area for the community fuel bowser location at Gapuwiyak.

Structure must have a Category 3 Cyclone rating

Structure must have a Region C wind rating

Design to be included in proposal

Existing camera system must be relocated to suit purpose as part of the build

Lighting to be included within structure (solar option)

S40 for design and construction to be supplied by contractor.

RFT Release Date 17/03/2023

RFT Closure Date 07/04/2023



Example

COMPLETED PROJECTS- Lot 94 Gapuwiyak - BRACCS - Bathroom Renovations



COMPLETED PROJECTS- Lot 118 Gapuwiyak - Bathroom & Concrete Pathway Work



Gapuwiyak (Multiple Lots) – Ramp Refurbishment Works

East Arnhem Regional Council (EARC) procured construction services for works to replace the timber decking to 2 x existing ramps and the timber treads to 1 x stair.

Contract: RFQ16ML-2208 – Gapuwiyak (Multiple Lots) – Ramp Refurbishment Works

Contractor: WTD Construction

Project Status: 100% Complete

4.3.14.2 Galiwin'ku

Lot 51 MS Shed - Floating flooring installation and painting to Office and Lunch room – planning stage



Project yet to commence 10%

East Arnhem Regional Council (EARC) seeks to procure construction services to demolish existing fence of Lot B, stairs treads and landing decks of both lots A & B. Supply and install 1800mm high new fence with 3200mm gate to both lots and additional 900mm single gate to Lot A only. Supply and install new stair treads and landing decking to all four stairs.

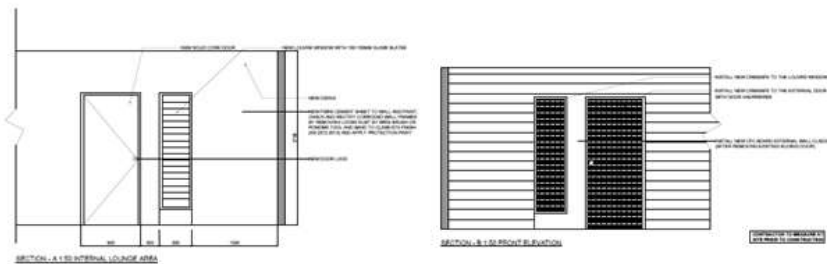
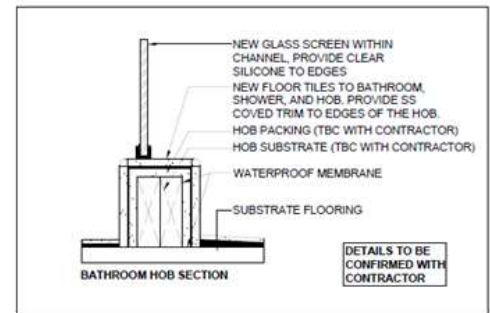
Release Date: 15 February 2023

[illegible]

East Arnhem Regional Council (EARC) seeks to procure construction services to refurbish water damaged area of the house such as bathroom, lounge, and bedroom wall and ceiling linings. Refurbishment of staircases and floor joist underneath the bathroom floor. Replacement of front veranda floor joist and decking. Internal paint work in all room. Deep clean and pressure wash the concrete area.

Re-Release Date: 11 April 2023

- 98 -



Galiwin'ku (Various Lots) – Demolition Works

East Arnhem Regional Council (EARC) seeks to procure construction services to demolition two redundant buildings across two various Lots (Lot 315 and Lot 332) in Galiwin'ku, and complete various civil, plumbing and electrical works.

Contract: RFT17ML-2302 – Galiwin'ku (Various Lots) – Demolition Works
RFT Closing – To be assessed by Tender Panel

Galiwin'ku (Multiple Lots) – Electrical Compliance

East Arnhem Regional Council (EARC) seeks to engage a licensed Electrical Contractor to complete works at all identified EARC asset buildings to ensure electrical compliance with AS/NZS 3000:2018.

- Audit Report of all non-compliances currently being collated.
- Documentation is currently being collated to release for public quotation.

Contract: TBC
Contractor: TBC
Project Status: Preliminary Scoping
RFT Release: TBC
RFT Closing: TBC

4.3.14.2 Yirrkala

Yirrkala (Multiple Lots) – Security Upgrade Works

- East Arnhem Regional Council (EARC) procured construction services to improve the security of various entry doors, and install security screens to all external windows.

Contract: RFQ18ML-2207 – Yirrkala (Multiple Lots) – Security Upgrade Works
Contractor: Big Carpentry
Project Status: 100% Complete

Lot 251 Yirrkala (Child Care) – Refurbishment Works to Timber Decking and Ramps

- Works to include refurbishment works to both entrance and rear access ramp (treatment of rust to steelwork and replacement of ramp decking) and re-oiling of entire outdoor deck.
- Works to be released for quotation by 10/03/2023.

Contract: RFQ18251-2302 – Lot 251 Yirrkala (Child Care) - Refurbishment Works to Timber Decking and Ramps

RFQ Closed – Under Assessment

Lot 195 Yirrkala (Staff Housing) – Refurbishment Works

- Works to include replacement of roof, ceilings, stairs, balcony and refurbishment works to several structural items following a structural engineering report.
- Scope of works currently being investigated, and being reviewed by a structural engineer

Contract: TBC
Contractor: TBC
Project Status: Preliminary Scoping
RFT Release: Upcoming
RFT Closing: Upcoming

COMPLETED PROJECT - Lot 268 Yirrkala - Security Fencing



4.3.14.2 Gunyangara

Lot 84 Gunyangara (Staff Housing) – Roof Refurbishment Works

- East Arnhem Regional Council (EARC) seeks to procure construction services for works proposed for Lot 84 Gunyangara (Staff Housing). Works include but are not limited to the demolition of roof sheeting, replacement and remediation works to the purlins, and supply and installation of new roof sheeting including fixings, and ridge and barge capping.

Contract: RFQ1984-2207 – Lot 84 Gunyangara – Replacement Roof Sheetting and Structure

Contractor: JBM

Project Status: 90% Complete

Lot 84 Gunyangara (Staff Housing) – Replacement Fencing

• East Arnhem Regional Council (EARC) seeks to procure construction services for works proposed for Lot 84 Gunyangara (Staff Housing). Works include but are not limited to the demolition the existing perimeter fence, removal of trees and branches conflicting with the fence line, clearing ground surfaces, and the supply and install of a new perimeter fence.

Contract: RFQ1984-2302 – Lot 84 Gunyangara – New Boundary Fence

Project Status: Awarded

Commencement Date: Monday 24 April

4.3.14.2 Milyakburra

Milyakburra - Lot 24 – Council Office

Project Brief:

Demolition of existing kitchen and installation of new stainless steel kitchen bench with plumbing fixtures

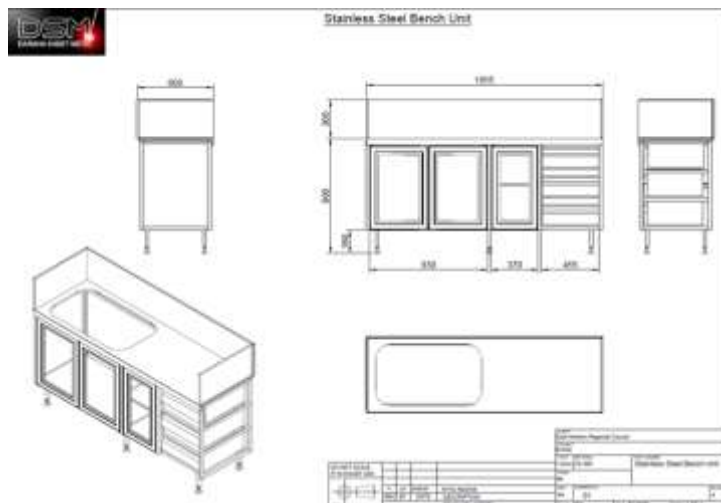
Contract: RFQ13ML-2210 - Multiple Lots (Milyakburra) - Kitchen Installation

Contractor: DJC Build Pty Ltd

Project Status: Underway

Project Commence: 6 March 2023

Project Completion: 15 April 2023



COMPLETED PROJECT - Milyakburra Lot 21 & 24 Internal Paint

4.3.14.2 Angurugu

Lot 450 Angurugu – Staff Housing Upgrades

Project Brief:

East Arnhem Regional Council (EARC) seeks to procure construction services to supply and installation of new kitchen and roof purlins and rafters

Contract: Lot 450 Angurugu – Staff Housing Upgrades

Release Date: NA

Closing Date: NA



Lot 550 Angurugu (Council Office) – Renovation Works

- East Arnhem Regional Council (EARC) seeks to procure construction services to replace stairs, provide a new ramp compliant to AS1428.01-2009, provide new balustrades, demolition redundant buildings, sheds, satellite dishes and towers located on the site.

Contract: RFT11550-2302 – Lot 550 Angurugu – Renovation Works

Contractor: TBC

Project Status: Tender

RFT Release: Friday 24th February

RFT Closing: Friday 17th March

Lot 306 Angurugu (Staff Housing) – Refurbishment Works

- Works to include replacement of roof and various remediation works to structure.
- Existing Conditions Report provided.
- Scope of works currently being investigated.
- Structural Engineer and Building Certifier required for this project.

Contract: TBC

Contractor: TBC

Project Status: Preliminary Scoping

RFT Release: Upcoming

RFT Closing: Upcoming

4.3.14.2 Umbakumba

Lot 229 Umbakumba (Aged Care) – Door Refurbishment Works

- East Arnhem Regional Council (EARC) seeks to procure construction services to complete refurbishment and replacement works to existing doors located with Building C – Aged Care of Lot 229 Umbakumba, following a recent Inspection Report from the Northern Territory Fire and Rescue Service.

Contract: RFQ12229-2208 – Lot 229 Umbakumba (Building C – Aged Care) – Door

Refurbishment Works

Project Status: RFQ Clarifications – Awarded

Commencement Date: 27 April 2023

4.3.14.2 Multiple Community Projects

RFTMCML230207 - Municipal Sheds Security Upgrade

Supply and install motion detectors at all reasonable points of entry in Municipal sheds (indoor areas only).

Supply and install sirens/alarms in correct locations within the sheds. Range to cover all reasonable doors and windows for each location

Provide a low bandwidth solution to disarm remotely via phone app and/or browser access so that no one needs to attend site (Some sites are only running on 4g).

User Access restrictions to be put in place with Authorized personnel allocated for each site

Provide build documentation and diagrams for each site.

Provide 3 Yr. warranty on all installed infrastructure.

Lot 128



Lot 130



Lot 51 Galiwinku



Lot 82 Yirrkala



Lot 96 Ramingining



Lot 131 Umbakumba



Lot 306 Angurugu

Lot 3 Milyakburra

RFT Release Date 24/03/2023

RFT Closure Date 07/04/2023

Pre-Construction / Procurement / Mobilisation Period 2 – 4 weeks from PO issue

Construction Period 6 Weeks

RPQMCML02 - Groote Eylandt Jetty/Pontoon Project

East Arnhem Regional Council (EARC) seeks to procure construction services for the supply, assembly and installation of a Pontoon at Umbakumba and Jetty at Milyakburra within Groote Eylandt.

Umbakumba

To be situated on the right hand side of the Barge Landing , with this installation to be a square Pontoon 6 x 6 metres with a 6 meter x 1300mm wide aluminium walkway ramp

Milyakburra

To be situated on the right hand side of the Barge Landing, with this installation to be 15 metres in length x 2.4 meters in width at minimum Jetty.

RFT Release Date 10/03/2023

RFT Closure Date 31/03/2023

Pre-Construction / Procurement / Mobilisation Period 6 – 8 weeks from PO issue date

Construction Period 6 - 8 Weeks - **Currently undergoing Panel review**

Service Profile: 129 - Core - Waste and Environmental Services

Business Unit: Regional Waste and Environment

Budget Type: Capital

4.1.2.1 Construct a residential waste transfer station at Yirrkala, subject to funding and required approvals

Project on hold. Awaiting results on consultation with Traditional Owners. Have been advised by NLC that consultations scheduled for January 2023. The results of this consultation will dictate the next steps in the construction of the Transfer Station.



Project Status – On hold 15%

4.1.2.2 Construct a residential waste transfer station at Gunyangara

A small Waste Transfer Station is currently being developed at Gunyangara. Nhulunbuy Civil have cleared and leveled the area, and a scheduled to compact the community drop off zone and develop some earth bunds around the perimeter for storm water runoff protection by the end of October. The resurfacing and grading of the area has now been completed. A small green waste section is being earth bunded this month and a contractor is being arranged to install signage around the facility.

Once Nhulunbuy Civil complete the green waste section, skip bins and shipping containers will be set up in the facility to begin operations. A small education and information program will be delivered to the community to advise of the area.



Project Status – Ongoing 85%

*Refer supporting document for photographs.

Budget Type: New Initiatives - Operating one-off

4.1.5.2 Develop and implement environmental management plans for all Council operated Waste Management and Transfer Station Facilities

Environmental Management Plans (EMP) have been developed and implemented across the six landfill facilities at Umbakumba, Milyakburra, Raminging, Milingimbi, Gapuwiyak and Galiwin'ku.



Project Status – Partially Completed 75%

Three draft EMPs are currently being prepared for Angurugu, Yirrkala and Gunyangara Transfer Stations.

4.1.5.3 Construct a container style site office and off the grid service connections at the Galiwin'ku Waste Management Facility.

A container is already on site and installed at the facility. Scoping and design of the new office space has begun. Office container has been cleaned and re-painted, with a concrete pad laid for a footpath and for positioning of genset and air conditioner. Awaiting for on-site toilet, all other facilities have been completed.



Project Status - Ongoing 85%

4.1.5.5 Monitor the ongoing Waste Management Facility Contractor Induction education and site procedures with new community contractors.

An online induction has been developed for each landfill facility. All new contractors are provided links to the induction and advised to complete before disposing of waste.

To date three new contractors have completed inductions for the 2022-23 Financial Year.

Project Status – N/A

4.1.5.6 Construct Listed Waste Compounds at the Raminging Waste Management facility

Advised in previous Council meeting, project is now complete. Signage was erected around the separation bays and directional signs and welcome signs were erected in late November. Below are some images of the signage for the new separation bays.



Project Status – Complete 100%

4.1.5.7 Investigate hydrogeological and associated groundwater monitoring requirements and cost modeling for future capital or grant funding opportunities.

As advised in last Council Report, project has been completed.



Project Complete 100%

4.1.6.1 Develop a Master Site Plan for each of Council's Waste Management Facilities.

Updated master site plans are planned for development in FY22. All six landfill sites historic data will be reviewed, as well as future planning to schedule out new waste cells and life of facility estimations. Currently, all site plans are in draft form and nearing completion.



Project Status – Ongoing 50%

4.1.6.2 Install a site monitoring CCTV Camera at the Gunyangara Waste Management Facility

This project has yet to be initiated. Planning is underway to assess landfill CCTV software across sites and this install will form part of that assessment.



Project Status – Not started

Budget Type: New Initiatives - Operating ongoing

4.1.9.12 Implement and manage appropriate public area litter infrastructure and collection schedules within all communities.

Ongoing core service in all communities: Waste Services are trying to setup a visit with Keep Australia Beautiful NT to assist in the development of community specific litter management plans, provide some education to local organisations and provide some strategies that are working in other communities. Expected to organise community visits in December and January to start developing a plan for each community.

Waste services went out to quote for the development of a Galiwin'ku litter management plan and community consultation. Cross Cultural Consultants (CCC) were awarded the project and are planning their initial community consultation in March.

CCC are a privately owned and managed Aboriginal business committed to creating opportunities for social, economic and cultural development through custom consultancy and strategy. They are experienced in delivering community led co-design, ensuring that local voices and local priorities are heard through engagement.

This project will focus on conducting community/stakeholder consultations over several trips to Galiwin'ku to develop;

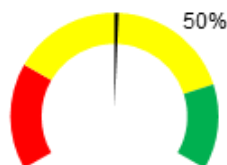
- A litter management vision;
- Goals for the next two years with measureable action plans;
- Community feedback surveys;
- Community based litter and waste education materials;
- Litter prevention guides; and
- Reuse and recycling tips.

CCC conducted a site visit to Galwin'ku on the week of 20 March. During this visit they engaged directly with over 30 individual community members and discussed waste management challenges and strategies.

CCC have provided EARC with an engagement report on 30 March with the findings and some recommendations from this initial visit.

CCC next visit to Galiwin'ku is set to occur between 19 and 21 of April. During this visit they will identify further mechanisms which can be considered to manage waste along with conducting some programs and activities with the community on waste education.

Project Status – Ongoing 50%



4.1.14.1

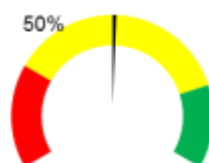
Develop, support and monitor the undertaking of monthly community waste education presentations and events such as CDS and Litter for Cash in conjunction with the Local Municipal Services, Community Development, and School based programs in selected communities.

Cash 4 Containers has been planned to re-start throughout the region in February as staff are now all back from their various end of year holidays. CDS days have are planned for Gapuwiyak, Milingimbi, Yirrkala, Gunyangara and Galiwin'ku in the month of February.

With the recent trials of the TT-30 container counter at Milingimbi CDS Depot, Council are also looking at procuring a second refurbished machine from Envirobank for one of its smaller CDS programs. As well as this, a Tender has been released for the supply of four container counting machines for Ramingining, Milingimbi, Gapuwiyak and Galiwin'ku.

As well as CDS, Waste Services also other projects;

- Due to the success of Cash 4 Trash in Milingimbi, Council are also looking to roll out the program in Galiwin'ku to try to reduce the amount of litter in the community. Waste Services are hoping to initiate the program in early 2023 and then align it to the Quarterly Clean-Up weeks moving forward.
- Waste services and the MS Team are also looking at engaging with the Milingimbi CDP program around regular community clean-up day events to promote healthy living and environmental awareness.
- Waste Services have also started the procurement process to engage a consultant to conduct community consultation with residents in Galiwin'ku to inform a Community wide Litter Management Strategy. It is expected this program rolls out in the first half of 2023.

**Project Status – Ongoing****4.1.14.2**

Implement and conduct a quarterly community household rewards program for waste and environmental practices in each community in conjunction with the Community Development program in each community.

Planning has begun to conduct rewards programs in conjunction with the quarterly community clean-ups. A Bulk Waste Clean-Up was conducted across all nine communities during the week of the 6 to the 10 February.

Waste Services are hoping to grow the rewards programs across all nine communities as part of the Quarterly Hard Rubbish Cleanups. It is planned to continue to roll out Tidiest Yard awards, as well as prizes for Cash 4 Container Recycler of the Year in each Community, Cash 4 Trash in Galiwin'ku as well as other initiatives and competitions. The next Clean-Up week is scheduled for 8 to the 12 May 2023.

**Project Status – Ongoing**

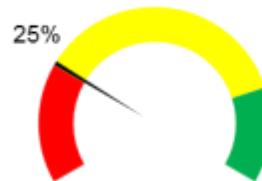
Budget Type: Operating (recurrent)

1.4.2.2

Conduct Quarterly waste services customer satisfaction surveys with community residents and organisations.

Surveys have been developed for both residents and community organisations using smartsheet. The first round of community surveys have been completed on Groote Eylandt with positive feedback regarding Council's management of waste as well as our contractor's kerbside collection performance. Further surveys will be conducted throughout the region to close out the first round of community feedback surveys.

All community participants also receive this gift bag for completing the survey and go into the draw to win \$100 ALPA vouchers.



Project Status – Planning and Design

2.6.2.4 Pursue grant funding opportunities to enhance waste, environment and sustainability delivery and capital infrastructure.

Two grants have been awarded for this financial year for Waste Services. Waste Services will continue to monitor grant opportunities throughout the financial year.



Project Status Completed – Target Achieved.

4.1.1.1 Outsource waste collection where opportunity to do so exists and is of financial and social benefit to Council. Annually review existing contracts to ensure an effective and efficient waste collection service is achieved and that Council is receiving value for money.

Council have outsourced waste collection in the communities of Angurugu, Umbakumba, Yirrkala and Gunyangara. New contracts have been provided to the Tender winners and the new services have started to be delivered.



Project Status – Complete 100%

4.1.4.1 Manage a regular residential kerb side waste collection service at Angurugu, Umbakumba, Milyakburra, Yirrkala, Gunyangara, Gapuwiyak, Ramininging, Galiwinku and Milingimbi.

This is an ongoing core service. Council provide twice weekly kerb side waste collection for all communities.

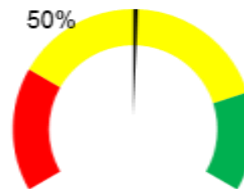
4.1.4.2 Manage a regular commercial kerb side waste collection service at Angurugu, Umbakumba, Milyakburra, Yirrkala, Gunyangara, Gapuwiyak, Ramingining, Galiwinku and Milingimbi.

This is an ongoing core service. Council provide twice weekly kerb side waste collection for all communities.

4.1.4.3 Coordinate and monitor quarterly waste bin audits and repairs in conjunction with the Municipal Services Program in each community.

Waste Services have been trialing the use of Konect software for wheelie bin audits. Due to the success of these audits, this financial year all bin repairs/audits will be begin to be captured through Konect, with the assistance of Municipal Services.

The first Wheelie Bin audit has been completed and the MS Teams have been busy repairing and replacing broken bins identified during the bin audit.



Project Status – Planning & Design

4.1.5.1 Manage Landfill / Transfer station operations in Galiwin'ku, Gapuwiyak, Milingimbi, Angurugu, Umbakumba, Milyakburra, Yirrkala, and Ramingining.

This is an ongoing core service of the Council.

4.1.7.1 Monitor and report on the approved 10 year Waste Management Strategy

Waste Services have completed the FY22 Environmental Monitoring and Audit Report of each facility. Overall, management of all facilities were satisfactory and met the requirements of Council's Environmental Management Plan.

There were no reportable safety incidents recorded at the facilities, no environmental incidents and zero Lost-Time Injury hours recorded.



Project Status – Completed

4.1.7.2 Enter into partnerships and agreements, particularly for the transport or processing of recyclable material, to maximize the recycling opportunities for East Arnhem communities.

Currently, Council have ongoing recycling partnerships with:

- Sea Swift (Barging of materials back to Darwin)
- Envirobank (Container Deposit Scheme);

- Ecocycle (Household Batteries);
- Mobilemuster (Mobile Phones and Accessories);
- TechCollect (E-Waste);
- TyreCycle (Tyres);
- Sell & Parker (Scrap Metal and lead acid batteries); and
- Veolia (Waste Oil and other hazardous materials).

Project Status – Ongoing review and assessment

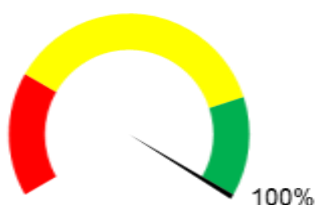
4.1.7.3 Undertake and report on the removal of recycling streams within each community location.

The table below illustrates materials recovered and transport back to Darwin for recycling so far this financial year. So far ten different recyclable materials streams have been recovered from the region.

The Councils goal is to have a minimum of nine resource recovery streams available to residents, which has now been achieved for FY23.

	Batteries	CDS	Mobile Phones	Scrap Metal	Tyres	E-Waste	Waste Oil	Damage d Bins	Printer Cartridges	Household Batteries	Gas Bottles
Angurugu	1 Box	19,721				1 Pallet		2 t			
Umbakumba	1 Box	2,112			110 tyres						
Milyakburra		0									
Ramingining	1 Box	51,391	15	472.25 t	104 Tyres		1,640 L				
Milingimbi	2 Boxes	30,891		322.96 t		2 Pallets					
Gapuwiyak	1 Box	208,403	12		82 tyres						
Galiwinku	2 Boxes	12,757				5 Pallets					0.596 t
Yirrkala	1 Box	19,146	33		64 tyres	2 Pallets		0.52 t	2 bags	1 bucket	
Gunyangara		18,817				1 Pallet					

Table 1. Resource Recovery up to 13 April 2023

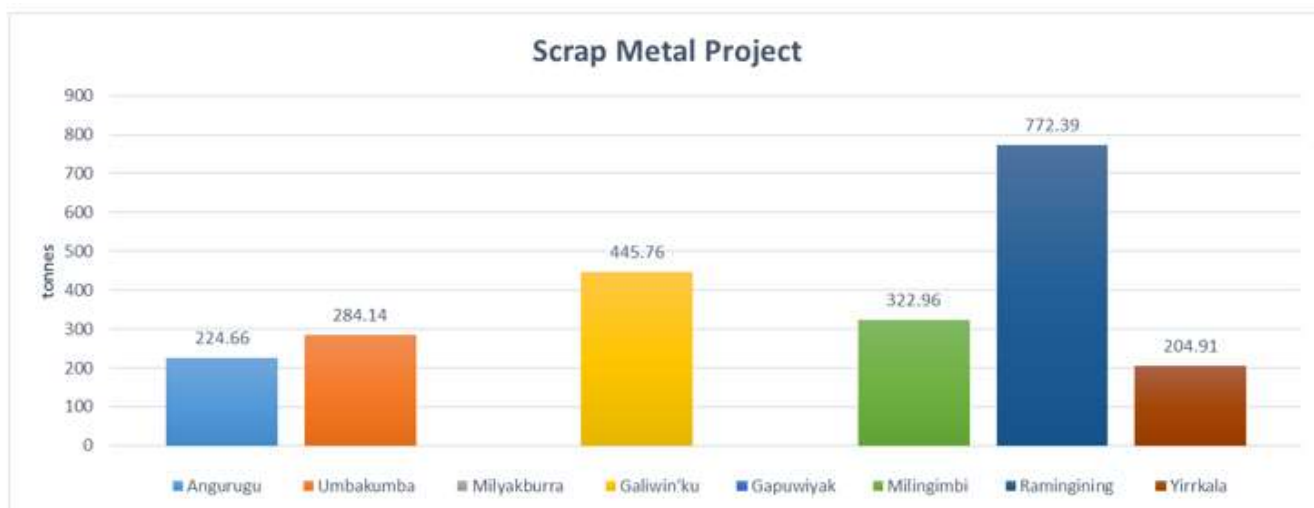


Project Status – Ongoing **(Target achieved)**

Scrap Metal Recovery

The major project operating in this space is the Scrap Metal Recovery Project. This has been an ongoing project. Sell & Parker have since moved to Milingimbi where they have recovered and shipped 323 tonnes to date.

Due to unforeseen delays with barge availability, it is unknown when Milingimbi will be completed. Council are currently investigating other transport options to complete the project as Sea Swift have been unreliable and caused significant delays.



Graph. Scrap Metal Recovery for all Communities



Project Status – Ongoing 75%

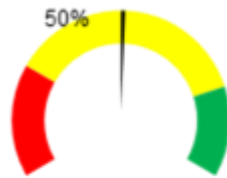
4.1.7.4

Organise and support the Undertaking of CDS monthly collection community events to be held in each Community by the Municipal Services Program.

This is an ongoing monthly project. Cash 4 Containers is scheduled for the last week of every month across the nine communities. The results for the first seven months of FY23 by community can be seen in the table below. 367,658 containers were collected and sorted across all communities with Gapuwiya collecting the most with 208,403.

FY2022-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
Angurugu	13,264	929		5,528						19,721
Umbakumba	671			994		447				2,112
Milyakburra										0
Ramingining		20,892	21,701			8,798				51,391
Milingimbi		7,281	13,302			10,308		4,420		35,311
Gapuwiya	36,990		61,166		70,835			39,412		208,403
Galiwinku		5,194	2,850	2,401	2,312				2886	12,757
Yirrkala	5,479			13,667				17030		19,146
Gunyangara		6,128		12,689				11580		18,817
Totals	56,404	40,424	99,019	35,279	73,147	19,553	0	72,442	2886	367,658

Table. FY23 CDS Community/Monthly breakdown

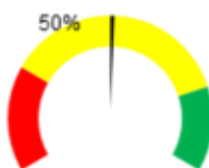
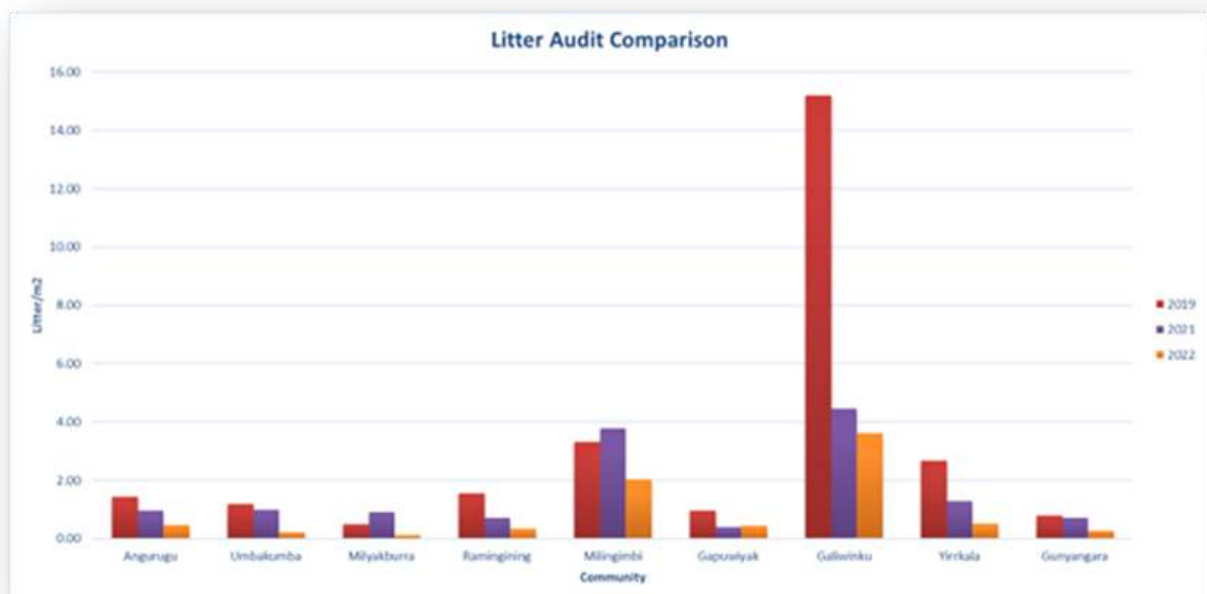


Project Status – Ongoing

4.1.9.11 Coordinate and report on Bi –Annual ground litter audits in conjunction with the municipal Services Program in each Community.

Bi-annual audits have now been completed for all communities. Below are the results to date. As the graph illustrates, there has been a general reduction in litter across the communities since 2019. While the results indicate a positive change in litter management in the communities, there is still significant work to do to continually improve in this area and education residents regarding waste and litter management.

Although the results have decreased it is clear that there are still litter issues at Milingimbi and Galiwin'ku which Council are looking at resolving through targeted litter management strategies, including specific litter management plans, community consultation and Cash 4 Trash.



Project Status – Ongoing***Other Projects*****WS-01 Implement an aerial mosquito and weed spray program within locations**

Council staff completed drone training in October 2022 with The Ripper Aviation Academy. Staff were trained in safe operation of DJI Agras T30, DJI Phantom 4 RTK and the use of the GNSS Mobile Base Station and software. Remote Pilot Licenses have now been obtained by sub 25kg drones as well as to operate the DJI Agras T30 for operational weed spraying and mosquito fogging.

The next step is to ensure all operators have completed their Chemical Handling Certification and to develop a plan and schedule to better address weed management across the communities and mosquito management where necessary.

Weed identification and chemical handling training for Municipal and Waste Services staff has been scheduled for the last week of February. All staff that complete the training will receive the following certifications;

- AHCPMG201 – Treat Weeds
- AHCCHM201 – Apply Chemicals under Supervision
- AHCCHM304 – Transport and Store Chemicals
- AHCCHM307 – Prepare and Apply Chemicals to Control Pests, Weeds and Diseases

While the drone program is still in the planning stage, Municipal Services are still focused on ensuring they deliver quality weed management to their communities through the use of handheld spray.

**Project Status – Training****WS-02 Asbestos Remediation Project – Galiwin'ku**

With Stage 1 complete, EARC are working on proposals to present to the upcoming Project Control Group meeting to continue to progress the project. The proposals include;

- A second 10 day of Emu Picking visible asbestos to further provide clearance certification for public places;
- Engaging with the NT EPA to initiate the remediation process for the historic dumping areas on the outskirts of the community;
- Engage a consultant to begin the Preliminary Site Investigation; which is a requirement of a remediation project;
- Extending the Environmental Project Officers role for a further 24 months to continue to manage the project through to completion.

WS-03 Illegal Dumping – Yirrkala

Ongoing illegal dumping has continued at an old gravel site behind the Laynhapuy Homelands Aboriginal Corporation compound. Waste Services have engaged contractors to remove all oils and batteries for the abandoned vehicles and then collect of rubbish and abandoned vehicles for disposal at the Nhulunbuy Waste Facility.

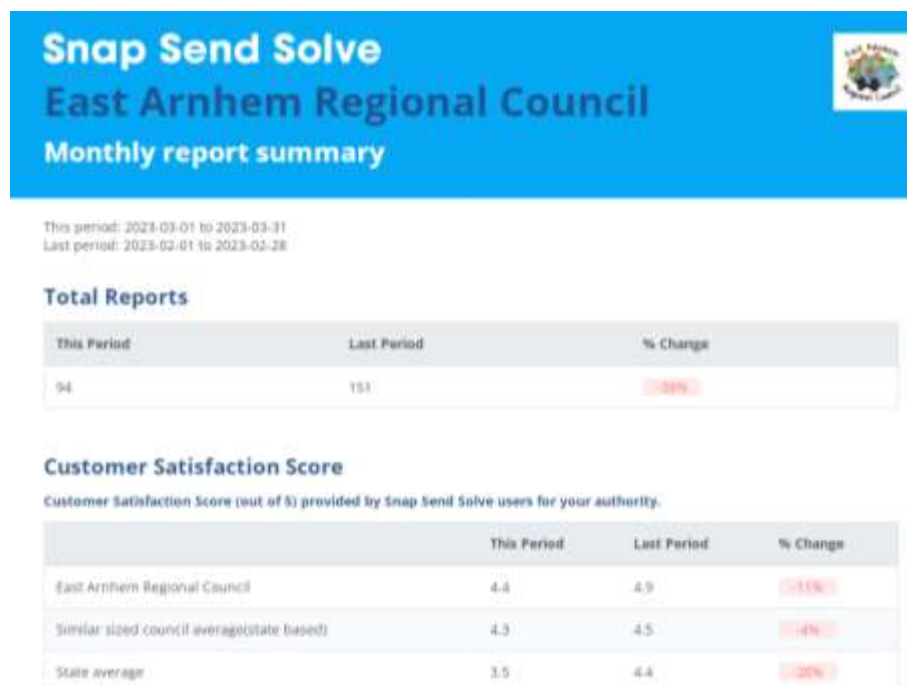
Once all rubbish has been removed, earth bunds will be put in place to block access down into this area to deter future dumping. This is expected to be completed by the end of February.

Municipal Services team to complete training next week with the new excavator arriving in Galiwin'ku this month. The Kubota U35-4HG Excavator will be used by the MS team for cemetery / grave digging and drainage works in Galiwin'ku

Service Profile	169 - Core - Municipal Services
Business Unit:	Technical and Infrastructure

Snap Send Solve

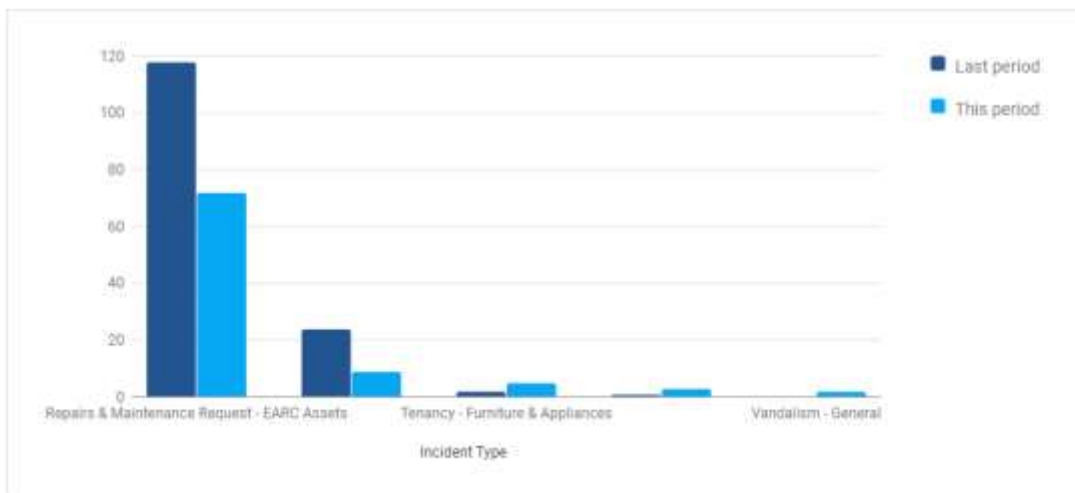
Reporting Summary for April 2023



Reports by Top 5 Incident types

Total reports received by incident type for the period.

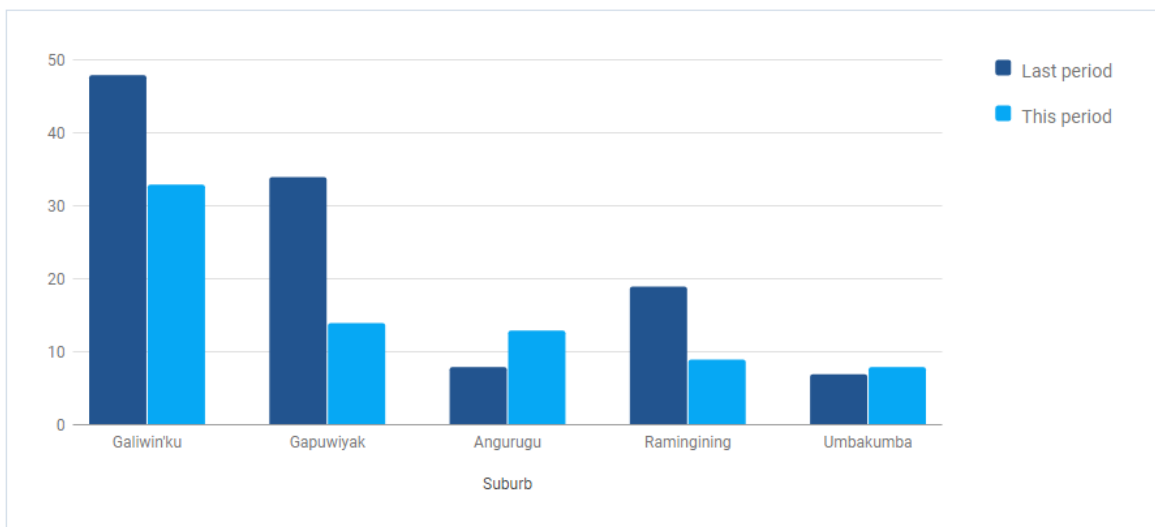
	This Period	Last Period	% Change
Repairs & Maintenance Request - EARC Assets	72	118	-39%
Facility - General Request	9	24	-63%
Tenancy - Furniture & Appliances	5	2	150%
Fleet Maintenance Request	3	1	200%
Vandalism - General	2	0	N/A



Reports by Top 5 Suburbs

Total reports received by suburb for the period.

	This Period	Last Period	% Change
Galiwin'ku	33	48	-31%
Gapuwiyak	14	34	-59%
Angurugu	13	8	63%
Ramingining	9	19	-53%
Umbakumba	8	7	14%



Reports by Top 5 Suburbs and Top 5 Incident types (This period)

	Repairs & Maintenance Request - EARC Assets	Facility - General Request	Tenancy - Furniture & Appliances	Fleet Maintenance Request	Vandalism - General
Galiwin'ku	25	2	3	2	0
Gapuwiyak	8	2	0	1	2
Angurugu	13	0	0	0	0
Ramingining	7	2	0	0	0
Umbakumba	7	1	0	0	0

Training

RIIMPO320F Conduct Civil Construction Excavator Operations

Galiwinku MS Team will undertake training next week for cemetery / grave digging and drainage works in Galiwin'ku on the new Kubota excavator which arrived this month.



Cert III in Civil Construction (Plant Operations) Rescheduled due to trainer availability

Angurugu, Umbakumba, Galiwinku, Gapuwiyak & Milingimbi

Weeds Identification and Control Training

Training Part 1

- AHCPMG201 – Treat Weeds
- AHCCHM201 – Apply Chemicals under Supervision
- 1. Milingimbi – week commencing completed
- 2. Ramingining– week commencing completed
- 3. Galiwin'ku– week commencing- scheduled 26 & 27 April
- 4. Gove Peninsula– completed

Training Part 2 – Gove Peninsular & MSS

- AHCCHM304 – Transport and Store Chemicals
- AHCCHM307 – Prepare and Apply Chemicals to Control, Pest, Weeds and Diseases

Gove Peninsula– completed

AHCPGD206 Conduct Visual Inspection of Park Facilities Ongoing online training

Municipal Services Staff and Strategic/Public Works Infrastructure Manager are now enrolled and currently completing the course online. This will be vital for the compliance inspection of public area assets across the region via the Konect platform.

Milingimbi War Memorial

Municipal Services team installed the new flag poles yesterday. Contractors are expecting paint and commercial pressure cleaner to arrive on next barge with immediate works to commence ready for ANZAC Day Celebrations on 25 April.



Gapuwiyak Oval Goal Posts

The Municipal Services Team has installed the replacement oval goal posts in Gapuwiyak.



Milingimbi Municipal Services Shed

Construction Materials arrived this week on the barge with contractors mobilised in Milingimbi to continue with the project.



Ramingining Oval Lighting Upgrade

Contractors are monitoring the road conditions to mobilise to Ramingining to commence works with all materials in Darwin ready to commence works.

Yirrkala Bollard Installation

Works completed at Rika Park allowed the opening of Tuffin Road and Yirrkala boat ramp. Balnama Road will be reopening in the coming weeks once installation of bollards in ceremony area are complete.



EAST ARNHEM REGIONAL COUNCIL

PUBLIC NOTICE:

Yirrkala Boat Ramp & Tuffin Road Opening

17th March 2023



Yirrkala Boat Ramp is now open to the Public.

For respect of the families the follow conditions apply:

- You may launch your boat from the Yirrkala ramp
- Strictly no parking along Tuffin Road highlighted in Orange
- The public area beside the church in green is the designated parking area



New Employees Municipal Services Yirrkala

I am happy to announce that our recruitment process has been successful and a new Yirrkala Municipal Services Supervisor is now appointed.

We are excited about this transition into a new role, Guy Newton is a valuable asset to the Technical & Infrastructure team who has been working in the Repairs & Maintenance department for the past three months.

Guy will make a smooth transition into the Public Works/Municipal team with trade certification in Horticulture & Green Keeping with proven experience in Land management including weed and pest eradication. In addition, we are excited to welcome Municipal Services Officers Alfred Gondarra, Shaun Mununggurr & Jack Aragu to the team.

General Works

*Figure 2 Milingimbi Pot Hole Repairs**Figure 3 Greg repairing barge access road*

Municipal Services/Public Works 2022 Video

Please see attached a short video of Municipal & Public Works highlights for the 2022 across the region.

- Maintaining park and gardens
- Training
- Asset register for Municipal Services workshop
- Well organised and maintained workshops
- Streetlight audit
- Asset Inspection and maintenance of public infrastructure assets

The video was compiled for the December 2022 Council meeting but with time constraints we have moved to today's council meeting.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the Technical & Infrastructure Services report.

ATTACHMENTS:

There are no attachments to this report.

COMMUNITY DEVELOPMENT REPORTS



ITEM NUMBER	8.1
TITLE	Community Development Update
REFERENCE	1754396
AUTHOR	Andrew Walsh, Director Community Development

SUMMARY

This report is to provide information on the progress, successes, challenges and future opportunities of the Council's Community Development Directorate.

BACKGROUND

The Community Development Directorate covers the following areas and operations of Council: Aged Care & Disability services, Children and Library services, Youth Sport and Recreation services, Community Media, Community Night Patrol, Australia Post, Local Authority Support, Accommodation Businesses, Sobering up Shelter and Local Commercial Opportunities. These include Community Development Coordination, through Council offices in the East Arnhem communities.

This report provides updates to the elected members and allows an opportunity for discussion and feedback at Ordinary Council Meetings.

GENERAL

Since Council last met, the Community Development Directorate has engaged in, and strengthened its relationships with community members and local stakeholders in exciting new ways. The Directorate continues to excel in the provision of high-quality, meaningful services to the community.



Community members painted a mural on the exterior of the YSR Hall in Angurugu as part of a consultation exercise for the East Arnhem Mural Project

Asset Standardisation Plan

The Asset Standardisation Plan is progressing well with positive buy-in from EARC staff in the communities. The standardisation is helping nurture a culture of care among staff and clients in the communities.

To date over 2000 individual assets have been assessed and recorded in East Arnhem communities across the various Community Development programs, offices and buildings. These assets have been assessed for suitability and overall conditions. Assets that have been marked for replacement will be removed and disposed of in a stipulated manner as their replacements arrive.

Another landmark in this project is the release of a public tender to vendors in the NT. This will enable Council to have better procurement plans, prices and delivery of marked items to the community.

Supporting documents and guidelines are being drafted to support the ongoing functioning and maintenance of the assets in community.

EARC and CDP

The Directorate is working closely with CDP providers and aims to support community residents in their journey towards engaging in meaningful and real jobs with the Council. EARC has accessed shortcomings from previous CDP workings to map out a proactive approach with the regional providers to continually build skills, address barriers to employment and contribute to the communities through activities and training of the local workforce.

Council has harnessed and nurtured a strong and progressive relationship with both CDP providers in the region – ALPA and GEBIE.

Council was also represented in the consultation session for the next CDP model/program that the Government will introduce later this year.

Community Development Operations

On 10 March, Council was able to dedicate the Yirrkala Boardroom in memory of the late Mr. D Marika. A plaque was unveiled in the presence of Marrpalawuy Marika who was very appreciative of the gesture.

Community Development is continuing to invest in its people through upskilling and training opportunities with staff enrolled in Cert III, IV and Diploma courses in various work-relevant fields.

The Directorate is also looking to fulfil the Council Operations Manager/Municipal Services Supervisor position in Milyakburra. This has been a hard role to fill with multiple applicants turning down offers prior to employment. The team would like to extend thanks to John Harpley who has stepped in to offer support to the island in the interim.



Dale Keehne and Marrpalawuy Marika at the dedication.

Community Night Patrol (CNP) and Sobering Up Shelter (SUS)

EARC's CNP and SUS programs were invited to Darwin by the Department of Health to tour the Darwin SUS and the Larrakia Nation Patrol, and explore avenues of engagement across the regions for training, upskilling and drafting good operational practices.

The visit was fruitful and is helping EARC CNP Officers and other members of the team to enroll in an exchange program to develop experience and training.



The Community Development team that visited Larrakia Nation Patrol and Darwin SUS.

Community Night Patrol has secured a grant from the NIAA valued at \$169,912.80 to further teambuilding and training of the CNP Officers. This was also complimented by the securing of a 5-year funding agreement for the Sobering Up Shelter – a true testament to the many days of hard work by the team in making the program a success.

Childcare

The Galiwin'ku team said farewell to Bronwyn Price who is heading off on paternal leave until March 2024. Sava Ah Sam has stepped up to the role of Coordinator until recruitment is finalised. Sava has worked as the cook at the Galiwin'ku Childcare for many years and is well respected by the community.

Council also welcomed five new early childhood educators over the past couple of months: Vanessa Dhamarramdji and Alisha Dhamarrandji at Galiwin'ku, Deralisha Wurramara at Umbakumba, Trinessa Wunungmurra at Gapuwiyak and Shanadom Maylimunguway at Yirrkala.

Representatives from the Department of Education Skills and Employment (DESE) have now provided the audit schedule for EARC childcare centres.

Umbakumba Crèche was the first to be audited in late February, followed by Gapuwiyak during the week of 17 April. Galiwin'ku and Yirrkala will be later in September.

Recommendations from the audits will be provided to DESE to determine how remote childcare centres may transition to a regulated environment. EARC will be provided an outcomes report in early 2024. This work will result in future high level decisions required by Council regarding the service.

Libraries

Nhulunbuy Library has been busy organising a schedule of activities for school aged children to attend during the school holidays. Painting, Lego building and story times are among the list of activities that library staff have been preparing.

Angurugu Library has seen an increase in activities over the past months with playgroup and a young parents program operating out of the library. Library officers Lucinda and Lee Anne

have also worked hard to encourage community members, both young and old into the library, to access computers and engage in painting and reading activities.

Representatives from NT libraries will be visiting Nhulunbuy, Milingimbi and Ramingining communities to meet with library staff and provide information on the new NT library strategy which is currently in development.

Communities for Children

Lulu Guyula has been appointed to the role of Nutrition Officer in Gapuwiyak, supporting the role out of nutritional information and activities in the community.

Lulu has already connected with other organisations in the community to increase the number of GUSK referrals and is working closely with childcare, FaFT and Miwatj to identify at risk families and assist parents to increase their knowledge of how to purchase and cook healthy food.

Youth, Sport and Recreation

The Youth Sport and Recreation teams continue to provide engaging programs while also building social capacity within the communities. This is achieved through the employment, training and support of staff from both outside and within the East Arnhem communities.

Sizol Fuyana has commenced as the new YSR Coordinator in Ramingining, bringing a wealth of experience in the Youth Diversion and Advocacy space in Darwin. With an extensive resume, Sizol is now our second coordinator that has received Young Australian of the Year award.

Evellena Wanambi, YSR Coordinator in Galiwin'ku is now on maternity leave until January 2024, and her position has been advertised in the interim. Tia Roko has resigned from her position as Youth Support Coordinator on the island.

Gapuwiyak has a new Youth Mentor, Nathan Garawirrtja who will be working alongside Harlowe and Vanessa in the Gapuwiyak based Children and Families Intensive Support (CaFIS) program under YSR.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the Community Development report.

ATTACHMENTS:

There are no attachments for this report.

COMMUNITY DEVELOPMENT REPORTS



ITEM NUMBER	8.2
TITLE	Community Grants Program
REFERENCE	1755410
AUTHOR	Andrew Walsh, Director Community Development

SUMMARY

This report is to introduce and seek approval for the new Community Grants Program Policy.

BACKGROUND

Council has previously operated a Sponsorship and Donations program that was introduced in 2016. The previous program has never been formally advertised and was unsystematically accessed and administered throughout its lifespan.

The majority of donations through the current program have been to organisations operating in the region, the return on investment and outcomes of past sponsorship has had varied results in value and impact to Council or the Communities where the donations have been made.

No donations or sponsorships have previously been made to community groups or individuals in the East Arnhem region, nor was the program able to provide support to application of this nature.

GENERAL

The Community Grants Program is aimed at achieving social, environmental and economic outcomes with a common goal of connecting our proud communities.

For the first time, this new way of working will enable Council to fund projects and initiatives to individuals in the community to help drive social cohesion.

The individual grants component of the Community Grants Program will enable individuals, community groups and organisations, a pathway to interact with Council to seek support in the form of cash equivalents that will support locally led and place based community needs.

The grants available through the Community Grants Program supports individuals, groups and organisations to run programs and activities that encourage community participation and involvement and develop a strong sense of belonging. They include, sport and recreation activities and health and well-being projects that improve and encourage active lifestyles for our residents.

Examples of projects the Community Grants Program is designed to support is fuel for a Community Football team to travel to another community for a match, or support the part purchase of a push bike to join the Galiwin'ku Mothers Riding Club.

The Community Grants Program has a unique focus of supporting our residents with priorities and projects that are close to their hearts and will support community growth.

Grants opportunities are designed to be quick in response and structured to support individuals, newly established locally run community groups, and community groups with emerging or unexpected needs and opportunities.

Looking at the big picture, the Community Grants Program aims to fill the gap in funding for our local community groups and individuals that need support to continue to grow and develop our communities. The Community Grants Program is also a new way for Council to interact and support community residents in addressing needs and support that was not previously available.

The Community Grants Program is also available to organisations to apply for financial support.

The Community Grants Policy is attached to this report for Council consideration.

Purpose:

East Arnhem Regional Council is committed to enable and partner with individuals, community groups and local organisations from the East Arnhem communities to achieve positive social outcomes through the EARC Community Grants Program.

The purpose of this policy is to define the objective and parameters of the EARC Community Grants Program and to outline Council's expectations of the program's implementation.

The policy applies to the administration, management and delivery of the EARC Community Grants Program.

Objective:

To provide a transparent and rigorous process to the EARC Community Grants Program, to support good governance and the appropriate distribution of support using public funds.

To partner with local community groups and not for profit incorporated organisations to support the delivery of Council's vision and key focus area as outlined in the current Council and Community Plans.

An objective for the EARC Community Grants Program for individuals and community groups is to increase affordability for those participating in recognised opportunities that further their development and demonstrate a broader outcome to their community

The EARC Community Grants Program is a year-round program, meaning grants can be applied for at any time during the year, until funds are exhausted, designed to support the community when opportunities or situations arise and are assessed as they are received.

The Community Grants Program aligns with Council vision and mission statements and will build on these practices and value to the people of East Arnhem and change on the ground.

The Community Grants Program will also be marketed to ensure residents have open and fair access to the new program.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council approves the Community Grants Program policy.

ATTACHMENTS:

1  2023 Community Grants Policy-final-v2.docx



EARC Community Grants Policy

Policy Number	
Policy Category	
Responsibility	Director – Community Development
Council decision (reference):	
Date to take effect:	
Legislative reference:	
Policy reference:	
Next Review date:	01/2027

Purpose

East Arnhem Regional Council is committed to enable and partner with individuals, community groups and local organisations from the East Arnhem communities to achieve positive social outcomes through the EARC Community Grants Program.

The purpose of this policy is to define the objective and parameters of the EARC Community Grants Program and to outline Council's expectations of the program's implementation.

The policy applies to the administration, management and delivery of the EARC Community Grants Program.

1. Definitions

For the purposes of this policy:

- 1.1. **Chief Executive Officer** means the Chief Executive Officer of the Council;
- 1.2. **Community groups** is defined as a two or more people who are not registered as a business but work for the benefit of the community in any capacity; provide support for each other or support others that need help;
- 1.3. **Council Officer** is an EARC employee who represents the EARC Community Grants Program in the East Arnhem communities, up to and including the Chief Executive Officer.
- 1.4. **Individual** is a person living in one of the East Arnhem communities who together with another, form a community group;

2. Objective

- 2.1 To provide a transparent and rigorous process to the EARC Community Grants Program; to support good governance and the appropriate distribution of support using public funds.

EARC Community Grants Policy

- 2.2 To partner with local community groups and not for profit incorporated organisations to support the delivery of Council's vision and key focus area as outlined in the current Council and Community Plans.
- 2.3 An objective for the EARC Community Grants Program for individuals and community groups is to increase affordability for those participating in recognised opportunities that further their development and demonstrate a broader outcome to their community
- 2.4 The EARC Community Grants Program is a year-round program, meaning grants can be applied for at any time during the year, until funds are exhausted; designed to support the community when opportunities or situations arise and are assessed as they are received.

3. Implementation

3.1 Application process

Individuals and Community groups must complete and submit, within the relevant category, an application to commence the process.

3.2 Eligibility

To be eligible for consideration of funding, applicants must:

- a) Be a resident, community group or service provider currently residing or operating in the East Arnhem Local Government area
- b) Provide a written brief or intention of what and how the support will be used
- c) Demonstrate strong commitment to their endeavour
- d) Apply prior to the date of their event (if applicable)
- e) Have no outstanding debts with East Arnhem Regional Council

3.3 Governance

- 3.3.1 Applications are assessed in accordance with, and subject to, the established criteria detailed in the Community Grants Application Guidelines.
- 3.3.2 The process and framework of the EARC Community Grants Program, along with the distribution of program funds is endorsed by Councillors.
- 3.3.3 The process of distribution of support is endorsed by the Chief Executive Officer based on advice and recommendations from Council Officers.
- 3.3.4 Through a Council Resolution, Councillors may resolve to introduce new grant categories into the EARC Community Grants Program to meet emerging and identified community needs.
- 3.3.5 Funding acquittals requirements and reporting processes will be at the discretion of East Arnhem Regional Council.

3.4 Authority to Distribute Support

- 3.4.1 Council, consistent with its budget resolutions for the financial year, allocates funds for the EARC Community Grants Program, this does not preclude Council adding additional programs, or additional monies at any time to meet an identified

EARC Community Grants Policy

community need.

- 3.4.2 Where individuals have demonstrated attempts of fraud, and/or misuse of previously provided support through the EARC Community Grants Program, the Manager has the right to not recommend the request and thereby refuse disbursement of support.
- 3.4.3 As part of the accountability process, East Arnhem Regional Council reserves the right to perform checks on any successful grant recipient for compliance with the grant conditions and appropriate use of received support.
- 3.4.4 Approval to distribute support is delegated to the Chief Executive Officer.

3.5 Dispute Resolution Process

- 3.5.1 The decision to award grants is made by the Chief Executive Officer.
- 3.5.2 East Arnhem Regional Council's decision is final and there is no review or appeal process.
- 3.5.3 Any disputes or complaints regarding the EARC Community Grants Program or its process will be referred to the Elected Council Members for consideration.

3.6 Guidance Documents

- 3.6.1 The delivery of the EARC Community Grants Program is guided by the documents listed below to ensure a transparent and rigorous process to applications, endorsements, approvals and the distribution of support.
 - a) Application, Endorsement and Assessment Forms
 - b) EARC Community Grants Application Guidelines

6. Version

Version	Decision Number	Adoption Date	History
1			Council Adopted

CORPORATE SERVICES REPORTS



ITEM NUMBER	9.1
TITLE	Finance and Human Resources Report
REFERENCE	1753943
AUTHOR	Michael Freeman, Corporate Services Manager

SUMMARY

This report is tabled to the Council to provide the Finance Report for the period ended the 31 March 2023 for its approval.

BACKGROUND

In accordance with section 17 of the Local Government (General) Regulations, the CEO must submit a finance report each month before a meeting of the Council. The Council has established a Finance Committee to consider this report in the months when Council does not meet.

The finance report for the period ended 31 March 2023 is attached to the report for consideration and the following points are highlighted in the report:

- Financial Results – March 2023
- Income and Expense Statement – Actual vs Budget
- Rates and Waste Charges Collection
- Project Reporting
- Capital Expenditure – Actual vs Budget
- Monthly Balance Sheet Report
- CEO Council Credit Card Transactions
- Financial Results - Each Reporting Location
- Cash and Equity Analysis
- Elected Members Allowances Report
- Replacement and Contingency Reserves
- Investments

GENERAL

Finance Section

All budget comparisons are to Budget Revision 1. The Budget Revision 2 is contained within this meeting agenda for consideration.

The CEO certifies that, to the best of his knowledge, information and belief:

- i) The internal controls implemented by the Council are appropriate; and
- ii) The Council's financial report best reflects the financial affairs of the Council.

Financial Commentary

Income – the under budget receipt of grants is due to the Local Authority Project Funds of \$1,242,200 for this year has not been received from the government.

Employment costs are \$2.7m under budget, as seen in Line Note D of the Income and Expenditure Statement. Services that are under budget are the result of poor attendance at work and vacancies due to staff turnover.

Services	Actual YTD	Budget YTD	Variance
Aged Care and Disability Services	2,556,069	3,155,955	-599,886
Building and Infrastructure Services	786,492	892,665	-106,173
Children and Family Services	666,275	955,126	-288,851
Community Development	1,645,796	1,920,817	-275,022
Community Media	15,139	64,472	-49,334
Community Patrol and SUS Services	1,372,064	1,552,221	-180,157
Corporate Services	1,184,664	1,540,535	-355,871
Fleet and Workshop Services	385,610	429,799	-44,189
Governance and CEO	275,941	310,971	-35,030
Information Communication & Technology Services	98,004	103,752	-5,749
Library Services	415,020	409,178	5,841
Local Road Maintenance & Traffic Management	107,738	111,169	-3,430
Municipal Services	1,601,695	1,843,301	-241,606
Veterinary and Animal Control Services	277,870	267,176	10,694
Visitor Accommodation	78,199	84,493	-6,294
Waste and Environmental Services	451,098	534,532	-83,433
Youth, Sport and Recreation Services	1,318,578	1,770,533	-451,955
Grand Total	13,236,253	15,946,696	-2,710,443

Material and Contracts are \$13m under budget as noted in Line note E within the Income and Expenditure Statement.

Services	Actual YTD	Budget YTD	Variance
Accounting/Audit Fee Expense	10,838	70,277	-59,439
Arborist Services	-	199,240	-199,240
Asbestos Removal	0	120,001	-120,001
CCTV Software Expense	515	90	425
Commission Fees	10,881	9,038	1,843
Consultant Management Expense	256,781	331,715	-74,934
Consulting Fee Expense	340,849	1,383,295	-1,042,446
Contract Labour Carpenter	131,311	58,162	73,148
Contract Labour Electrician	210,210	294,929	-84,719
Contract Labour General	1,536,197	8,738,431	-7,202,234
Contract Labour Mechanical	3,810	5,250	-1,440
Contract Labour Plumber	84,370	66,375	17,995
Contract Labour Refrigeration	27,149	70,500	-43,351
Contract Labour Roads Maintenance	505,001	1,036,439	-531,439
Contract Labour Roads Upgrade	892,231	4,064,246	-3,172,015
Contract Labour Structural	1,380	-	1,380
Contract Materials Carpenter	55,407	21,150	34,257
Contract Materials Electrician	18,560	24,900	-6,340
Contract Materials General	14,101	18,600	-4,499
Contract Materials Mechanical	566	-	566
Contract Materials Plumber	19,830	17,850	1,980
Contract Materials Refrigeration	83,526	76,200	7,326
Domestic Consumables	21,693	17,100	4,592
Food purchases	563,961	462,772	101,188
Land Valuation Expense	-	-	0
Legal Fee Expense	6,875	28,500	-21,626
Materials General	332,561	881,511	-548,951
Mechanical Workshop Consumables	8,231	6,000	2,231
Mechanical Workshop Parts	65,833	61,695	4,138
Scheduled Air Conditioning Servicing	54,675	132,252	-77,577
Scheduled Fire Protection Servicing	26,410	61,362	-34,952
Software Development Fee Expense	10,950	93,483	-82,533
Software Help Desk Support Expense	-	150	-150
Software License Maintenance Fee Expense	78,326	81,652	-3,326
Software Purchase Expenses	13,100	-	13,100
Vandalism Repair Expense	63,391	93,225	-29,834
Workplace Health and Safety Equipment	23,083	37,651	-14,568
Grand Total	5,472,601	18,564,043	-13,091,441

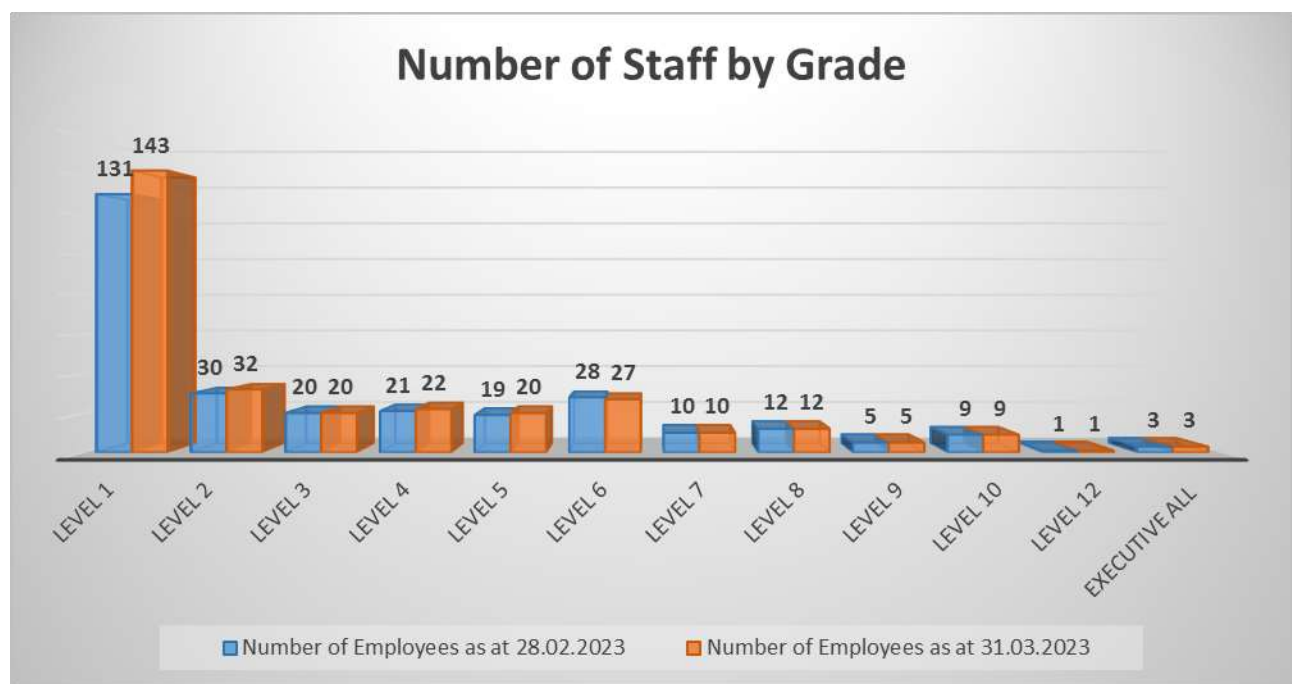
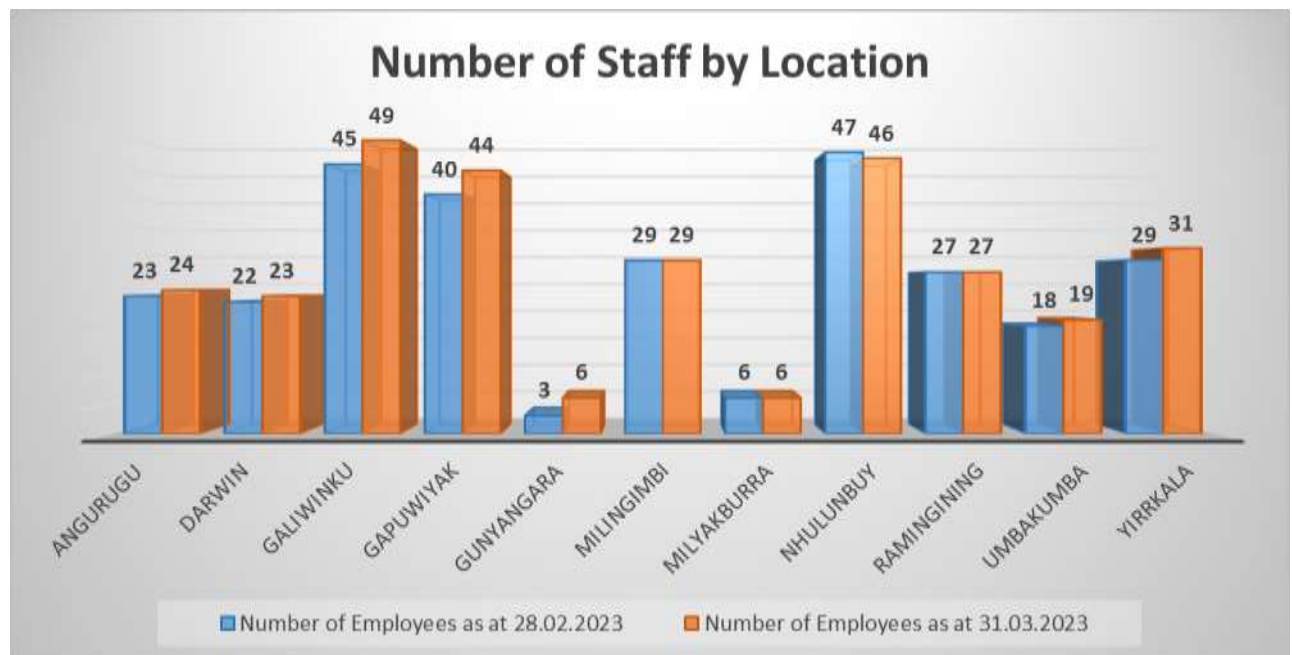
Other Operating Expenses are \$3.27m under budget as seen in Line note F of the Income and Expenditure Statement.

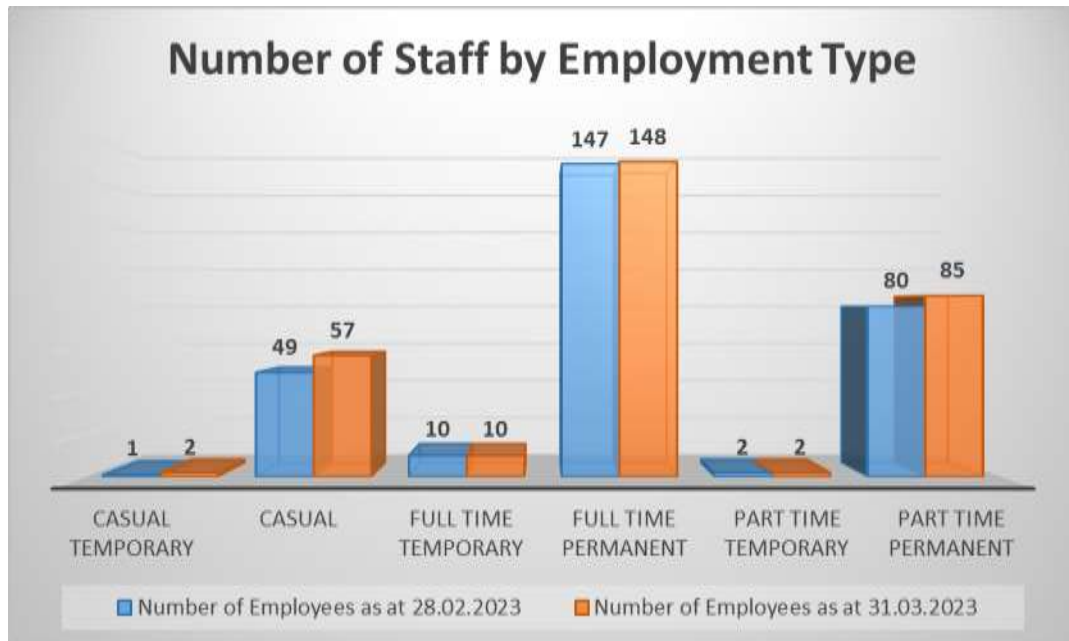
Services	Actual YTD	Budget YTD	Variance
Accommodation Expense	147,512	246,281	-98,769
Accommodation for Course/Seminar	2,659	17,850	-15,191
Advertising Expense	18,844	27,730	-8,887
Airfare Expense	709,908	554,539	155,370
Asset Purchases Under \$5,000	460,400	471,028	-10,627
Bad Debt Write-Off Expense	-	31,818	-31,818
Bank Fees and Charges	11,007	13,200	-2,193
Building Maintenance Expense	175	3,000	-2,825
Bulk Diesel Fuel Expense	275,329	235,688	39,642
Bulk Opal Fuel Expense	104,709	142,500	-37,791
Cash for Containers Deposit Scheme	44,260	29,950	14,310
Cash for Litter	-	39,000	-39,000
Centrepay Handling Fee	257	-	257
Citizenship Ceremonies	-	360	-360
Client Related Expense	110,821	413,800	-302,979
Computer Consumables Expense	399	11,250	-10,851
Contribution or Donation Expense	23,590	1,015,085	-991,495
Council Uniforms	46,463	52,517	-6,054
Councillor Travel Allowance	4,108	6,000	-1,892
Courier & Freight Expense	499,076	433,300	65,776
Criminal History Check Expense	21,542	13,453	8,089
Cultural Track Access Maintenance	-	9,000	-9,000
Election Expenses	27,901	30,000	-2,099
Electricity Charge Expense	372,518	276,976	95,542
Fuel and Oil Expense Motor Vehicles	278,677	203,711	74,966
Gas Expense	8,918	4,035	4,883
Grants Repayment	21,689	699,335	-677,646
Ground Maintenance	2,170	7,125	-4,955
Hire/Rental Plant and Equipment Expense	1,160	7,500	-6,340
Hire/Rental Vehicles Expense	11,043	8,288	2,755
Insurance Excess Expense	-	7,875	-7,875
Insurance Premium Expense General	91,148	91,148	0
Insurance Premium Expense Industrial Special Risk	817,243	817,243	0
Insurance Premium Expense Plant and Vehicles	144,981	144,981	0
Insurance Premium Expense Public Liability	60,503	60,503	0
Insurance Premium Expense Workers Compensation	751,460	496,527	254,933
Internet Service Provider Expense	190,812	377,022	-186,210
Levies Paid to Government	-	150,000	-150,000
License Fee and Birth Certificates Expenses	261	356	-95
Meeting Catering Expense	21,201	38,888	-17,687
Membership or Subscription Expense	146,026	127,101	18,925
Mobile Telephone Expense	34,335	52,200	-17,864
Non-Financial Assets Over \$5,000	368,145	177,826	190,319
Office Supplies Printing and Stationery Expense	47,067	42,331	4,735
Office Telephone Fax Expense	14,561	3,925	10,636

Services	Actual YTD	Budget YTD	Variance
Operating Lease Expense Computing Infrastructure	86,887	163,067	-76,180
Operating Lease Expense Office Equipment	16,483	15,858	625
Operating Lease Expense Property	1,011,490	1,135,252	-123,762
Parking Expense	437	90	347
Pest Control Expense	46,748	50,155	-3,407
Postage Expense	9,248	8,769	480
Professional Development Expense	74,750	224,867	-150,117
Rates and Taxes Expense	22,115	22,529	-414
Realised Revaluation Plant	480	-	480
Refuse/Waste Collection Expense	232,300	845,950	-613,650
Sale of Asset Expense Plant	76,269	22,500	53,769
Sale of Asset Expense Vehicles	15,000	60,000	-45,000
Sewerage Charge Expense	76,591	76,930	-338
Small Balances Write-Off (rounding)	-8	-	-8
Staff Amenities	3,150	4,350	-1,200
Staff Medical Expense	2,261	-	2,261
Staff Recruitment/Relocation Expense	51,578	53,197	-1,619
Taxi Expense	2,372	2,407	-35
Taxi/Parking/Hire Car for Course/Seminar	2,132	268	1,864
Tertiary Course Expense	-	750	-750
Training Course/Seminar Expenses	219,910	882,160	-662,250
Travel Allowance Expenses	105,498	66,514	38,984
Travel Allowance for Course/Seminar	-	1,020	-1,020
Travel Expenses	10,917	47,797	-36,880
Travel for Course/Seminar	8,758	18,768	-10,010
Tyres Expense	50,945	38,925	12,020
Vehicle & Plant Maintenance Expense	129,919	97,978	31,940
Vehicle & Plant Repair Expense	348,737	236,029	112,708
Vehicle Registration Expense	13,585	78,631	-65,046
Venue Hire Expense	659	-	659
Waste/Garbage Collection Expense	340,032	380,060	-40,027
Water Charge Expense	132,498	132,248	250
Grand Total	8,984,622	12,259,312	-3,274,690

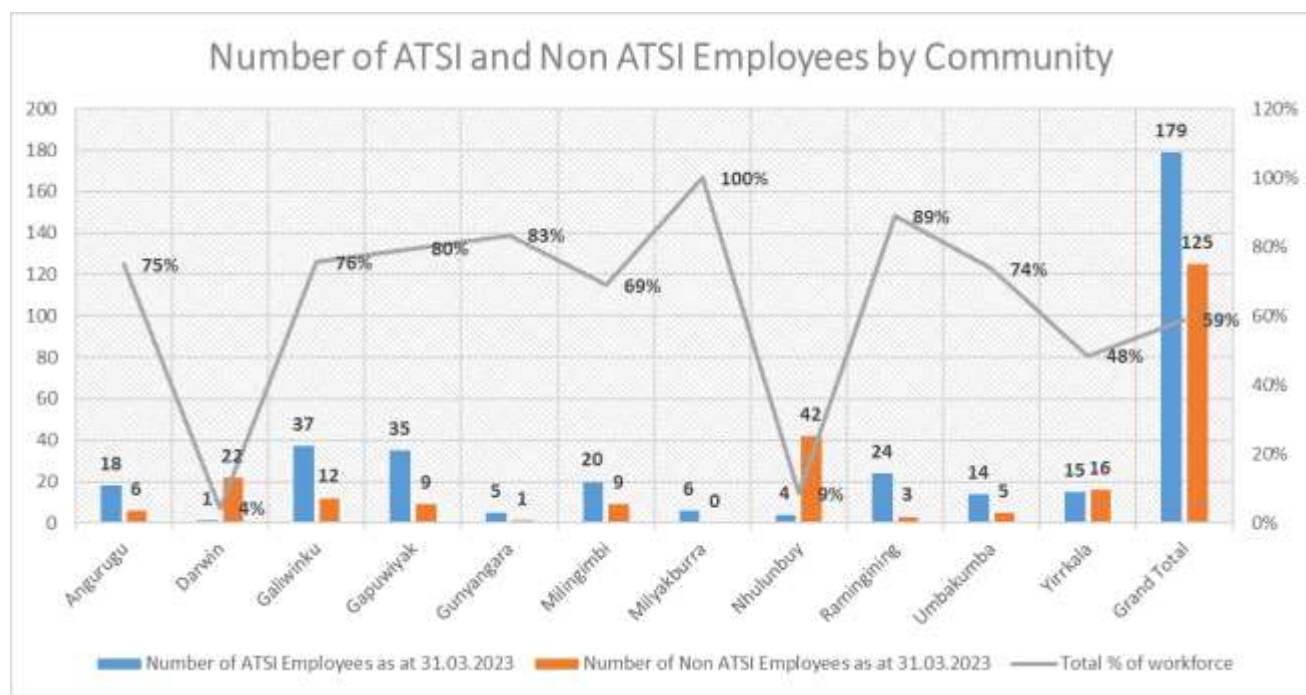
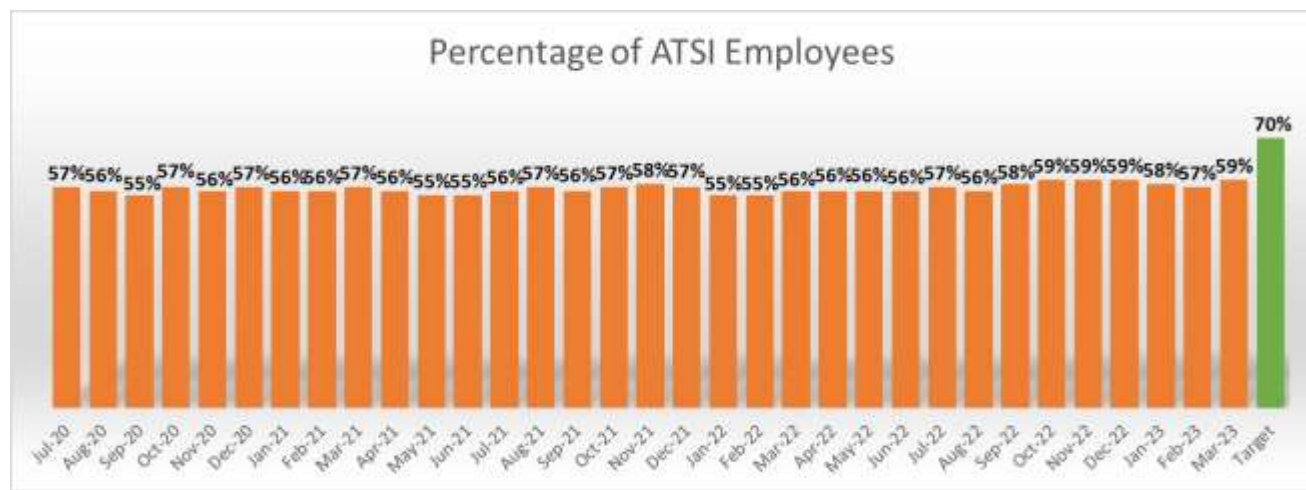
Employment Statistics

Council had 304 employees on 31 March 2023 compared to 289 on 28 February 2023.





ATSI Employment Target	70%
Actual	59%



VACANCIES AS AT 31.03.2023

Position	Community	Level
Community Night Patrol Team Leader	Angurugu	level 3
Youth Sport and Recreation Worker	Angurugu	Level 1
Finance Officer	Darwin	Level 3
Community Liaison Officer	Galiwinku	Level 1

VACANCIES AS AT 31.03.2023

Position	Community	Level
Community Library Officer (Maternity Leave Cover)	Galiwinku	level 1
Community Media Officer	Galiwinku	Level 1
Municipal Services Supervisor	Galiwinku	Level 6
Municipal Services Team Leader	Galiwinku	Level 3
Youth Sport and Recreation Worker	Galiwinku	Level 1
Aged care & Disability Services Operations Coordinator	Gapuwiyak	Level 5
Aged care & Disability Services Operations Coordinator	Milingimbi	Level 5
Aged Care and Disability Services Support Worker	Milingimbi	Level 1
Community Liaison Officer	Milingimbi	Level 1
Community Media Officer	Milingimbi	Level 1
Community Night Patrol Officer	Milingimbi	Level 1
Youth Sport & Recreation Worker	Milingimbi	Level 1
Council Operations Manager/ Municipal Services Supervisor	Milyakburra	Level 6
Administration Support Officer - Repairs and Maintenance	Nhulunbuy	Level 4
Community Night Patrol Team Leader	Nhulunbuy	Level 3
Sobering Up Shelter Care Worker	Nhulunbuy	Level 2
Sobering Up Shelter Care Worker	Nhulunbuy	Level 2
Aged Care and Disability Support Worker	Ramingining	Level 1
Municipal Services Officer	Ramingining	Level 1
Municipal Services Officer	Ramingining	Level 1
Municipal Services Supervisor	Ramingining	Level 6
Youth Sport & Recreation Coordinator	Ramingining	Level 6
Youth Sports and Recreation Worker	Ramingining	Level 1
Community Liaison Officer / Customer Service Officer	Umbakumba	level 1
Community Library Officer	Umbakumba	Level 1
Community Night Patrol Team Leader	Umbakumba	level 3
Municipal Services Team Leader	Umbakumba	Level 3
Aged Care & Disability Services Support Worker	Yirrkalā	Level 1
Aged Care and Disability Services Support Worker	Yirrkalā	Level 1
Child Care Worker (Leave Cover)	Yirrkalā	level 1
Community Liaison Officer	Yirrkalā	Level 1
Community Media Officer	Yirrkalā	Level 1

VACANCIES AS AT 31.03.2023

Position	Community	Level
Community Night Patrol Officer - Gove Peninsula	Yirrkala	Level 2
Youth Division Case Manager	Yirrkala	Level 6

Training Overview – March 2023

Certificate III in Civil Construction has been cancelled and rescheduled a number of times the past couple of months, and we are still working with CDU on confirming training dates for both Groote Eylandt and Galiwin'ku. At this stage it does not look like there will be any training delivered until June/July this year.

With the purchase of an excavator for Galiwin'ku the Municipal Officers are now booked in for a five day training in Conducting Civil Construction Excavator Operations from 17 April with East Arnhem Land Consulting and Training.

Five EARC employees completed their training in transporting and storing chemicals and applying chemicals to control pests, weeds and diseases at the start of this month. They have all received their Certificates and AusChem Training Registration Statements. We are still waiting for dates from the training provider to complete the training in Galiwin'ku that was cancelled last month.

This month our community Regional Managers and Council Operations Managers completed their team building week in Darwin. They also took part in a Myer-Briggs Type Indicator workshop. Participants provided very good feedback on this workshop.

The five EARC employees from Yirrkala, Galiwin'ku and Ramingining who are enrolled with CDU for Certificate II in Workplace Skills have their next block of training booked in for August. Next block of trainings are also booked for those working towards their Cert III in Business / Local Government, Cert IV in Local Government and Diploma of Leadership and Management booked in May.

A big Congratulations goes out to Aimee Ashcroft for completing her Certificate IV in Local Government.

Eight employees under Technical & Infrastructure Services are currently working towards their training in Conducting Visual Inspection of Park Facilities online through Stay Safe Industry Training. This is a short course, and depending on employee workloads a majority of those enrolled are expected to complete the course by end of next month given they are almost at the half way mark to complete.

We are still waiting on training dates from CDU to deliver the first block of Certificate II in Community Services in Ramingining for the Youth Sports and Recreation workers combined with Milingimbi.

Two dates have been tentatively booked next month for the Community Development Regional Managers and Coordinators to participate in Leadership Styles and Role Clarity. This is a four hour webinar and once dates are confirmed employees will be given two dates to choose from to dial in and complete the training.

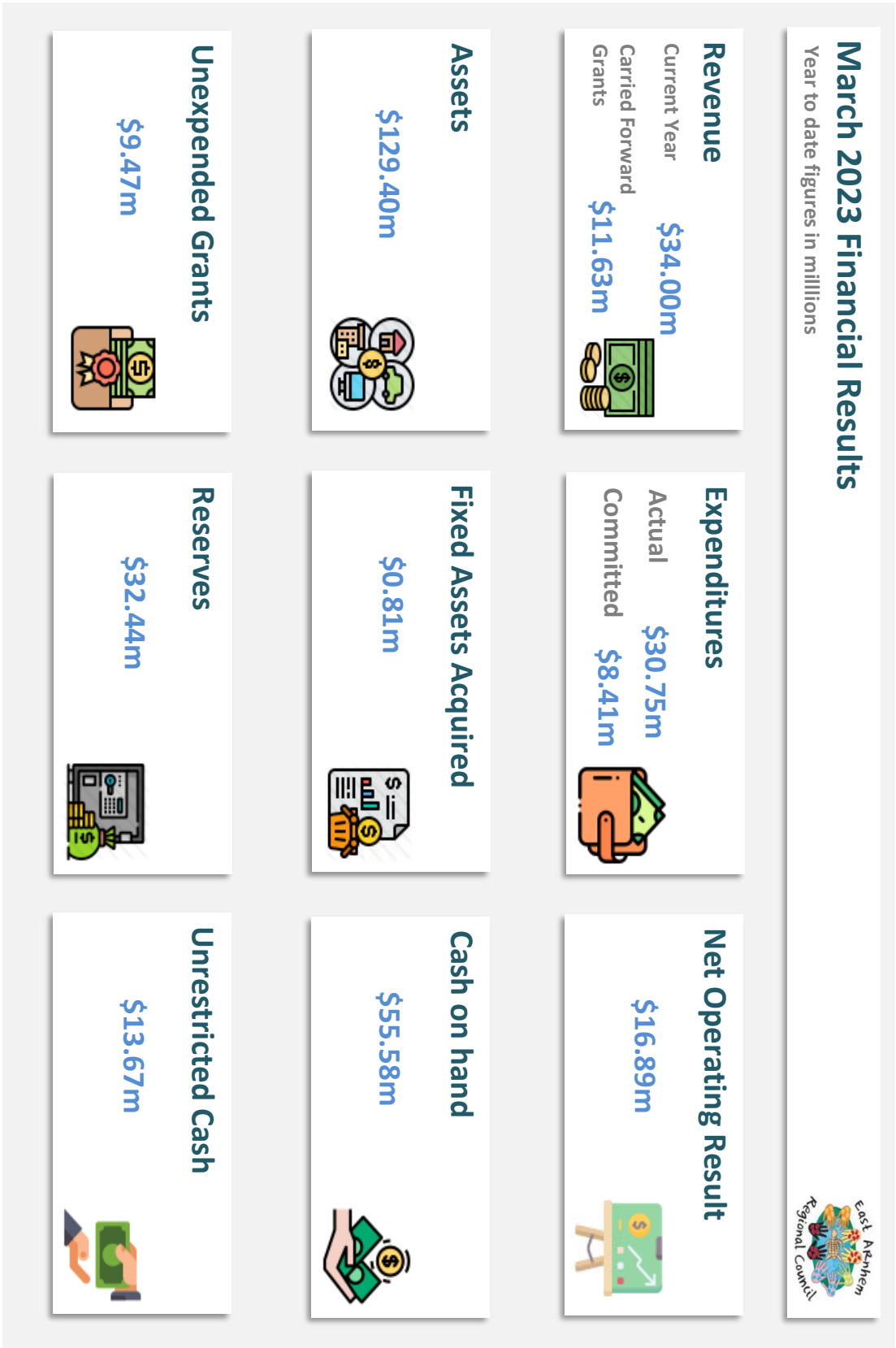
The report author does not have a conflict of interest in this matter (Section 179 of the Act).

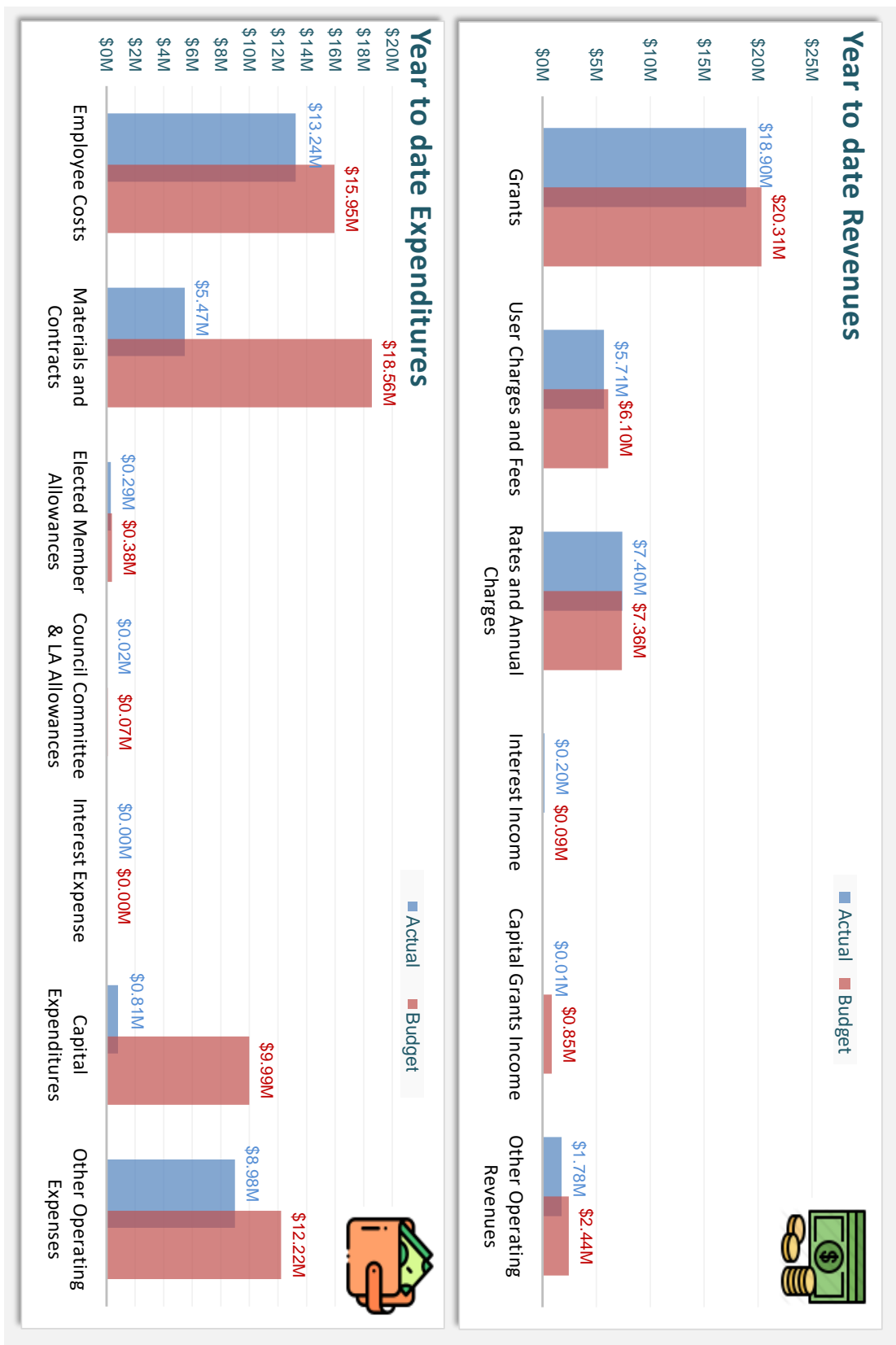
RECOMMENDATION

That the Council approves the Finance and Human Resources Report for the period ended on 31 March 2023.

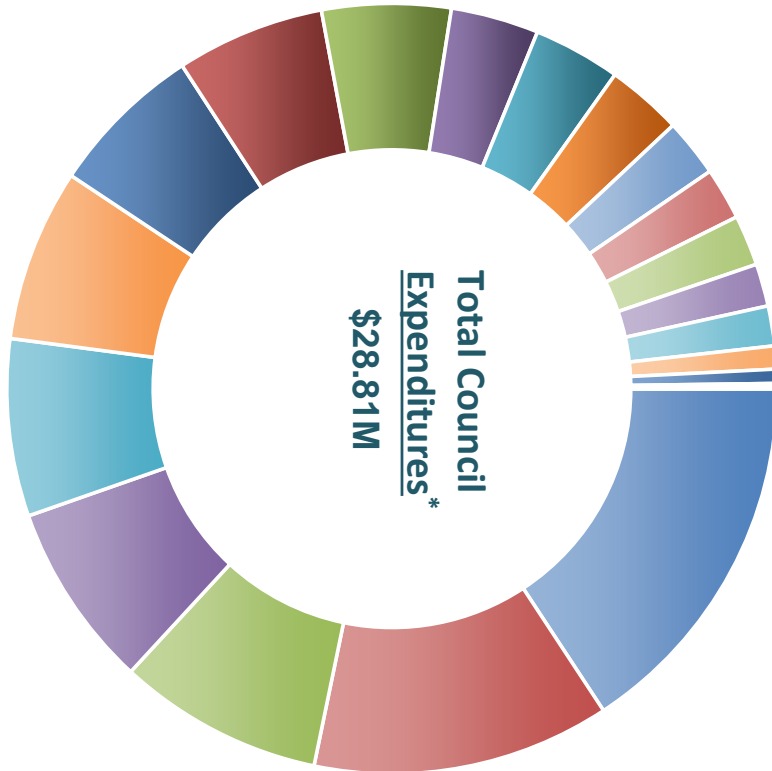
ATTACHMENTS:

- 1** [↓](#) Financial Results - March 2023
- 2** [↓](#) Income and Expense Statement – Actual vs Budget
- 3** [↓](#) Rates and Waste Charges Collection
- 4** [↓](#) Project Reporting
- 5** [↓](#) Capital Expenditure – Actual vs Budget
- 6** [↓](#) Monthly Balance Sheet Report
- 7** [↓](#) CEO Council Credit Card Transactions
- 8** [↓](#) Financial Results - Each Reporting Location
- 9** [↓](#) Cash and Equity Analysis
- 10** [↓](#) Elected Members Allowances Report
- 11** [↓](#) Replacement and Contingency Reserves
- 12** [↓](#) Investment Report - Period 9 - Mar 2023





Where the money was spent as of 31st March 2023



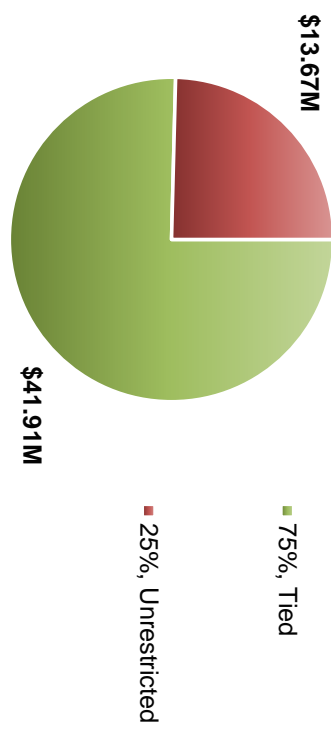
15.75%, Aged Care and Disability Services
12.50%, Building and Infrastructure Services
8.62%, Municipal Services
7.78%, Community Development
7.44%, Youth, Sport and Recreation Services
7.25%, Fleet and Workshop Services
6.50%, Community Patrol and SUS Services
6.23%, Waste and Environmental Services
5.41%, Corporate Services
3.69%, Governance and CEO
3.67%, Local Authorities
3.19%, Children and Family Services
2.44%, Local Road Upgrade and Construction
2.18%, Information Communication and Technology Services
2.12%, Local Road Maintenance & Traffic Management
1.78%, Library Services
1.67%, Veterinary and Animal Control Services
0.97%, Lighting for Public Safety
0.59%, Visitor Accommodation
0.13%, Community Events
0.07%, Community Media
0.02%, Council Housing/Tenancy Services
0.00%, Local Commercial Opportunities

*Operating and capital expenditures excluding

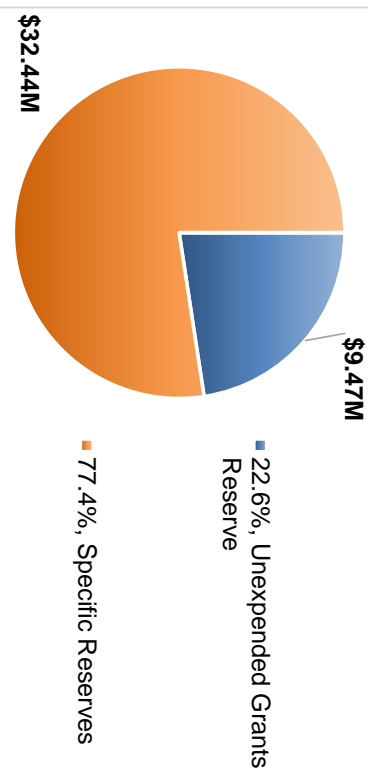
Cash as of 31st March 2023

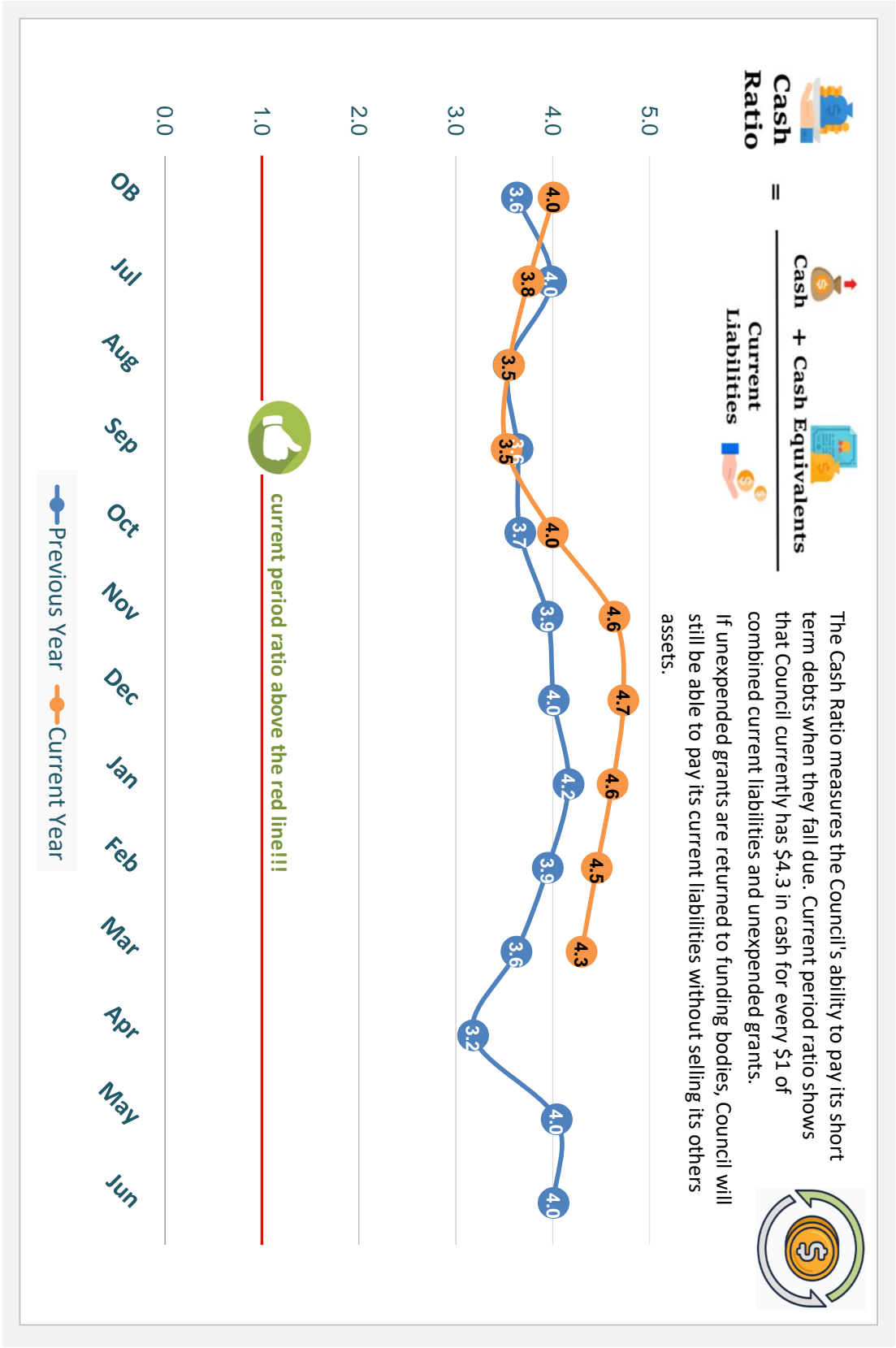


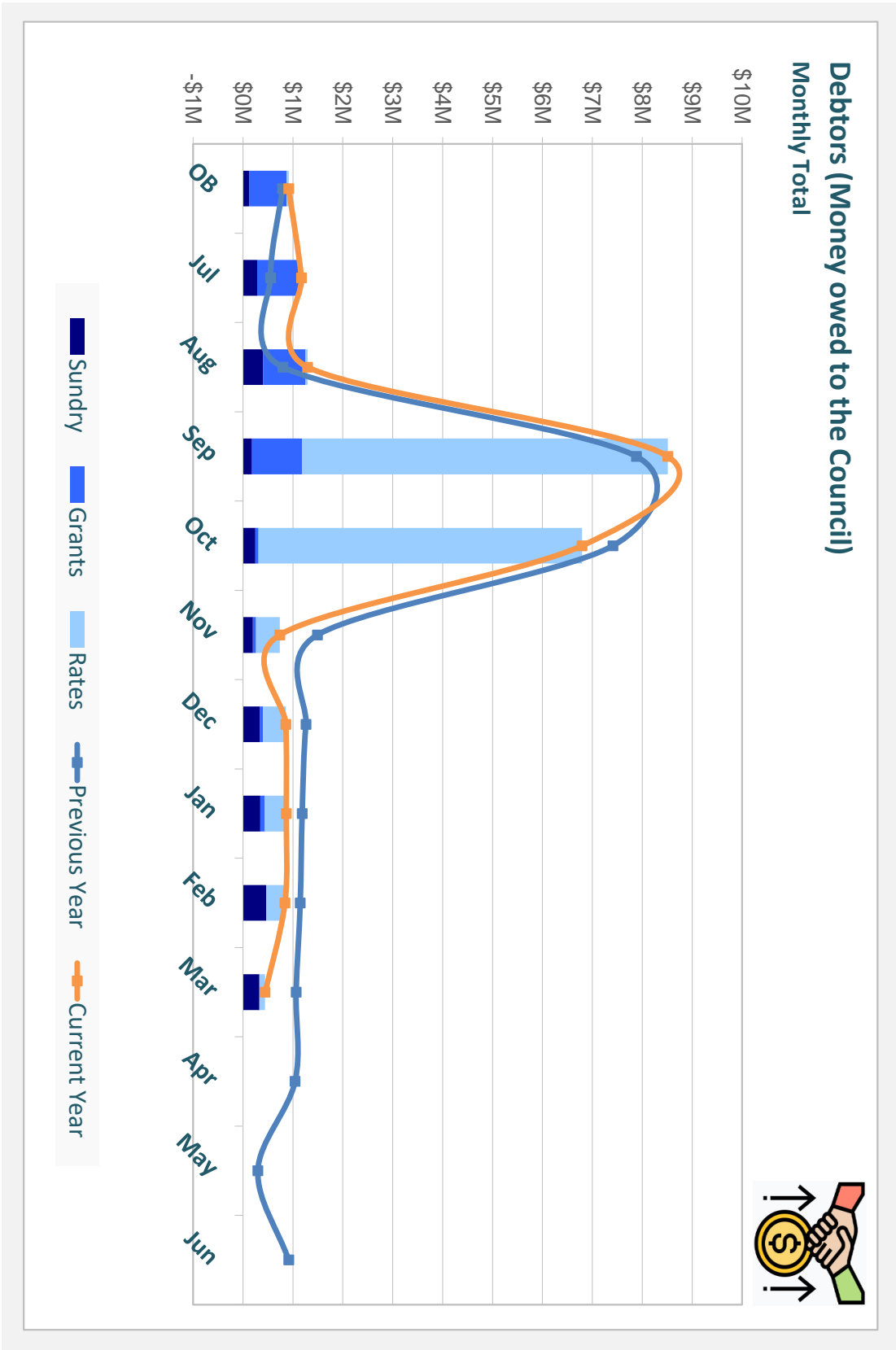
Tied and Unrestricted Cash



Tied Cash Breakdown







INCOME AND EXPENSE STATEMENT

ACTUAL VS BUDGET

Year to date 31st March 2023

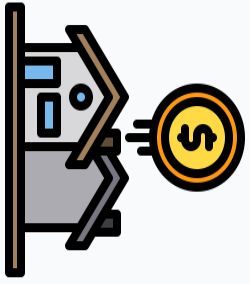
	Note	YTD Actuals \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Approved Annual Budget \$
OPERATING REVENUE						
Grants	A	18,904,904	20,305,276	(1,400,372)	(7%)	21,841,002
User Charges and Fees	B	5,708,156	6,096,518	(388,362)	(6%)	8,128,691
Rates and Annual Charges		7,402,779	7,356,919	45,861	1%	7,356,919
Interest Income		198,346	87,715	110,631	126%	379,166
Other Operating Revenues	C	1,776,735	2,438,772	(662,037)	(27%)	2,770,409
TOTAL OPERATING REVENUES		33,990,920	36,285,199	(2,294,278)	(6%)	40,476,187
OPERATING EXPENSES						
Employee Costs	D	13,236,253	15,954,196	(2,717,943)	(17%)	21,398,106
Materials and Contracts	E	5,472,601	18,564,043	(13,091,441)	(71%)	22,171,516
Elected Member Allowances		294,823	382,255	(87,432)	(23%)	509,673
Council Committee & LA Allowances		15,565	73,305	(57,740)	(79%)	87,966
Depreciation and Amortisation		2,744,361	2,707,675	36,685	1%	3,634,241
Other Operating Expenses	F	8,981,665	12,219,903	(3,238,239)	(26%)	15,533,072
TOTAL OPERATING EXPENSES		30,745,267	49,901,378	(19,156,110)	(38%)	63,334,574
OPERATING SURPLUS/(DEFICIT)		3,245,653	(13,616,179)	16,861,832	(124%)	(22,858,387)
Capital Grants Income	G	10,000	849,434	(839,434)	(99%)	1,132,580
SURPLUS/(DEFICIT)		3,255,653	(12,766,744)	16,022,398	(126%)	(21,725,807)
Capital Expenditure	H	(805,336)	(9,988,203)	9,182,866	(92%)	(13,244,220)
Transfer to Reserves		(61,621)	(2,180,095)	2,118,474	(97%)	(2,908,339)
Add back Depreciation Expense		2,744,361	2,707,675	36,685	1%	3,634,241
NET SURPLUS/(DEFICIT)		5,133,057	(22,227,366)	27,360,423	(123%)	(34,244,125)
Carried Forward Grants Revenue		11,626,983	11,615,081	11,902	0%	11,615,081
Carried Forward Revenue for FY2024	I	-	(1,800,139)	1,800,139	(100%)	(1,815,439)
Transfer from General Equity		-	37,500	(37,500)	(100%)	50,000
Transfer from Reserves		134,743	19,008,458	(18,873,715)	(99%)	24,463,799
TOTAL ADDITIONAL INFLOWS		11,761,726	28,860,900	(17,099,174)	(59%)	34,313,441
NET OPERATING POSITION		16,894,783	6,633,535	10,261,249	155%	69,316

NOTES

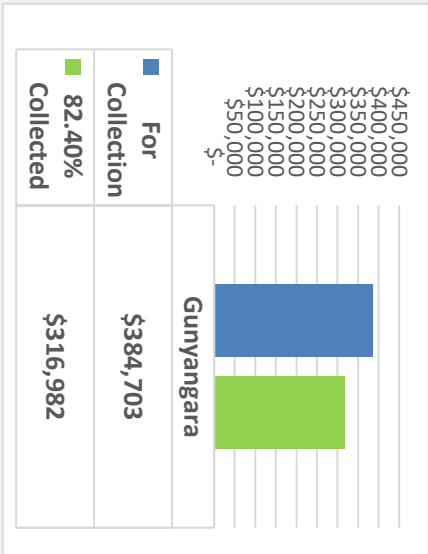
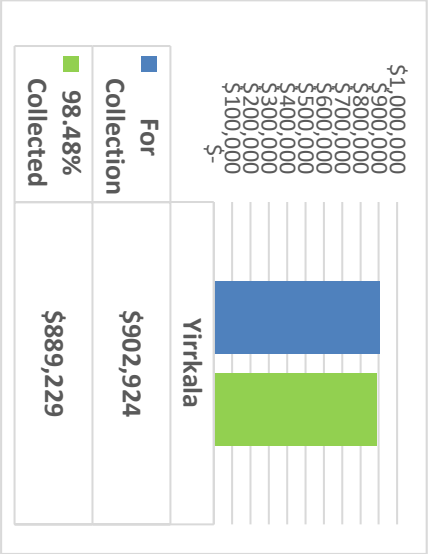
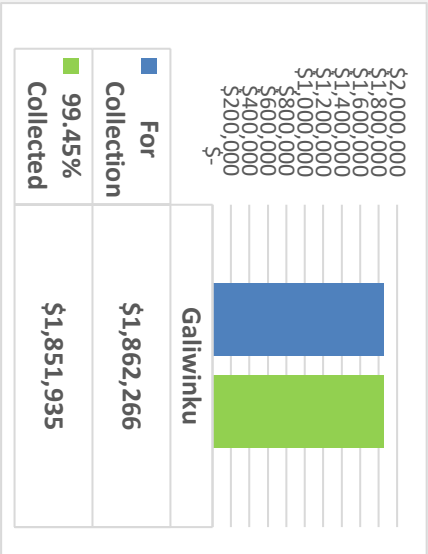
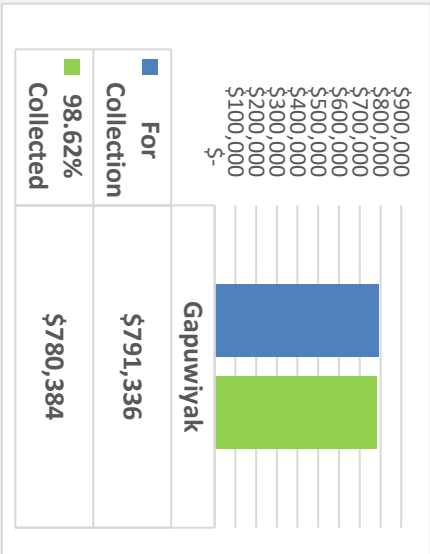
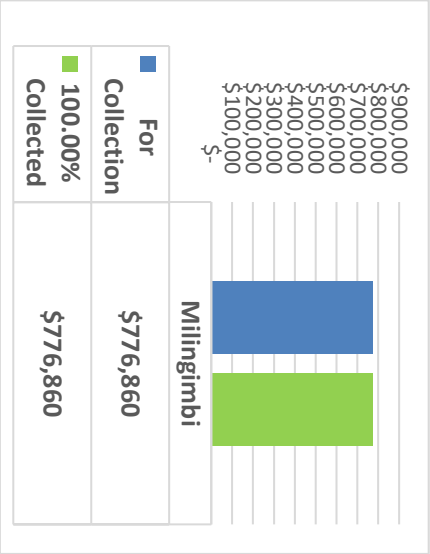
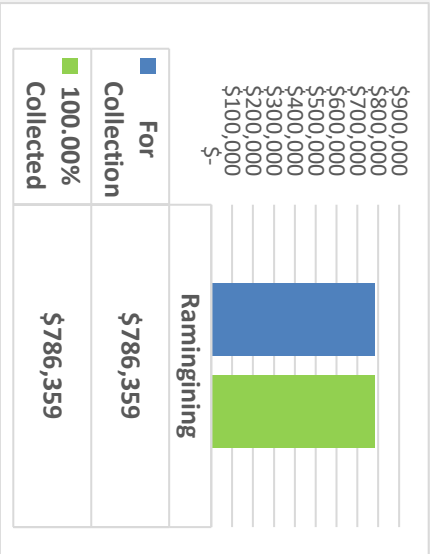
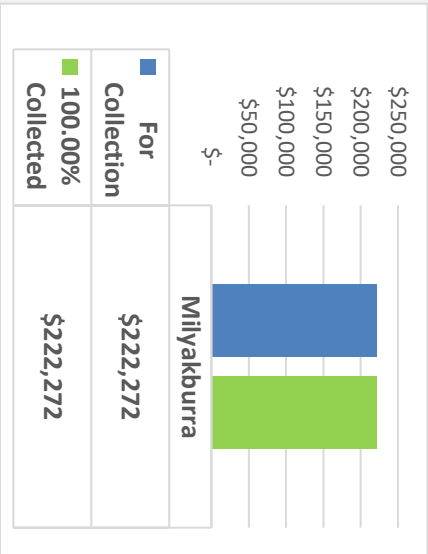
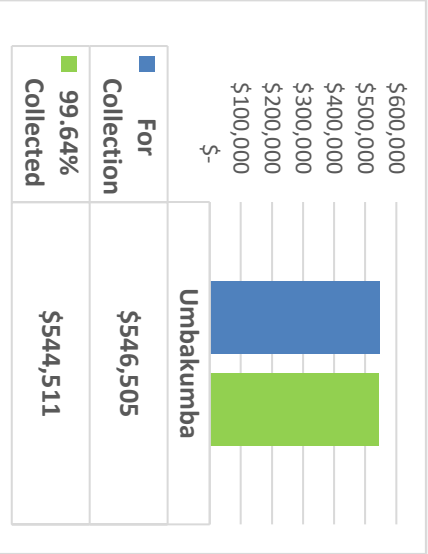
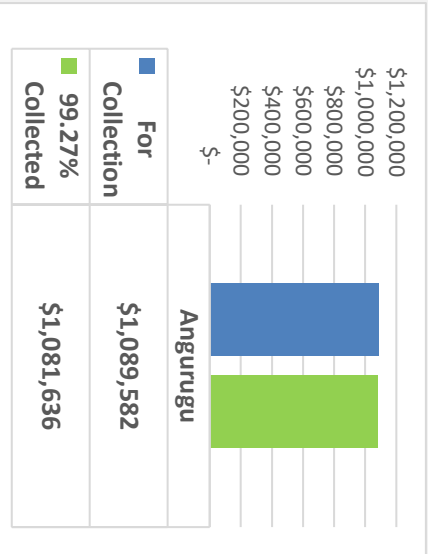
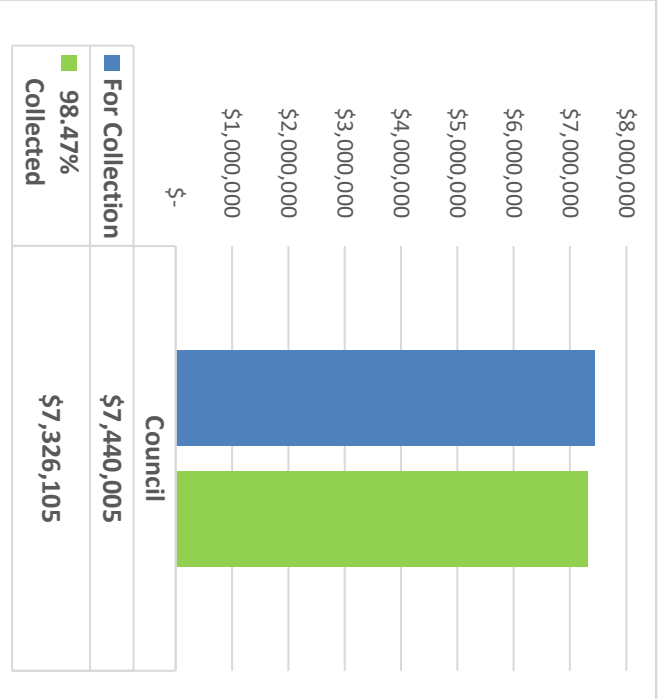
- A** Grants YTD Actual lower than Budget
FY2023 Local Authority Project Funding of \$1.2M not yet received. The Council must spend the funds received from earlier than FY2021 before receiving further funding.
- B** User Charges and Fees YTD Actual lower than Budget
Actual NDIS revenue as of March 2023 is lower than budget.
- C** Other Operating Revenues YTD Actual lower than Budget
Major portion relates to insurance reimbursement not yet received for 2021 Milimimbi fire.
- D** Employee Costs YTD Actual lower than Budget

Services	Actual YTD	Budget YTD	Variance
Aged Care and Disability Services	2,556,069	3,155,955	(599,886)
Youth, Sport and Recreation Services	1,318,578	1,770,533	(451,955)
Corporate Services	1,184,664	1,540,535	(355,871)
Children and Family Services	666,275	955,126	(288,851)
Community Development	1,645,796	1,928,317	(282,522)
Municipal Services	1,601,695	1,843,301	(241,606)
Community Patrol and SUS Services	1,372,064	1,552,221	(180,157)
Building and Infrastructure Services	786,492	892,665	(106,173)
Waste and Environmental Services	451,098	534,532	(83,433)
Community Media	15,139	64,472	(49,334)
Fleet and Workshop Services	385,610	429,799	(44,189)
Governance and CEO	275,941	310,971	(35,030)
Visitor Accommodation	78,199	84,493	(6,294)
Information Communication and Technology Services	98,004	103,752	(5,749)
Local Road Maintenance & Traffic Management	107,738	111,169	(3,430)
Library Services	415,020	409,178	5,841
Veterinary and Animal Control Services	277,870	267,176	10,694
Total	13,236,253	15,954,196	(2,717,943)

- E** Materials and Contracts YTD Actual lower than Budget
- Buildings
Underspend is due to staff shortages which are now being filled, works releases since November have been increasing and a range of tender and request for quotation opportunities are being assessed or released to the market currently and this level will keep increasing with the teams current focus.
- Roads
The major capital projects for the year Galiwinku, Yirrkala and Gunyangarra are at the stage of the engineering nearing completion ready for market release at the February start or March period, the maintenance underspend is purely to date the availability of contractors to this point and will level to the YTD as maintenance commences at the end of March onwards from a larger scale perspective with grading and so on.
- Waste Services
The waste underspend is set to increase with orders being released associated with landfill upgrades and the provision of community household bin stands being actioned this week in addition to landfill site area cleaning which will commence in the start of the dry season in addition to the commencement of the last 2 communities for the regional scrap metal recovery being Gapuwiyak and Milyakburra at the start of the dry season and barge availability – which has been limited to date due to vessel overhauls being undertaken.
- LAPF
Works are progressing in some locations but for a vast majority of the mainland communities the land trust approvals and consultation remain outstanding in order to start, with other locality projects going through planning approvals process and RFT,s being developed for release starting from the start of March.
- F** Other Operating Expenses YTD Actual lower than Budget
Lower than budget spending on training, professional development, waste collection and donation. Less grants repayment and no government levies paid as of March 2023.
- G** Capital Grants Income YTD Actual lower than Budget
Local Road and Infrastructure Program grant not yet received.
- H** Capital Expenditure YTD Actual lower than Budget
Actual represents motor vehicle and plant equipment purchases. Underspend purely associated with the delays of capital arrivals as part of the 22-23 budget noting that the carry over expenditure from the 20-21 is still pending due to import and availability although these are starting to come in slowly at this stage.
- I** \$1.75M relates to unexpended LAPF budgeted to be carried over to next financial year 2024.



Rates and Waste
Collection Charges as of
31st March 2023



*For Collection is rates outstanding from prior year plus billings during the current financial year 2023

LOCAL AUTHORITY PROJECT FUNDING FUNDS LEFT

As at 31st March 2023

	11 - Angurugu	12 - Umbakumba	13 - Miliyakburra	14 - Ramingining	15 - Milingimbi	16 - Gapuwiyak	17 - Galiwinku	18 - Yirrkala	19 - Gunyangara	TOTAL
CARRIED FORWARD GRANTS REVENUE	(608,599)	(318,768)	(49,221)	(492,433)	(769,696)	(463,074)	(943,238)	(377,885)	(76,054)	(4,098,966)
CURRENT YEAR REVENUE										
6112 - Operational Grant Income Territory Govt	(150,200)	(110,500)	(30,100)	(135,400)	(187,700)	(140,300)	(341,100)	(113,300)	(33,600)	(1,242,200)
6362 - Income Others	-	-	-	-	-	-	(250,000)	(250,000)	-	(500,000)
TOTAL CURRENT YEAR REVENUE	(150,200)	(110,500)	(30,100)	(135,400)	(187,700)	(140,300)	(591,100)	(363,300)	(33,600)	(1,742,200)
RESERVES TRANSFERS	(743,993)	(819,969)	(575,035)	(470,125)	(957,414)	(739,006)	(892,315)	(823,380)	(678,761)	(6,700,000)
TOTAL FUNDS AVAILABLE AS PER 1ST BUDGET REVISION	(1,502,791)	(1,249,237)	(654,356)	(1,097,958)	(1,914,811)	(1,342,380)	(2,426,653)	(1,564,565)	(788,415)	(12,541,166)
LESS: PROJECTS ALLOCATED										
268315 - Unallocated LAF 2016-2017, Milingimbi	-	-	-	-	-	-	-	-	-	40,219
277216 - Unallocated LAF 2017-2018, Gapuwiyak	-	-	-	-	-	62,465	-	-	-	62,465
277218 - Unallocated LAF 2017-2018, Yirrkala	-	-	-	-	-	-	-	38,819	-	38,819
284017 - Unallocated LAF 2018-2019, Galiwinku	-	-	-	-	-	-	21,682	-	-	21,682
288111 - LAF - Angurugu - Footpath Installation	155,878	-	-	-	-	-	-	-	-	155,878
288314 - LAF - Ramingining - Oval Infrastructure	-	-	-	110,197	-	-	-	-	-	110,197
288811 - Unallocated LAF 2019-2020, Angurugu	7,985	-	-	-	-	-	-	-	-	7,985
288817 - Unallocated LAF 2019-2020, Galiwinku	-	-	-	-	-	-	147,002	-	-	147,002
294012 - LAF - Umbakumba Installation of Priority Footpaths	-	442,229	-	-	-	-	-	-	-	442,229
299314 - LAF - Ramingining - Oval Lights	-	-	-	154,068	-	-	-	-	-	154,068
TOTAL PROJECTS ALLOCATED	163,863	442,229	-	264,265	40,219	62,465	168,683	38,819	-	1,180,542
UNCOMMITTED FUNDS	(1,338,929)	(807,008)	(654,356)	(833,694)	(1,874,591)	(1,279,915)	(2,257,970)	(1,525,746)	(788,415)	(11,360,624)
LESS: PROJECTS (COMMITTED FUNDS)										
277216 - Unallocated LAF 2017-2018, Gapuwiyak	-	-	-	-	-	33,867	-	-	-	33,867
277218 - Unallocated LAF 2017-2018, Yirrkala	-	-	-	-	-	-	-	13,440	-	13,440
277219 - Unallocated LAF 2017-2018, Gunyangara	-	-	-	-	-	-	-	-	2,062	2,062
288111 - LAF - Angurugu - Footpath Installation	48,122	-	-	-	-	-	-	-	-	48,122
288314 - LAF - Ramingining - Oval Infrastructure	-	-	-	750	-	-	-	-	-	750
288811 - Unallocated LAF 2019-2020, Angurugu	91	-	-	-	-	-	-	-	-	91
292416 - LAF - Gapuwiyak PA Upgrade	-	-	-	-	-	34,893	-	-	-	34,893
299314 - LAF - Ramingining - Oval Lights	-	-	-	844,135	-	-	-	-	-	844,135
301419 - LAF - Gunyangara - Footpaths (school to Gumati Office)	-	-	-	-	-	-	-	-	177,205	177,205
305519 - Local Authority Outdoor Meeting Items - Gunyangara	-	-	-	-	-	-	-	-	30	30
305615 - Restoration of Milingimbi Memorial Wall	-	-	-	-	7,500	-	-	-	-	7,500
TOTAL PROJECTS (COMMITTED FUNDS)	48,213	-	-	844,885	7,500	68,759	-	13,440	179,297	1,162,095
UNCOMMITTED FUNDS LEFT	(1,290,716)	(807,008)	(654,356)	11,192	(1,867,091)	(1,211,156)	(2,257,970)	(1,512,306)	(609,118)	(10,198,529)

CAPITAL EXPENDITURES ACTUAL VS BUDGET As at 31st March 2023	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Approved Annual Budget \$
Infrastructure	-	7,990,251	- 7,990,251	10,653,668
Motor Vehicles	566,082	1,188,917	- 622,835	1,585,223
Equipment	-	558,885	- 558,885	705,181
Plant	239,254	250,149	- 10,894	300,149
TOTAL CAPITAL EXPENDITURE	805,336	9,988,203	- 9,182,866	13,244,220

MONTHLY BALANCE SHEET REPORT As at 31st March 2023		YTD Actuals \$	Note Reference
ASSETS			
Cash			
Tied Funds		41,908,381	
Untied Funds/Unrestricted Cash*		13,671,764	
Total Cash		55,580,144	(1)
Accounts Receivables			
Trade Debtors		328,489	(2)
Grant Debtors		0	(2)
Rates & Charges		113,900	(2)
Less: Provision for Doubtful Debts		(42,654)	
Total Accounts Receivables		399,734	
Other Current Assets		666,688	
TOTAL CURRENT ASSETS		56,646,566	
Non-Current Assets			
Property, Plant and Equipment		58,665,893	
Right-of-Use Assets		12,107,783	
Landfill Airspace		1,775,767	
Work In Progress		252,433	
Security Deposit		200,000	(1)
Other Non-Current Assets		15,133	
TOTAL NON-CURRENT ASSETS		73,017,009	
TOTAL ASSETS		129,663,575	
LIABILITIES			
Current Liabilities			
Accounts Payable		81,472	(3)
ATO & Payroll Liabilities		140,267	(4)
Current Provisions		2,454,250	
Lease Liabilities		387,141	
Other Current Liabilities		117,645	
TOTAL CURRENT LIABILITIES		3,180,775	
Non-Current Liabilities			
Lease Liabilities		12,305,310	
Landfill Rehabilitation Provision		1,967,673	
Provisions for Employee Entitlements		181,438	
TOTAL NON-CURRENT LIABILITIES		14,454,422	
TOTAL LIABILITIES		17,635,197	
NET ASSETS		112,028,378	
EQUITY			
Unexpended Grants Reserve		9,466,563	
Replacement and Contingency Reserve		32,441,818	
Asset Revaluation Reserve		39,687,776	
Accumulated Surplus		30,432,222	
TOTAL EQUITY		112,028,378	

* Refer to Cash & Equity Analysis "Cash Available before Liabilities"

Note 1. Details of Cash and Investments Held

Accounts	Amount
Westpac Banking Corporation	19,351,146
Traditional Credit Union	1,058,413
Australia and New Zealand Bank	71,838
Members Equity Bank	18,000,000
People's Choice Credit Union	1,084,556
National Australia Bank	16,009,549
Total Banks	55,575,502
Petty Cash/Cash Float	4,642
Total Cash	55,580,144
Total Banks	55,575,502
Security Deposit under non-current assets (Westpac)	200,000
Total Investment Funds*	55,775,502

* Refer to Monthly Investment Report

Note 2. Statement on Debts Owed to Council (Accounts Receivable)

AGE ANALYSIS - TRADE DEBTORS

DEBTORS	%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
WTD Construction Pty Ltd	35%	115,805	115,805	-	-	-
ALPA	7%	22,958	17,297	-	-	5,661
NDIS	15%	49,373	-	-	-	49,373
Telstra	9%	28,662	57	10,528	-	18,077
QBE Insurance	7%	23,240	-	-	1,102	22,138
TOTAL TOP 5 DEBTORS	73%	240,039	133,159	10,528	1,102	95,249
Other Debtors	27%	88,450	21,876	36,131	3,038	27,405
TOTAL SUNDRY DEBTORS	100%	328,489	155,035	46,659	4,140	122,654

Reminder letters/emails sent for all overdue accounts.

AGE ANALYSIS - GRANTS DEBTORS

DEBTORS	%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
		-				
		-				
TOTAL GRANTS DEBTORS	0%	-	-	-	-	-

AGE ANALYSIS - RATES & CHARGES

RATE PAYERS	%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
Rate payer 1	34%	39,081	-	-	144	38,937
Rate payer 2	11%	12,805	-	-	361	12,444
Rate payer 3	9%	10,718	-	-	144	10,574
Rate payer 4	9%	10,718	-	-	144	10,574
Rate payer 5	6%	6,753	-	-	193	6,560
TOTAL TOP 5 RATE PAYERS	70%	80,075	-	-	986	79,089
Other Rate Payers	30%	33,825	-	-	5,908	27,917
TOTAL RATES & CHARGES	100%	113,900	-	-	6,894	107,006

Following up with rate payers and reminder emails sent.

Note 3. Statement on Debts Owed by Council (Accounts Payable)

AGE ANALYSIS - TRADE CREDITORS

CREDITORS	%	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
PFD FOOD SERVICES PTY LTD	21%	17,129	17,129	-	-	-
Territory Housing Rent	20%	16,404	16,404	-	-	-
RAMADA SUITES DARWIN ZEN QUARTER	11%	9,257	9,257	-	-	-
MASTEC AUSTRALIA PTY LTD	8%	6,679	6,679	-	-	-
SEA SWIFT (NT) PTY LTD	6%	4,680	3,911	769	-	-
TOTAL TOP 5 CREDITORS	66%	54,148	53,379	769	-	-
Other Creditors	34%	27,324	24,196	1,128	-	2,000
TOTAL TRADE CREDITORS	100%	81,472	77,575	1,897	-	2,000

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

AGE ANALYSIS					
CREDITORS					
Australian Taxation Office (PAYG)					
StatewideSuper-Trust The Local					
TOTAL					
	OUTSTANDING	CURRENT	> 30 DAYS	> 60 DAYS	> 90 DAYS
	-	-	-	-	-
	140,267	140,267	-	-	-
	140,267	140,267	-	-	-

CEO Council Credit Card Transactions
Recorded in the month of March 2023

Cardholder Name: Dale Keehne

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
8/03/2023	- 5,183	C14202	Credit Card Top Up
9/03/2023	129	RANNEE PTY LTD	Dinner for Lirripiya Munungurr, Cyril Bukulajipi and Dale Keehne while in Darwin attending the Local Authority Review meeting
9/03/2023	1,300	QANTAS0812334848904 NSW AUS	Flights for Lirripiya Munungurr - Attending LA Review Meeting in Darwin
9/03/2023	1,300	QANTAS0812334848905 NSW AUS	Flights for Cyril Bukulajipi - Attending LA Review Meeting in Darwin
9/03/2023	1,300	QANTAS0812334848906 NSW AUS	Flights for Dale Keehne - Attending LA Review Meeting in Darwin
9/03/2023	1,300	QANTAS0812334848907 NSW AUS	Flights for Lapulung Dhamrrandi - Attending LA Review Meeting in Darwin
10/03/2023	18	UNITED SMITH STREET DARWIN	Fuel for hire car while in Darwin for LA Review meeting
10/03/2023	20	SIAM THAI TAKEAWAY DARWIN CITY	Meal for Lirripiya Munungurr while in Darwin for LA Review meeting
13/03/2023	21	THE NOORTHERN COMMON EATON	Breakfast for Lirripiya Munungurr while in Darwin for LA Review meeting
13/03/2023	- 5,024	CG5651	Credit Card Top Up
17/03/2023	79	HILTON DARWIN	Valet parking for hire car while in Darwin for Regional Manager's Conference
17/03/2023	14	PUMA ENERGY LUDMILLA	Fuel for hire car while in Darwin for Regional Manager's Conference
Total	- 4,728		

EACH REPORTING LOCATION INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	Angurugu		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	1,071,916	1,291,168	(219,252)
User Charges and Fees	204,283	286,986	(82,703)
Rates and Annual Charges	1,085,091	1,094,045	(8,954)
Interest Income	104	-	104
Other Operating Revenues	35,710	8,387	27,323
Council Internal Allocations	(97,981)	-	(97,981)
Untied Revenue Allocation	912,119	912,119	-
TOTAL OPERATING REVENUES	3,211,242	3,592,706	(381,464)
OPERATING EXPENSES			
Employee Expenses	1,003,094	1,328,943	(325,849)
Materials and Contracts	493,576	2,698,285	(2,204,710)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	836	8,145	(7,309)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	653,532	675,536	(22,005)
Council Internal Allocations	759,345	717,655	41,690
TOTAL OPERATING EXPENSES	2,910,383	5,428,565	(2,518,183)
OPERATING SURPLUS / (DEFICIT)	300,860	(1,835,859)	2,136,719
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	300,860	(1,835,859)	2,136,719
Capital Expenses	-	(752,199)	752,199
Transfer to Reserves	-	(225,268)	225,268
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	300,860	(2,813,326)	3,114,185
Carried Forward Grants Revenue	832,387	680,113	152,274
Carried Forward Revenue for FY2024	-	(151,744)	151,744
Transfer from General Equity	-	37,500	(37,500)
Transfer from Reserves	-	2,465,453	(2,465,453)
TOTAL ADDITIONAL INFLOWS	832,387	3,183,066	(2,350,679)
NET OPERATING POSITION	1,133,246	369,740	763,506
			-

EACH REPORTING LOCATION INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	Galiwinku		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	1,850,640	2,421,965	(571,325)
User Charges and Fees	827,031	1,102,499	(275,468)
Rates and Annual Charges	1,852,355	1,852,355	-
Interest Income	-	-	-
Other Operating Revenues	403,895	301,709	102,186
Council Internal Allocations	-	-	-
Untied Revenue Allocation	841,062	988,063	(147,002)
TOTAL OPERATING REVENUES	5,774,982	6,666,591	(891,609)
OPERATING EXPENSES			
Employee Expenses	1,995,384	2,313,866	(318,483)
Materials and Contracts	559,549	2,710,800	(2,151,251)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	3,557	8,145	(4,588)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	825,678	958,558	(132,879)
Council Internal Allocations	1,189,320	1,208,400	(19,080)
TOTAL OPERATING EXPENSES	4,573,489	7,199,769	(2,626,281)
OPERATING SURPLUS / (DEFICIT)	1,201,494	(533,178)	1,734,672
Capital Grants Income	2,500	-	2,500
SURPLUS / (DEFICIT)	1,203,994	(533,178)	1,737,172
Capital Expenses	-	(1,150,061)	1,150,061
Transfer to Reserves	-	(213,330)	213,330
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	1,203,994	(1,896,570)	3,100,563
Carried Forward Grants Revenue	1,280,857	566,298	714,559
Carried Forward Revenue for FY2024	-	(713,238)	713,238
Transfer from General Equity	-	-	-
Transfer from Reserves	134,743	2,112,143	(1,977,400)
TOTAL ADDITIONAL INFLOWS	1,415,601	2,678,442	(1,262,841)
NET OPERATING POSITION	2,619,594	781,872	1,837,722
			-

EACH REPORTING LOCATION	Gapuwiyak		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	1,244,914	1,864,674	(619,760)
User Charges and Fees	911,011	947,770	(36,760)
Rates and Annual Charges	786,069	786,617	(549)
Interest Income	-	-	-
Other Operating Revenues	826,979	661,173	165,806
Council Internal Allocations	86,021	-	86,021
Untied Revenue Allocation	1,537,107	1,537,107	-
TOTAL OPERATING REVENUES	5,392,100	5,797,341	(405,241)
OPERATING EXPENSES			
Employee Expenses	1,685,124	1,883,102	(197,978)
Materials and Contracts	1,062,533	1,504,023	(441,490)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	2,028	8,145	(6,117)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	1,164,269	1,672,587	(508,318)
Council Internal Allocations	1,153,168	1,134,546	18,621
TOTAL OPERATING EXPENSES	5,067,121	6,202,403	(1,135,281)
OPERATING SURPLUS / (DEFICIT)	324,978	(405,062)	730,041
Capital Grants Income	2,500	-	2,500
SURPLUS / (DEFICIT)	327,478	(405,062)	732,541
Capital Expenses	-	(765,000)	765,000
Transfer to Reserves	-	(140,611)	140,611
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	327,478	(1,310,672)	1,638,151
Carried Forward Grants Revenue	448,960	98,314	350,646
Carried Forward Revenue for FY2024	-	(272,380)	272,380
Transfer from General Equity	-	-	-
Transfer from Reserves	-	1,360,277	(1,360,277)
TOTAL ADDITIONAL INFLOWS	448,960	1,458,591	(1,009,631)
NET OPERATING POSITION	776,438	147,918	628,520
			(0)

EACH REPORTING LOCATION	Gungyangara		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	246,970	294,616	(47,646)
User Charges and Fees	6,786	1,275	5,511
Rates and Annual Charges	347,536	347,536	-
Interest Income	-	-	-
Other Operating Revenues	2,350	2,700	(350)
Council Internal Allocations	-	-	-
Untied Revenue Allocation	251,422	251,422	-
TOTAL OPERATING REVENUES	855,064	897,548	(42,484)
OPERATING EXPENSES			
Employee Expenses	176,869	267,878	(91,009)
Materials and Contracts	104,956	888,348	(783,392)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	316	8,145	(7,829)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	171,111	465,018	(293,907)
Council Internal Allocations	149,841	150,189	(348)
TOTAL OPERATING EXPENSES	603,093	1,779,578	(1,176,486)
OPERATING SURPLUS / (DEFICIT)	251,972	(882,030)	1,134,002
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	251,972	(882,030)	1,134,002
Capital Expenses	-	(207,041)	207,041
Transfer to Reserves	-	(4,174)	4,174
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	251,972	(1,093,244)	1,345,216
Carried Forward Grants Revenue	294,893	267,051	27,842
Carried Forward Revenue for FY2024	-	(33,945)	33,945
Transfer from General Equity	-	-	-
Transfer from Reserves	-	993,251	(993,251)
TOTAL ADDITIONAL INFLOWS	294,893	1,260,303	(965,410)
NET OPERATING POSITION	546,865	167,058	379,807

EACH REPORTING LOCATION	Milingimbi		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	1,058,601	1,411,236	(352,635)
User Charges and Fees	559,660	622,146	(62,486)
Rates and Annual Charges	776,860	776,860	-
Interest Income	-	-	-
Other Operating Revenues	177,982	986,575	(808,594)
Council Internal Allocations	-	-	-
Untied Revenue Allocation	1,095,247	1,095,247	-
TOTAL OPERATING REVENUES	3,668,350	4,892,065	(1,223,715)
OPERATING EXPENSES			
Employee Expenses	1,170,472	1,517,481	(347,009)
Materials and Contracts	510,854	2,192,416	(1,681,562)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	1,755	8,145	(6,390)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	552,973	832,622	(279,649)
Council Internal Allocations	935,920	923,900	12,020
TOTAL OPERATING EXPENSES	3,171,974	5,474,564	(2,302,590)
OPERATING SURPLUS / (DEFICIT)	496,375	(582,500)	1,078,875
Capital Grants Income	2,500	-	2,500
SURPLUS / (DEFICIT)	498,875	(582,500)	1,081,375
Capital Expenses	-	(1,173,886)	1,173,886
Transfer to Reserves	-	(57,657)	57,657
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	498,875	(1,814,043)	2,312,918
Carried Forward Grants Revenue	962,595	816,238	146,357
Carried Forward Revenue for FY2024	-	(189,630)	189,630
Transfer from General Equity	-	-	-
Transfer from Reserves	-	1,912,708	(1,912,708)
TOTAL ADDITIONAL INFLOWS	962,595	2,728,946	(1,766,351)
NET OPERATING POSITION	1,461,471	914,904	546,567

EACH REPORTING LOCATION	Milyakburra		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	210,870	266,064	(55,194)
User Charges and Fees	3,614	4,275	(661)
Rates and Annual Charges	222,272	222,272	-
Interest Income	-	-	-
Other Operating Revenues	6,912	4,159	2,753
Council Internal Allocations	-	-	-
Untied Revenue Allocation	409,542	409,542	-
TOTAL OPERATING REVENUES	853,210	906,312	(53,102)
OPERATING EXPENSES			
Employee Expenses	170,860	304,214	(133,353)
Materials and Contracts	44,362	185,871	(141,509)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	1,712	8,145	(6,433)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	112,178	289,489	(177,312)
Council Internal Allocations	203,942	201,385	2,557
TOTAL OPERATING EXPENSES	533,054	989,103	(456,050)
OPERATING SURPLUS / (DEFICIT)	320,156	(82,791)	402,948
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	320,156	(82,791)	402,948
Capital Expenses	(53,350)	(382,500)	329,150
Transfer to Reserves	-	(17,616)	17,616
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	266,806	(482,908)	749,714
Carried Forward Grants Revenue	46,882	15,942	30,939
Carried Forward Revenue for FY2024	-	(30,409)	30,409
Transfer from General Equity	-	-	-
Transfer from Reserves	-	635,535	(635,535)
TOTAL ADDITIONAL INFLOWS	46,882	651,478	(604,596)
NET OPERATING POSITION	313,688	168,570	145,118
			(0)

EACH REPORTING LOCATION	Ramining		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	813,743	1,134,933	(321,190)
User Charges and Fees	666,821	642,052	24,769
Rates and Annual Charges	786,359	776,122	10,237
Interest Income	-	-	-
Other Operating Revenues	69,584	24,667	44,917
Council Internal Allocations	-	-	-
Untied Revenue Allocation	1,048,640	1,048,640	-
TOTAL OPERATING REVENUES	3,385,147	3,626,413	(241,267)
OPERATING EXPENSES			
Employee Expenses	1,100,413	1,357,943	(257,530)
Materials and Contracts	251,234	907,576	(656,342)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	1,755	8,145	(6,390)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	893,220	679,062	214,158
Council Internal Allocations	926,876	935,832	(8,956)
TOTAL OPERATING EXPENSES	3,173,498	3,888,557	(715,060)
OPERATING SURPLUS / (DEFICIT)	211,649	(262,144)	473,793
Capital Grants Income	2,500	-	2,500
SURPLUS / (DEFICIT)	214,149	(262,144)	476,293
Capital Expenses	-	(720,875)	720,875
Transfer to Reserves	-	(49,185)	49,185
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	214,149	(1,032,204)	1,246,353
Carried Forward Grants Revenue	870,650	743,442	127,208
Carried Forward Revenue for FY2024	-	(136,792)	136,792
Transfer from General Equity	-	-	-
Transfer from Reserves	-	1,112,534	(1,112,534)
TOTAL ADDITIONAL INFLOWS	870,650	1,855,976	(985,326)
NET OPERATING POSITION	1,084,799	823,772	261,027
			0

EACH REPORTING LOCATION	Umbakumba		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	840,319	1,076,206	(235,886)
User Charges and Fees	153,825	128,253	25,572
Rates and Annual Charges	543,790	543,791	(1)
Interest Income	-	-	-
Other Operating Revenues	22,657	2,090	20,567
Council Internal Allocations	11,960	-	11,960
Untied Revenue Allocation	654,653	654,653	-
TOTAL OPERATING REVENUES	2,227,205	2,404,993	(177,788)
OPERATING EXPENSES			
Employee Expenses	628,926	871,439	(242,513)
Materials and Contracts	564,840	940,432	(375,592)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	632	8,145	(7,513)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	348,713	397,700	(48,987)
Council Internal Allocations	611,543	617,971	(6,428)
TOTAL OPERATING EXPENSES	2,154,654	2,835,686	(681,032)
OPERATING SURPLUS / (DEFICIT)	72,551	(430,693)	503,244
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	72,551	(430,693)	503,244
Capital Expenses	-	(345,000)	345,000
Transfer to Reserves	-	(60,796)	60,796
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	72,551	(836,489)	909,040
Carried Forward Grants Revenue	412,192	254,126	158,065
Carried Forward Revenue for FY2024	-	(157,535)	157,535
Transfer from General Equity	-	-	-
Transfer from Reserves	-	963,388	(963,388)
TOTAL ADDITIONAL INFLOWS	412,192	1,217,515	(805,323)
NET OPERATING POSITION	484,743	381,026	103,717
			0

EACH REPORTING LOCATION	Yirrkalá		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	1,255,783	1,357,586	(101,803)
User Charges and Fees	410,306	424,027	(13,722)
Rates and Annual Charges	912,682	908,627	4,055
Interest Income	-	-	-
Other Operating Revenues	78,964	268,902	(189,938)
Council Internal Allocations	-	-	-
Untied Revenue Allocation	852,178	852,178	-
TOTAL OPERATING REVENUES	3,509,912	3,811,321	(301,408)
OPERATING EXPENSES			
Employee Expenses	1,415,968	1,721,206	(305,237)
Materials and Contracts	347,955	2,122,492	(1,774,538)
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	2,974	8,145	(5,171)
Depreciation and Amortisation	-	-	-
Other Operating Expenses	723,229	1,052,632	(329,403)
Council Internal Allocations	712,070	715,572	(3,502)
TOTAL OPERATING EXPENSES	3,202,195	5,620,047	(2,417,851)
OPERATING SURPLUS / (DEFICIT)	307,717	(1,808,726)	2,116,443
Capital Grants Income	-	-	-
SURPLUS / (DEFICIT)	307,717	(1,808,726)	2,116,443
Capital Expenses	-	(765,075)	765,075
Transfer to Reserves	-	(48,784)	48,784
Add Back Non-Cash Expenses	-	-	-
NET SURPLUS / (DEFICIT)	307,717	(2,622,585)	2,930,302
Carried Forward Grants Revenue	564,847	460,697	104,150
Carried Forward Revenue for FY2024	-	(114,465)	114,465
Transfer from General Equity	-	-	-
Transfer from Reserves	-	2,848,416	(2,848,416)
TOTAL ADDITIONAL INFLOWS	564,847	3,309,113	(2,744,266)
NET OPERATING POSITION	872,564	686,528	186,036
			-

EACH REPORTING LOCATION	Nhulunbuy & Darwin		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	10,311,148	9,186,828	1,124,320
User Charges and Fees	1,964,820	1,937,234	27,586
Rates and Annual Charges	89,765	48,693	41,073
Interest Income	198,241	87,715	110,526
Other Operating Revenues	151,703	178,410	(26,707)
Council Internal Allocations	4,332,278	4,259,376	72,903
Untied Revenue Allocation	(7,601,969)	(7,748,971)	147,002
TOTAL OPERATING REVENUES	9,445,987	7,949,284	1,496,702
OPERATING EXPENSES			
Employee Expenses	3,889,143	4,388,125	(498,982)
Materials and Contracts	1,532,743	4,413,799	(2,881,056)
Elected Member Allowances	294,823	382,255	(87,432)
Council Committee & LA Allowances	-	-	-
Depreciation and Amortisation	2,744,361	2,707,675	36,685
Other Operating Expenses	3,536,763	5,196,699	(1,659,937)
Council Internal Allocations	(2,309,746)	(2,346,074)	36,328
TOTAL OPERATING EXPENSES	9,688,086	14,742,479	(5,054,394)
OPERATING SURPLUS / (DEFICIT)	(242,099)	(6,793,195)	6,551,096
Capital Grants Income	-	849,435	(849,435)
SURPLUS / (DEFICIT)	(242,099)	(5,943,760)	5,701,661
Capital Expenses	(751,986)	(3,726,566)	2,974,580
Transfer to Reserves	(61,621)	(1,362,675)	1,301,055
Add Back Non-Cash Expenses	2,744,361	2,707,675	36,685
NET SURPLUS / (DEFICIT)	1,688,655	(8,325,326)	10,013,980
Carried Forward Grants Revenue	5,912,720	5,912,720	-
Carried Forward Revenue for FY2024	-	-	-
Transfer from General Equity	-	-	-
Transfer from Reserves	-	4,604,752	(4,604,752)
TOTAL ADDITIONAL INFLOWS	5,912,720	10,517,472	(4,604,752)
NET OPERATING POSITION	7,601,375	2,192,146	5,409,229

EACH REPORTING LOCATION	EARC		
INCOME AND EXPENSE STATEMENT YEAR TO DATE 31 MARCH 2023	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
OPERATING REVENUE			
Grants	18,904,904	20,305,276	(1,400,372)
User Charges and Fees	5,708,156	6,096,518	(388,362)
Rates and Annual Charges	7,402,779	7,356,919	45,861
Interest Income	198,346	87,715	110,631
Other Operating Revenues	1,776,735	2,438,772	(662,037)
Council Internal Allocations	4,332,278	4,259,376	72,903
Untied Revenue Allocation	(0)	(0)	0
TOTAL OPERATING REVENUES	38,323,199	40,544,574	(2,221,375)
OPERATING EXPENSES			
Employee Expenses	13,236,253	15,954,196	(2,717,943)
Materials and Contracts	5,472,601	18,564,043	(13,091,441)
Elected Member Allowances	294,823	382,255	(87,432)
Council Committee & LA Allowances	15,565	73,305	(57,740)
Depreciation and Amortisation	2,744,361	2,707,675	36,685
Other Operating Expenses	8,981,665	12,219,903	(3,238,239)
Council Internal Allocations	4,332,278	4,259,376	72,903
TOTAL OPERATING EXPENSES	35,077,545	54,160,753	(19,083,207)
OPERATING SURPLUS / (DEFICIT)	3,245,653	(13,616,179)	16,861,832
Capital Grants Income	10,000	849,435	(839,435)
SURPLUS / (DEFICIT)	3,255,653	(12,766,743)	16,022,397
Capital Expenses	(805,336)	(9,988,203)	9,182,866
Transfer to Reserves	(61,621)	(2,180,095)	2,118,474
Add Back Non-Cash Expenses	2,744,361	2,707,675	36,685
NET SURPLUS / (DEFICIT)	5,133,057	(22,227,365)	27,360,422
Carried Forward Grants Revenue	11,626,983	9,814,942	1,812,041
Carried Forward Revenue for FY2024	-	(1,800,139)	1,800,139
Transfer from General Equity	-	37,500	(37,500)
Transfer from Reserves	134,743	19,008,458	(18,873,715)
TOTAL ADDITIONAL INFLOWS	11,761,726	28,860,900	(17,099,174)
NET OPERATING POSITION	16,894,783	6,633,535	10,261,248
			-

CASH & EQUITY ANALYSIS**31-Mar-2023****30-Jun-2022**

Cash	55,580,144	49,610,262
Less:		
Unexpended Grants Reserve	(9,466,563)	(7,795,566)
Specific Reserves	(32,441,818)	(32,514,941)
Income Received in Advance	0	(3,831,416)
Cash Available before Liabilities	13,671,764	5,468,341

Other Current Assets & Liabilities

Accounts Receivables & Other Current Assets	800,980	2,831,715
Less:		
Payables & other Liabilities	(73,942)	(1,432,701)
Employee Provisions Current	(2,454,250)	(2,449,213)
Employee Provisions NonCurrent	(181,438)	(173,116)
Net Other Current Liabilities	(1,908,651)	(1,223,315)

Net Cash Available	11,763,113	4,245,025
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Noncurrent Assets

Noncurrent Assets - excluding Right of Use Assets and Landfill Airspace	59,133,459	61,162,353
Less Revaluation Reserves	(39,687,776)	(39,687,776)
Noncurrent Assets Actual Carrying Value	19,445,683	21,474,577

Leases

Right of Use Assets	12,107,783	12,107,783
Less Lease Liabilities	(12,692,451)	(12,692,451)
Net impact on Equity	(584,669)	(584,669)

Landfill Airspace

Landfill Airspace Asset	1,775,767	1,775,767
Provision for Landfill Rehabilitation	(1,967,673)	(1,967,673)
Net impact on Equity	(191,906)	(191,906)

Equity

Total Equity	112,028,378	108,772,725
Less:		
Revaluation Reserve	(39,687,776)	(39,687,776)
Unexpended Grants Reserve	(9,466,563)	(7,795,566)
Specific Reserves	(32,441,818)	(32,514,941)
Income Received in Advance	0	(3,831,416)
Net Equity	30,432,222	24,943,027

Net Equity is made up of

Net Assets Carried	19,445,683	21,474,577
Net Impact of Leases	(584,669)	(584,669)
Net impact of Landfill Airspace	(191,906)	(191,906)
Net Cash Carried Forward	11,763,113	4,245,025
Net Equity	30,432,222	24,943,027

Elected Members Allowances Report

1st July 2022 - 31st March 2023

Family Name	Given Name	YTD Councillor Allowance	YTD Councillor Meeting
Thurlow	Kaye	20,673	2,160
Djalangi	David	13,485	3,960
Dhamarrandji	Evelyna	13,485	4,680
Djakala	Joe	13,485	5,760
Mirritjaawuy	Jason	13,485	3,967
Wunungmurra	Bobby	12,492	3,967
Wunungmurra	Wesley	13,485	6,120
Dhamarrandji	Lapulung	69,341	-
Mamarika	Constantine	13,485	1,800
Yawarngu	Robert	13,485	4,327
Wunungmurra	Banambi	13,485	4,680
Marika	Marrpalawuy	6,956	1,080
Dhamarrandji	Wesley	12,918	2,880
Jaragba	Lionel	15,155	1,800
Total		245,418	47,180

**maximum extra meeting is \$9006.*

Replacement and Contingency Reserves As at 31st March 2023	1 July 2022 Beginning Balance	Transfers		31 March 2023 Ending Balance
		From Reserves	To Reserves	
Fleet Replacement	5,226,338	-	-	5,226,338
Waste Management	3,052,881	(134,743)	-	2,918,137
Roads Replacement	6,409,759	-	-	6,409,759
Cemeteries Management	762,556	-	-	762,556
Buildings Replacement	4,083,758	-	-	4,083,758
Elections	103,662	-	-	103,662
Disaster Recovery	500,000	-	-	500,000
Public Infrastructure	3,700,000	-	-	3,700,000
Aged and Disability	4,656,415	-	-	4,656,415
Community Benefit	3,081,323	-	61,621	3,142,944
Unexpended Allocated Projects Carry Over	938,250	-	-	938,250
TOTAL	32,514,941	(134,743)	61,621	32,441,818

East Arnhem Regional Council

Monthly Investment Report
As at March 31, 2023

Investment Portfolio									
Authorised Deposit Taking Institutions	Investment - \$	% of Total Investment	Within Diversification Limits	Type	Amount - \$	Rate - %	Term - days	Investment Date	Maturity Date
Westpac Banking Corporation	\$ 19,551,146	35%	✓	Operation fund	\$ 1,263,291	-	-	-	-
				Operation fund	\$ 12,007,109	-	-	-	-
				Security TD (C)	\$ 200,000	2.30%	273	31/12/2022	30/09/2023
				Notice Saver	\$ 4,027,257	3.60%	31 day notice	23/12/2022	-
				Short Term TD	\$ 2,053,489	4.16%	104	18/03/2023	30/06/2023
Australia and New Zealand Bank	\$ 71,838	0%	✓	Operation fund	\$ 71,838	-	-	-	-
National Australia Bank	\$ 16,009,549	29%	✓	Short Term TD	\$ 1,000,000	3.70%	365	29/06/2022	29/06/2023
				Short Term TD	\$ 2,000,000	3.70%	365	30/06/2022	30/06/2023
				Short Term TD	\$ 4,000,000	4.05%	184	29/01/2023	30/06/2023
				Short Term TD	\$ 2,000,000	1.10%	365	4/04/2022	4/04/2023
				Short Term TD	\$ 2,000,000	4.10%	90	29/03/2023	27/06/2023
				Short Term TD	\$ 2,009,549	3.83%	365	20/06/2022	20/06/2023
				Short Term TD	\$ 3,000,000	3.70%	365	30/06/2022	30/06/2023
TOTAL - Major Banks	\$ 35,632,534	64%	✓		\$ 35,632,534				
Members Equity Bank	\$ 18,000,000	32%	✓	Short Term TD	\$ 4,000,000	3.80%	359	6/07/2022	30/06/2023
				Short Term TD	\$ 4,000,000	4.00%	365	20/06/2022	20/06/2023
				Short Term TD	\$ 1,000,000	4.30%	150	31/01/2023	30/06/2023
				Short Term TD	\$ 4,000,000	4.20%	181	16/11/2022	16/05/2023
				Short Term TD	\$ 5,000,000	2.50%	365	28/04/2022	28/04/2023
Peoples Choice Credit Union	\$ 1,084,556	2%	✓	Operation fund	\$ 84,556	-	-	-	-
				Short Term TD	\$ 1,000,000	3.65%	183	20/03/2023	20/06/2023
Traditional Credit Union	\$ 1,058,413	2%	✓	Operation fund	\$ 58,413	-	-	-	-
				Short Term TD	\$ 1,000,000	3.77%	365	13/12/2022	13/12/2023
TOTAL - Other banks & ADI's	\$ 20,142,969	36%	✓		\$ 20,142,969				
TOTAL Investment Funds	\$ 55,775,502	100%			\$ 55,775,502				

*Diversification Limits			
Category	Min	Max	
Major Banks	15%	100%	
Other banks & ADI's	0%	45%	
Per institution	0%	40%	

Investment per Category

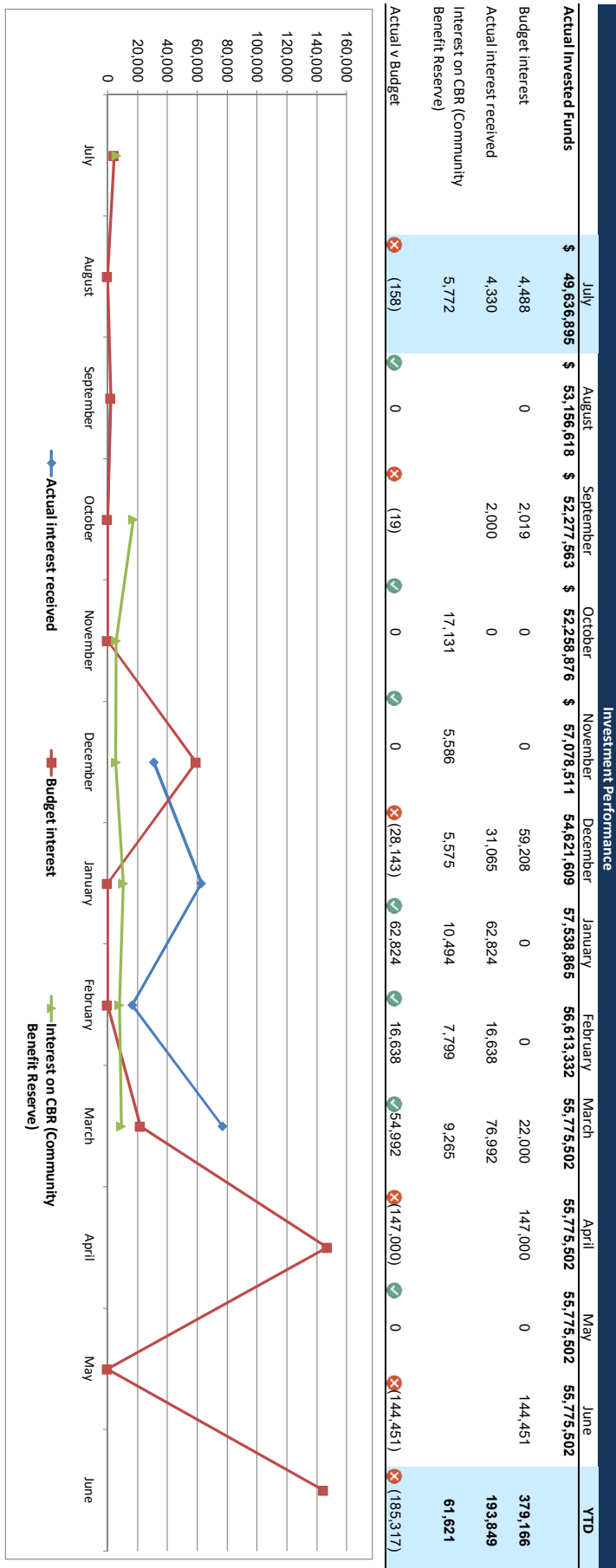
Category	Percentage
Total Major Banks	64%
Total Other Banks & ADIs	36%
Traditional Credit Union	2%

Investment per Institution

Institution	Percentage
Westpac Banking Corporation	35%
National Australia Bank	29%
Members Equity Bank	32%
Peoples Choice Credit Union	2%
Australia and New Zealand Bank	0%

East Arnhem Regional Council

Monthly Investment Report
As at March 31, 2023



CORPORATE SERVICES REPORTS



ITEM NUMBER 9.2
TITLE Second Budget Revision
REFERENCE 1754325
AUTHOR Dale Keehne, Chief Executive Officer

SUMMARY:

This report details the second revised budget for the Council.

BACKGROUND

The second budget revision has been completed and is being presented to the Ordinary Council Meeting for adoption.

GENERAL

Attached is the second revised budget.

The CEO and Directors are available to answer questions on variations.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That the Audit Committee notes the second revised budget.

ATTACHMENTS:

- 1 [↓](#) Budgeted Statement of Financial Performance - for the year ended 30th June 2023
- 2 [↓](#) Forecast Statement of Financial Position - As at 30th June 2023
- 3 [↓](#) Forecast Statement of Cash Flows - for the year ended 30th June 2023
- 4 [↓](#) Statement of Financial Performance - for the year ended 30th June 2023 _ 3 year forecast
- 5 [↓](#) Capital Expenditure and Funding Budget
- 6 [↓](#) Planned Major Capital Works Budget
- 7 [↓](#) Budget for Each Local Authority Area
- 8 [↓](#) Key Assumptions of the Long Term Financial Plan FY2023 - 2026

Table 1. Annual Budget



East Arnhem Regional Council
Budgeted Statement of Financial Performance
 for the year ended 30th June 2023

	Revised Budget 2 (RB2) 2023 \$	Revised Budget 1 (RB1) 2023 \$	Difference RB2 vs RB1 Increase/ (Decrease) \$
Operating Revenue			
Grants	① 22,352,300	21,841,002	↑ 511,298
User Charges and Fees	8,253,365	8,128,691	↑ 124,674
Rates and Annual Charges	7,356,919	7,356,919	-
Other Operating Revenue	2,851,094	2,770,408	↑ 80,686
Interest Income	463,894	379,166	↑ 84,728
TOTAL OPERATING REVENUE	41,277,572	40,476,186	↑ 801,386
Operating Expenses			
Employee Costs	20,247,424	21,398,106	↓ (1,150,681)
Materials and Contracts	23,066,651	22,171,516	↑ 895,135
Elected Member Allowances	509,673	509,673	-
Council Committee & LA Allowances	87,966	87,966	-
Depreciation and Amortisation	3,646,328	3,634,241	↑ 12,087
Other Operating Expenses	16,380,011	15,533,071	↑ 846,940
TOTAL OPERATING EXPENSES	63,938,053	63,334,573	↑ 603,480
OPERATING DEFICIT	(22,660,481)	(22,858,386)	↓ 197,906
Capital Grants Income	① 1,132,580	1,132,580	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(21,527,901)	(21,725,806)	↓ 197,906
Capital Expenditure	(11,103,170)	(13,244,220)	↓ 2,141,050
Transfer to Reserves	(3,017,476)	(2,908,339)	↑ (109,137)
Add back Depreciation Expense	3,646,328	3,634,241	↑ 12,087
NET BUDGET DEFICIT	(32,002,219)	(34,244,124)	↓ 2,241,905
Carried Forward Grants Revenue	② 11,615,081	11,615,081	(0)
Carried Forward Revenue for FY2023/24	(1,614,739)	(1,815,439)	↓ 200,700
Transfer from General Equity	50,000	50,000	-
Transfer from Reserves	21,959,678	24,463,799	↑ (2,504,121)
TOTAL ADDITIONAL INFLOWS	32,010,020	34,313,441	(2,303,421)
NET BUDGETED OPERATING POSITION - SURPLUS	7,801	69,316	↓ (61,513)

Notes:

① Grants plus capital grants income include Tied funding of \$15,732,060 and Untied funding of \$7,752,820.

② *Carried Forward Revenue* is revenue that has been received and recognised in a previous year in Council's Financial Statement as required by Accounting Standards. It is included in the Council budget in the year it is expected to be spent as this allows Council to set a budget that matches its revenue with the related expenditure, ignoring timing differences between financial years.

The Surplus went down to \$7,801 in FY2023 2nd budget revision*Operating Revenue*

The increase is mainly attributed to grants adjustments to align Financial Assistance Grants initial estimate with NT Grant Commission's expected funding to be received this financial year. Aged care grants also increased through a PFA review. Also adding to the increase is the adjustment on term deposit interest and accommodation income.

Operating Expenses

The decrease in employee costs was offset by the increase in materials and contracts and other operating expenses (assets purchases under \$5K, airfare and training costs. Materials and contracts spending increased in the Municipal, Youth Sport & Recreation, Roads, Child Care and CEO services. Other operating expenditures increased in the Community Development, Night Patrol, Community Event and Accommodation services.

Capital Expenditures and Transfer from Reserves

Mainly Aged Care - Capital expenditures on infrastructure, plant equipment and motor vehicles went down by \$2.9M in 2nd budget revision.



East Arnhem Regional Council
Forecast Statement of Financial Position
 As at 30th June 2023

	As at 30th June 2022 (Opening Balance - Audited) \$	Revised Forecast 2 (RF2) 2023 \$	Revised Forecast 1 (RF1) 2023 \$	Difference RF2 vs RF1 Increase/ (Decrease) \$
CURRENT ASSETS				
Cash and Cash Equivalents	49,610,262	22,984,804	20,546,723	↑ 2,438,082
Trade and Other Receivables	872,926	882,049	879,976	↑ 2,074
Other Current Assets	1,958,788	1,504,841	1,504,841	-
TOTAL CURRENT ASSETS	52,441,976	25,371,694	22,931,539	↑ 2,440,155
NON-CURRENT ASSETS				
Property, Plant and Equipment	74,832,169	81,624,603	83,777,740	↓ (2,153,137)
Other Assets	213,733	213,733	213,733	-
TOTAL NON-CURRENT ASSETS	75,045,902	81,838,336	83,991,473	↓ (2,153,137)
TOTAL ASSETS	127,487,878	107,210,030	106,923,012	↑ 287,018
CURRENT LIABILITIES				
Trade and Other Payables	1,316,444	2,334,684	2,212,739	↑ 121,945
Other Liabilities	116,257	322,951	322,951	-
Lease Liabilities	387,141	341,658	341,658	-
Provisions	2,449,212	2,644,493	2,654,170	↓ (9,676)
TOTAL CURRENT LIABILITIES	4,269,054	5,643,787	5,531,517	↑ 112,270
NON-CURRENT LIABILITIES				
Lease Liabilities	12,305,310	11,963,653	11,963,653	-
Provisions	2,140,788	2,643,680	2,666,840	↓ (23,160)
TOTAL NON-CURRENT LIABILITIES	14,446,099	14,607,333	14,630,493	↓ (23,160)
TOTAL LIABILITIES	18,715,153	20,251,119	20,162,010	↑ 89,109
NET ASSETS	108,772,725	86,958,911	86,761,002	↑ 197,909
EQUITY				
Unexpended Grants Reserve	7,795,566	1,614,739	1,815,439	↓ (200,700)
Accumulated Surplus	28,774,440	32,083,656	34,298,306	↓ (2,214,650)
Asset Revaluation Reserve	39,687,776	39,687,776	39,687,776	-
Replacement/Development Reserves*	32,514,943	13,572,740	10,959,481	↑ 2,613,258
TOTAL EQUITY	108,772,725	86,958,911	86,761,002	↑ 197,909
*Replacement/Development Reserves				
Fleet Replacement	5,226,338	4,462,802	5,108,134	
Waste Management	3,052,881	1,078,957	1,150,154	
Roads Replacement	6,409,760	3,008,374	3,008,374	
Cemeteries Management	762,556	309,556	309,556	
Buildings Replacement	4,083,758	337,455	276,270	
Public Area Infrastructure	3,700,000	55,625	55,625	
Elections	103,662	123,662	123,662	
Disaster Recovery	500,000	500,000	500,000	
Unexpended Allocated Projects Carry Over	938,250	291,540	141,472	
Community Benefit	3,081,323	148,403	81,323	
Aged and Disability	4,656,415	3,256,367	204,912	
TOTAL	32,514,943	13,572,740	10,959,481	



East Arnhem Regional Council

Forecast Statement of Cash Flows

for the year ended 30th June 2023

	Revised Forecast 2 (RF2) 2023 \$	Revised Forecast 1 (RF1) 2023 \$	Difference RF2 vs RF1 Increase/ (Decrease) \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
Grants and Contributions	24,249,780	23,738,482	↑ 511,298
Rates and Annual Charges	7,314,495	7,314,495	-
Other Operating Receipts	10,548,883	10,343,597	↑ 205,286
Interest received	463,894	379,166	↑ 84,728
Payments:			
Payments to Employees	(19,557,899)	(20,675,746)	↓ (1,117,846)
Payments to Suppliers and Customers	(38,666,941)	(37,046,813)	↑ 1,620,128
Net Cash used in Operating Activities	(15,647,788)	(15,946,819)	↓ (299,031)
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipt:			
Proceeds from Sale of Assets	125,500	127,500	(2,000)
Payment:			
Acquisition of Property, Plant & Equipment	(11,103,170)	(13,244,220)	↓ 2,141,050
Net Cash used in Investing Activities	(10,977,670)	(13,116,720)	2,139,050
Net Decrease in cash held	(26,625,458)	(29,063,540)	↓ (2,438,082)
Cash at beginning of period	49,610,262	49,610,262	-
Cash at end of period	22,984,804	20,546,723	↑ 2,438,082

Table 2. Long-Term Financial Plan



East Arnhem Regional Council
Statement of Financial Performance
for the year ended 30th June2023 + 3 year forecast

	Revised Budget 2023 \$	Forecast 2024 \$	Forecast 2025 \$	Forecast 2026 \$
Operating Revenue				
Grants	22,352,300	26,183,716	26,183,716	26,183,716
User Charges & Fees	8,253,365	8,335,899	8,419,258	8,503,450
Rates & Annual Charges	7,356,919	7,530,304	7,654,138	7,807,221
Other Operating Revenue	2,851,094	2,936,627	3,024,726	3,115,468
Interest	463,894	316,169	390,032	353,100
TOTAL OPERATING REVENUE	41,277,572	45,302,714	45,671,869	45,962,955
Operating Expenses				
Employee Costs	20,247,424	19,342,171	19,632,304	19,926,789
Materials & Contracts	23,066,651	11,000,121	11,110,122	11,221,223
Elected Member Allowances	509,673	517,318	525,078	532,954
Council Committee & LA Allowances	87,966	89,285	90,625	91,984
Depreciation & Amortisation	3,646,328	4,318,897	4,464,536	4,514,289
Other Operating Expenses	16,380,011	12,689,653	12,816,550	12,944,715
TOTAL OPERATING EXPENSES	63,938,053	47,957,446	48,639,214	49,231,954
OPERATING DEFICIT	(22,660,481)	(2,654,732)	(2,967,345)	(3,268,999)
Capital Grants Income	1,132,580	1,132,580	1,132,580	1,132,580
DEFICIT AFTER CAPITAL GRANTS INCOME	(21,527,901)	(1,522,152)	(1,834,765)	(2,136,419)
Capital Expenditure	(11,103,170)	(3,576,160)	(6,746,201)	(5,293,753)
Transfer to Reserves	(3,017,476)	(1,518,841)	(1,347,614)	(1,107,915)
Add back Depreciation Expense	3,646,328	4,318,897	4,464,536	4,514,289
NET BUDGET DEFICIT	(32,002,219)	(2,298,256)	(5,464,044)	(4,023,799)
Carried Forward Grants Revenue	11,615,081	1,614,739	-	-
Carried Forward Grants Revenue for next financial year	(1,614,739)	-	-	-
Transfer from General Equity	50,000	-	-	-
Transfer from Reserves	21,959,678	719,421	5,504,201	4,051,753
TOTAL ADDITIONAL INFLOWS	32,010,020	2,334,160	5,504,201	4,051,753
NET BUDGETED OPERATING POSITION	7,801	35,904	40,157	27,954



East Arnhem Regional Council
Forecast Statement of Financial Position
As at 30th June2023 + 3 year forecast

	Revised Forecast 2 (RF2) 2023 \$	Forecast 2024 \$	Forecast 2025 \$	Forecast 2026 \$
CURRENT ASSETS				
Cash and Cash Equivalents	22,984,804	20,184,601	15,647,177	12,452,279
Trade and Other Receivables	882,049	923,695	931,911	937,897
Prepayments and Other Current Assets	1,504,841	1,099,677	1,250,744	1,366,594
TOTAL CURRENT ASSETS	25,371,694	22,207,974	17,829,832	14,756,771
NON-CURRENT ASSETS				
Property, Plant and Equipment	81,624,603	80,255,976	81,928,164	82,180,213
Other Assets	213,733	213,733	213,733	213,733
TOTAL NON-CURRENT ASSETS	81,838,336	80,469,709	82,141,897	82,393,946
TOTAL ASSETS	107,210,030	102,677,683	99,971,729	97,150,717
CURRENT LIABILITIES				
Trade and Other Payables	2,334,684	1,838,929	1,840,544	1,862,328
Other Liabilities	322,951	326,181	329,442	332,737
Lease	341,658	338,600	261,665	271,620
Provisions	2,644,493	2,684,160	2,724,423	2,765,289
TOTAL CURRENT LIABILITIES	5,643,786	5,187,871	5,156,074	5,231,975
NON-CURRENT LIABILITIES				
Lease	11,963,653	11,625,052	11,363,387	11,091,767
Provisions Landfill Rehabilitation	1,976,322	1,991,262	2,012,852	2,041,081
Provisions	667,358	677,368	687,529	697,842
TOTAL NON-CURRENT LIABILITIES	14,607,333	14,293,683	14,063,768	13,830,690
TOTAL LIABILITIES	20,251,119	19,481,553	19,219,843	19,062,665
NET ASSETS	86,958,911	83,196,129	80,751,887	78,088,052
EQUITY				
Unexpended Grants Reserve	1,614,739	-	-	-
Accumulated Surplus	32,083,656	29,136,193	30,848,538	31,128,541
Asset Revaluation Reserve	39,687,776	39,687,776	39,687,776	39,687,776
Replacement/Development Reserves	13,572,740	14,372,160	10,215,573	7,271,735
TOTAL EQUITY	86,958,911	83,196,129	80,751,887	78,088,052

Table 3. Capital Expenditure and Funding Budget

CAPITAL EXPENDITURE	Current Financial Year (FY) 2023	Outer FY2024 Budget	Outer FY2025 Budget	Outer FY2026 Budget	> Outer FY2027 Budget*
Building	143,771	-	-	-	-
Infrastructure	8,163,668	2,500,000	2,500,000	2,500,000	2,500,000
Plant	345,149	609,247	387,998	733,995	340,972
Equipment	705,181	11,525	-	-	-
Motor Vehicle	1,745,402	455,388	3,858,203	2,059,758	1,632,780
TOTAL CAPITAL EXPENDITURE	11,103,170	3,576,160	6,746,201	5,293,753	4,473,752
TOTAL CAPITAL EXPENDITURE FUNDED BY:					
Carried Forward Grants Revenue	4,242,737	1,614,739			
Current Year Grants Revenue	350,678	1,242,000	1,242,000	1,242,000	1,242,000
Operating Income	211,145				
Transfers from Reserves (by council resolution)	6,298,610	719,421	5,504,201	4,051,753	3,231,752
TOTAL CAPITAL EXPENDITURE FUNDING	11,103,170	3,576,160	6,746,201	5,293,753	4,473,752

Table 4. Planned Major Capital Works Budget

This budget table is to report major capital projects that are either in progress, that will continue over more than one financial year or will be completed this current financial year (including projects that are started and completed in the current financial year).

Class of Assets	By Major Capital Project	Total Prior	Current	2024 Budget	2025 Budget	2026 Budget	2027 Budget	Total Planned	Expected Project Completion Date
		Year(s) Actuals	Financial Year					Budget	
		2022	2023						
		\$	\$	\$	\$	\$	\$	\$	
		(A)	(B)	(C)	(D)	(E)	(F)	(G=A+B+C+D+E+F)	
Infrastructure	Design & Construct Replacement Aged & Disability Centre Lot 143 Yirrkala		2,000,000						30/06/2023
Infrastructure	Refurbish and extensions Aged & Disability Centre Lot 143 Rammingining		772,000						30/06/2023
Infrastructure	Power & laundry upgrades and roof repairs Aged & Disability Centre Lot 255 Milingimbi		118,000						30/06/2023
TOTAL			2,890,000						

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Angurugu		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	1,641,962	1,454,469	187,493
User Charges and Fees	380,824	382,648	(1,824)
Rates and Annual Charges	1,094,045	1,094,045	-
Interest Income	-	-	-
Other Operating Revenue	13,800	11,250	2,550
Untied Revenue Allocation	968,582	977,317	(8,735)
TOTAL OPERATING REVENUE	4,099,213	3,919,729 	179,484
OPERATING EXPENSES			
Employee Expenses	1,737,449	1,768,668	(31,219)
Materials and Contracts	3,088,415	3,052,039	36,376
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	934,019	884,688	49,331
Council Internal Costs Allocations	1,131,583	954,503	177,080
TOTAL OPERATING EXPENSES	6,901,241	6,669,673 	231,568
OPERATING DEFICIT	(2,802,028)	(2,749,943) 	(52,085)
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(2,802,028)	(2,749,943) 	(52,085)
Capital Expenditure	(1,002,932)	(1,002,932)	-
Transfer to Reserves	(232,176)	(260,791)	28,615
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(4,037,136)	(4,013,666) 	(23,470)
Carried Forward Grants Revenue	831,857	831,857	-
Carried Forward Revenue for FY2023/24	(136,244)	(151,744)	15,500
Transfer from General Equity	50,000	50,000	-
Transfer from Reserves	3,091,087	3,202,720	(111,633)
TOTAL ADDITIONAL INFLOWS	3,836,700	3,932,833 	(96,133)
NET BUDGET OPERATING POSITION	(200,436)	(80,833) 	(119,603)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Galiwinku		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	2,728,493	2,637,685	90,808
User Charges and Fees	1,409,317	1,469,999	(60,682)
Rates and Annual Charges	1,852,355	1,852,355	-
Interest Income	-	-	-
Other Operating Revenue	371,273	318,862	52,411
Untied Revenue Allocation	1,068,928	1,058,690	10,238
TOTAL OPERATING REVENUE	7,430,365	7,337,590 	92,775
OPERATING EXPENSES			
Employee Expenses	2,947,166	3,061,799	(114,634)
Materials and Contracts	3,056,495	2,968,436	88,059
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	1,288,485	1,250,749	37,736
Council Internal Costs Allocations	1,622,728	1,610,688	12,040
TOTAL OPERATING EXPENSES	8,924,647	8,901,446 	23,202
OPERATING DEFICIT	(1,494,283)	(1,563,856) 	69,573
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(1,494,283)	(1,563,856) 	69,573
Capital Expenditure	(1,598,400)	(1,533,415)	(64,985)
Transfer to Reserves	(264,631)	(284,440)	19,809
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(3,357,314)	(3,381,711) 	24,397
Carried Forward Grants Revenue	1,279,536	1,279,536	-
Carried Forward Revenue for FY2023/24	(697,738)	(713,238)	15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	2,685,734	2,732,484	(46,750)
TOTAL ADDITIONAL INFLOWS	3,267,532	3,298,783 	(31,250)
NET BUDGET OPERATING POSITION	(89,782)	(82,928) 	(6,853)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Gapuwiyak		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	1,905,654	1,970,346	↓ (64,692)
User Charges and Fees	1,449,304	1,263,694	↑ 185,610
Rates and Annual Charges	786,617	786,617	-
Interest Income	-	-	-
Other Operating Revenue	888,420	881,564	↑ 6,856
Untied Revenue Allocation	1,827,685	1,646,979	↑ 180,705
TOTAL OPERATING REVENUE	6,857,680	6,549,200	↑ 308,480
OPERATING EXPENSES			
Employee Expenses	2,444,994	2,503,477	↓ (58,483)
Materials and Contracts	2,159,356	1,920,699	↑ 238,657
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	2,230,104	2,078,647	↑ 151,457
Council Internal Costs Allocations	1,453,985	1,511,521	↓ (57,536)
TOTAL OPERATING EXPENSES	8,298,214	8,024,119	↑ 274,095
OPERATING DEFICIT	(1,440,534)	(1,474,920)	↓ 34,386
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(1,440,534)	(1,474,920)	↓ 34,386
Capital Expenditure	(1,020,000)	(1,020,000)	-
Transfer to Reserves	(183,036)	(183,036)	-
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(2,643,570)	(2,677,956)	↓ 34,386
Carried Forward Grants Revenue	448,888	370,694	↑ 78,195
Carried Forward Revenue for FY2023/24	(256,880)	(272,380)	↓ 15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	1,802,762	1,802,762	-
TOTAL ADDITIONAL INFLOWS	1,994,770	1,901,075	↑ 93,695
NET BUDGET OPERATING POSITION	(648,800)	(776,881)	↑ 128,080

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Gunyangara		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	247,699	294,616 ↓	(46,916)
User Charges and Fees	1,700	1,700	-
Rates and Annual Charges	347,536	347,536	-
Interest Income	-	-	-
Other Operating Revenue	3,700	3,700	-
Untied Revenue Allocation	273,387	269,393 ↑	3,993
TOTAL OPERATING REVENUE	874,022	916,945 ↓	(42,923)
OPERATING EXPENSES			
Employee Expenses	304,817	358,961 ↓	(54,144)
Materials and Contracts	948,295	941,801 ↑	6,493
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	632,503	610,519 ↑	21,985
Council Internal Costs Allocations	204,939	200,252 ↑	4,687
TOTAL OPERATING EXPENSES	2,100,327	2,121,307 ↓	(20,980)
OPERATING DEFICIT	(1,226,306)	(1,204,362) ↑	(21,944)
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(1,226,306)	(1,204,362) ↑	(21,944)
Capital Expenditure	(276,054)	(276,054)	-
Transfer to Reserves	(5,565)	(5,565)	-
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(1,507,925)	(1,485,981) ↑	(21,944)
Carried Forward Grants Revenue	291,877	300,997 ↓	(9,119)
Carried Forward Revenue for FY2023/24	(18,445)	(33,945) ↓	15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	1,196,161	1,196,161	-
TOTAL ADDITIONAL INFLOWS	1,469,594	1,463,213 ↑	6,381
NET BUDGET OPERATING POSITION	(38,331)	(22,768) ↓	(15,563)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Milingimbi		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	1,344,294	1,425,713	↓ (81,420)
User Charges and Fees	848,335	829,529	↑ 18,806
Rates and Annual Charges	776,860	776,860	-
Interest Income	-	-	-
Other Operating Revenue	1,001,814	1,000,814	↑ 1,000
Untied Revenue Allocation	1,091,920	1,172,553	↓ (80,633)
TOTAL OPERATING REVENUE	5,063,223	5,205,469	↓ (142,247)
OPERATING EXPENSES			
Employee Expenses	1,870,497	2,033,133	↓ (162,636)
Materials and Contracts	2,399,463	2,327,569	↑ 71,893
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	1,025,948	1,036,946	↓ (10,998)
Council Internal Costs Allocations	1,249,292	1,231,521	↑ 17,771
TOTAL OPERATING EXPENSES	6,554,973	6,638,944	↓ (83,970)
OPERATING DEFICIT	(1,491,751)	(1,433,474)	↑ (58,276)
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(1,491,751)	(1,433,474)	↑ (58,276)
Capital Expenditure	(1,565,181)	(1,565,181)	-
Transfer to Reserves	(76,876)	(76,876)	-
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(3,133,808)	(3,075,531)	↑ (58,276)
Carried Forward Grants Revenue	959,337	1,005,868	↓ (46,531)
Carried Forward Revenue for FY2023/24	(174,130)	(189,630)	↓ 15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	2,494,340	2,494,340	-
TOTAL ADDITIONAL INFLOWS	3,279,547	3,310,578	↓ (31,031)
NET BUDGET OPERATING POSITION	145,740	235,047	↓ (89,307)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Milyakburra		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	207,281	266,064 ↓	(58,784)
User Charges and Fees	5,700	5,700	-
Rates and Annual Charges	222,272	222,272	-
Interest Income	-	-	-
Other Operating Revenue	5,545	5,545	-
Untied Revenue Allocation	447,036	438,816 ↑	8,220
TOTAL OPERATING REVENUE	887,833	938,397 ↓	(50,564)
OPERATING EXPENSES			
Employee Expenses	329,031	408,252 ↓	(79,221)
Materials and Contracts	238,634	213,989 ↑	24,644
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	430,398	385,067 ↑	45,331
Council Internal Costs Allocations	277,662	268,513 ↑	9,150
TOTAL OPERATING EXPENSES	1,285,499	1,285,595 ↓	(96)
OPERATING DEFICIT	(397,666)	(347,197) ↑	(50,468)
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(397,666)	(347,197) ↑	(50,468)
Capital Expenditure	(510,000)	(510,000)	-
Transfer to Reserves	(16,761)	(23,488) ↓	6,727
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(924,427)	(880,686) ↑	(43,741)
Carried Forward Grants Revenue	46,352	46,352	-
Carried Forward Revenue for FY2023/24	(14,909)	(30,409) ↓	15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	859,559	843,514 ↑	16,045
TOTAL ADDITIONAL INFLOWS	891,001	859,456 ↑	31,545
NET BUDGET OPERATING POSITION	(33,425)	(21,230) ↓	(12,196)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Ramington		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	1,171,433	1,178,047	↓ (6,614)
User Charges and Fees	856,069	856,069	-
Rates and Annual Charges	776,122	776,122	-
Interest Income	-	-	-
Other Operating Revenue	33,889	32,889	↑ 1,000
Untied Revenue Allocation	1,113,110	1,123,597	↓ (10,487)
TOTAL OPERATING REVENUE	3,950,623	3,966,724	↓ (16,101)
OPERATING EXPENSES			
Employee Expenses	1,748,157	1,810,590	↓ (62,433)
Materials and Contracts	1,029,122	991,490	↑ 37,632
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	831,100	816,448	↑ 14,652
Council Internal Costs Allocations	1,256,242	1,246,276	↑ 9,966
TOTAL OPERATING EXPENSES	4,874,395	4,874,578	↓ (183)
OPERATING DEFICIT	(923,771)	(907,854)	↑ (15,917)
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(923,771)	(907,854)	↑ (15,917)
Capital Expenditure	(961,166)	(961,166)	-
Transfer to Reserves	(61,135)	(61,135)	-
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(1,946,073)	(1,930,156)	↑ (15,917)
Carried Forward Grants Revenue	869,325	880,234	↓ (10,909)
Carried Forward Revenue for FY2023/24	(121,292)	(136,792)	↓ 15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	1,436,698	1,436,698	-
TOTAL ADDITIONAL INFLOWS	2,184,732	2,180,140	↑ 4,591
NET BUDGET OPERATING POSITION	238,658	249,984	↓ (11,326)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Umbakumba		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	1,216,501	1,245,947	↓ (29,446)
User Charges and Fees	178,432	171,004	↑ 7,428
Rates and Annual Charges	543,791	543,791	-
Interest Income	-	-	-
Other Operating Revenue	3,487	2,787	↑ 700
Untied Revenue Allocation	678,930	701,448	↓ (22,519)
TOTAL OPERATING REVENUE	2,621,141	2,664,977	↓ (43,836)
OPERATING EXPENSES			
Employee Expenses	980,120	1,163,921	↓ (183,801)
Materials and Contracts	1,235,819	1,195,024	↑ 40,795
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	569,324	524,631	↑ 44,693
Council Internal Costs Allocations	799,661	823,175	↓ (23,514)
TOTAL OPERATING EXPENSES	3,594,699	3,716,525	↓ (121,826)
OPERATING DEFICIT	(973,557)	(1,051,548)	↓ 77,991
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(973,557)	(1,051,548)	↓ 77,991
Capital Expenditure	(538,785)	(460,000)	↑ (78,785)
Transfer to Reserves	(81,061)	(81,061)	-
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(1,593,404)	(1,592,609)	↑ (795)
Carried Forward Grants Revenue	411,662	411,662	-
Carried Forward Revenue for FY2023/24	(96,136)	(172,835)	↓ 76,699
Transfer from General Equity	-	-	-
Transfer from Reserves	1,243,053	1,243,053	-
TOTAL ADDITIONAL INFLOWS	1,558,578	1,481,879	↑ 76,699
NET BUDGET OPERATING POSITION	(34,826)	(110,730)	↑ 75,904

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Yirrkala		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	1,553,397	1,574,515	↓ (21,118)
User Charges and Fees	547,769	565,370	↓ (17,601)
Rates and Annual Charges	908,627	908,627	-
Interest Income	-	-	-
Other Operating Revenue	277,769	275,119	↑ 2,650
Untied Revenue Allocation	1,068,015	913,092	↑ 154,923
TOTAL OPERATING REVENUE	4,355,576	4,236,723	↑ 118,853
OPERATING EXPENSES			
Employee Expenses	2,181,960	2,304,288	↓ (122,328)
Materials and Contracts	2,743,532	2,646,732	↑ 96,800
Elected Member Allowances	-	-	-
Council Committee & LA Allowances	9,774	9,774	-
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	1,533,150	1,384,888	↑ 148,262
Council Internal Costs Allocations	957,281	952,857	↑ 4,424
TOTAL OPERATING EXPENSES	7,425,697	7,298,539	↑ 127,158
OPERATING DEFICIT	(3,070,121)	(3,061,816)	↑ (8,305)
Capital Grants Income	-	-	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(3,070,121)	(3,061,816)	↑ (8,305)
Capital Expenditure	(1,020,100)	(1,020,100)	-
Transfer to Reserves	(65,045)	(65,045)	-
Add Back Depreciation	-	-	-
NET BUDGET DEFICIT	(4,155,266)	(4,146,961)	↑ (8,305)
Carried Forward Grants Revenue	563,526	575,161	↓ (11,636)
Carried Forward Revenue for FY2023/24	(98,965)	(114,465)	↓ 15,500
Transfer from General Equity	-	-	-
Transfer from Reserves	3,508,670	3,508,670	-
TOTAL ADDITIONAL INFLOWS	3,973,231	3,969,367	↑ 3,864
NET BUDGET OPERATING POSITION	(182,035)	(177,595)	↓ (4,441)

Table 7. Budget for Each Local Authority Area

RB1 - FY2023 1st Budget Revision

RB2 - FY2023 2nd Budget Revision

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Nhulunbuy & Darwin		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	10,335,587	9,793,600	541,987
User Charges and Fees	2,575,915	2,582,978	(7,063)
Rates and Annual Charges	48,693	48,693	-
Interest Income	463,894	379,166	84,728
Other Operating Revenue	251,398	237,880	13,518
Untied Revenue Allocation	(8,537,592)	(8,301,886)	(235,706)
TOTAL OPERATING REVENUE	5,137,896	4,740,431 	397,465
OPERATING EXPENSES			
Employee Expenses	5,703,234	5,985,017	(281,784)
Materials and Contracts	6,167,520	5,913,736	253,784
Elected Member Allowances	509,673	509,673	-
Council Committee & LA Allowances	-	-	-
Depreciation and Amortisation	3,646,328	3,634,241	12,087
Interest Expenses	-	-	-
Other Operating Expenses	6,904,979	6,560,489	344,490
Council Internal Costs Allocations	(8,953,374)	(8,799,308)	(154,066)
TOTAL OPERATING EXPENSES	13,978,359	13,803,848 	174,512
OPERATING DEFICIT	(8,840,464)	(9,063,417) 	222,953
Capital Grants Income	1,132,580	1,132,580	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(7,707,884)	(7,930,837) 	222,953
Capital Expenditure	(2,610,551)	(4,895,372)	2,284,821
Transfer to Reserves	(2,031,189)	(1,866,901)	(164,288)
Add Back Depreciation	3,646,328	3,634,241	12,087
NET BUDGET DEFICIT	(8,703,295)	(11,058,868) 	2,355,573
Carried Forward Grants Revenue	5,912,720	5,912,720	-
Carried Forward Revenue for FY2023/24	-	-	-
Transfer from General Equity	-	-	-
Transfer from Reserves	3,641,613	6,003,397	(2,361,784)
TOTAL ADDITIONAL INFLOWS	9,554,334	11,916,117 	(2,361,784)
NET BUDGET OPERATING POSITION	851,038	857,249 	(6,211)

Table 7. Budget for Each Local Authority Area

INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	EARC TOTAL		
	RB2	RB1	VARIANCE
OPERATING REVENUE			
Grants	22,352,300	21,841,002	↑ 511,298
User Charges and Fees	8,253,365	8,128,691	↑ 124,674
Rates and Annual Charges	7,356,919	7,356,919	-
Interest Income	463,894	379,166	↑ 84,728
Other Operating Revenue	2,851,095	2,770,409	↑ 80,685
Untied Revenue Allocation	0	(0)	↑ 0
TOTAL OPERATING REVENUE	41,277,572	40,476,186	↑ 801,386
OPERATING EXPENSES			
Employee Expenses	20,247,424	21,398,106	↓ (1,150,681)
Materials and Contracts	23,066,651	22,171,516	↑ 895,135
Elected Member Allowances	509,673	509,673	-
Council Committee & LA Allowances	87,966	87,966	-
Depreciation and Amortisation	3,646,328	3,634,241	↑ 12,087
Interest Expenses	-	-	-
Other Operating Expenses	16,380,011	15,533,072	↑ 846,939
Council Internal Costs Allocations	(0)	(0)	↑ 0
TOTAL OPERATING EXPENSES	63,938,052	63,334,573	↑ 603,479
OPERATING DEFICIT	(22,660,480)	(22,858,387)	↓ 197,907
Capital Grants Income	1,132,580	1,132,580	-
DEFICIT AFTER CAPITAL GRANTS INCOME	(21,527,900)	(21,725,807)	↓ 197,907
Capital Expenditure	(11,103,170)	(13,244,220)	↓ 2,141,050
Transfer to Reserves	(3,017,476)	(2,908,339)	↑ (109,137)
Add Back Depreciation	3,646,328	3,634,241	↑ 12,087
NET BUDGET DEFICIT	(32,002,217)	(34,244,125)	↓ 2,241,908
Carried Forward Grants Revenue	11,615,081	11,615,081	-
Carried Forward Revenue for FY2023/24	(1,614,739)	(1,815,439)	↓ 200,699
Transfer from General Equity	50,000	50,000	-
Transfer from Reserves	21,959,678	24,463,799	↓ (2,504,121)
TOTAL ADDITIONAL INFLOWS	32,010,019	34,313,441	↓ (2,303,422)
NET BUDGET OPERATING POSITION	7,801	69,316	↓ (61,515)

Table 5. Key Assumptions of the Long Term Financial Plan FY2023 - 2026

1. All current services will continue to be provided by the Regional Council.
2. There will be no adverse change in government policies impacting the Regional Council.
3. Grants Revenue has been increased by 0% each year.
4. User Fees and Charges have been increased by 1% each year.
5. Rates and Charges have been increased by 2% each year. Conditional (mining tenement) rates will increase by 36% each year starting FY2023 for 3 years as per Minister of Local Government.
6. Other operating income has been increased by 3% each year.
7. Employee costs, elected members and local authorities allowances have been increased by 1.5% each year.
8. Materials and Contracts – estimated to increase at 1% each year.
9. Depreciation – 6% of asset balance.
10. Other operating expenses – have been increased by 1% each year.
11. Trade and Other receivables – estimated to be an average of 2% of revenues per year.
12. Prepayments and other current assets – average of past 5 years.
13. PP&E – Based on Asset Management Plan.
14. Other Assets – security deposits not expected to change in the future.
15. Trade & Other Payables – assume a 96% payment of previous year balance and current year operational expenditure.
16. Other Liabilities – 1% increase per year.
17. Provisions – 1.5% increase per year.
18. Lease liability – Based on Lease Payments Schedule.
19. There are no additional major initiatives planned over the next five years, outside the Council Plan. This is largely due to any major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major increases to be considered.